

# Elementary World Language Program (EWLP)

## STEP 2: Payment Information

Please complete the enrollment process by submitting your payment.

**NOTE: To streamline the payment process, we are no longer accepting check payments.**

**EWLP COST:** Classes are \$100 per student for 12 weeks of classes.

**PAYMENT TYPES:** Credit card payments only.

**KEY DATES:** Please note the following important dates for payment.

- ❖ Friday, July 28, 2023 at 3 p.m: Deadline to submit WCS Food Services approval letter to receive registration fee discount.
- ❖ Tuesday, August 8, 2023 at 3 p.m: Deadline for credit card payments.
  
- ❖ **Registration is complete when your child has been enrolled in a class AND payment is received. (If you enroll in the class waitlist, do not remit payment.)**
- ❖ **ONLY register for your child's current school AND grade for the 2023-2024 school year. (Students are not allowed to participate in the EWLP at a different school.)**

**PAYMENT:** We are only accepting credit card payments.

**CREDIT CARD** – Please note, we are using the WCS district-wide Online School Payments system. All credit card payments will have a non-refundable 4% + .35 convenience fee per transaction. The credit card receipt will be emailed to you from Online School Payments (OSP) ospadmin@osmsinc.com. **(We do not accept AMEX credit cards.) Please pay for all students in one transaction.** Contact Adriana Hughes at [adriana.hughes@wcs.edu](mailto:adriana.hughes@wcs.edu) with any questions.

### HELPFUL TIPS:

- ❖ Click [here](#) for some helpful instructions for the **WCS Online Payment System** (If you do not have your child's Student ID information, you may use your telephone number).
- ❖ Don't forget to close your browser window after you pay so that you avoid additional and erroneous charges.

[CLICK HERE TO PAY BY CREDIT CARD](#)

❖ **PLEASE DO NOT MAKE A PAYMENT UNTIL YOU HAVE ENROLLED IN A CLASS.**

**FREE/REDUCED LUNCH DISCOUNT:** For reduced lunch students there is a 20% fee discount per student and for free lunch students there is a 30% discount per student. If you qualify for a discount, we will need you to send us your letter from food services stating approval for free or reduced lunch. Please email this letter to [adriana.hughes@wcs.edu](mailto:adriana.hughes@wcs.edu) or send a copy of this letter to Adriana Hughes at Williamson County Schools, 1320 West Main St., Suite 202, Franklin, TN 37064 or fax it to 615-472-5752. All information will remain confidential. Once received, we can adjust your payment invoice. You can request a copy of your letter by calling the WCS Food Services Department at 615-472-4990. We must have your letter by **Friday, July 28, 2023 at 3:00 p.m.**