

To: Rachel Farmer  
 From: Kirk Elliott  
 Date: Nov. 1, 2023  
 RE: Purchasing Report

**Contains bid projects conducted during the month of October 2023**

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next WCBOE meeting. The summary is in order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy this summary reports recent RFB's (Request for Bids) and RFP's (Request for Proposals) that were administered by the WCS Purchasing Department. As always any purchasing - bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require Board action at the present time and are listed here for your information. If further details are needed please contact the Purchasing Department to review any of the related bid - project files. In addition to the projects listed in this monthly report the WCS Purchasing Department continues to review, approve and process numerous daily purchase orders that encompass day to day operations as well as negotiate renewals of previously bid contracts.

<b>RFP #1312</b>	<b>District Furniture &amp; Fixtures Procurement</b>	
<b>Project Description</b>	This bid project will provide pricing for the districts furniture and fixtures program. The program includes full service installations, delivery set-up CAD design, systems furniture as well as old equipment removal and various other duties. Warehouse storage and delivery is included in this program.	
<b>Department</b>	Purchasing	
<b>Advertised</b>	Friday, July 7, 2023 in the Tennessean Newspaper	
<b>Bid Opening</b>	Friday, October 20, 2023 at 10:30 am	
<b>Bidders who were solicited or participated in this bid project</b>	Company	Base Bid
	<b>CBI - Tennessee</b>	<b>MSRP Various Percentage Discounts for approximately 30 Brands of FFE</b>
	Omni Vari	
	Kaplan	
	TEQ	
	Learning Environment	
	Nova Tech	
	Moore Co.	
	Ernie Morris	
	School Specialty	
<b>Awarded</b>	<b>CBI - Tennessee</b>	

<b>RFP # 1326 A &amp; B</b>	<b>WCS Online Surplus Auction</b>
<b>Project Description</b>	Annual Surplus Auction
<b>Department</b>	Purchasing
<b>Auctioneer</b>	James Gary, Gary Realty & Auction Company
<b>Advertised</b>	Wednesday, August 30, 2023
<b>Online Bid Opening</b>	1326 Part A opened Sept. 26 closed October 3, 2023
	1326 Part B opened Sept. 29 closed October 6, 2023
All WCS surplus vehicles were sold at the on line auction, including 41 School Buses, 11 Trucks/Vans. In addition used and obsolete furniture, desks, shelving, food service equipment and other miscellaneous items were sold.	
<b>Proceeds</b>	<b>Total Net Proceeds of Surplus Sale totaled \$81,592.28</b>