



LEH

To: Leslie Holman
 From: Kirk Elliott
 Date:
 RE: Purchasing Report

Contains bid projects for the month of June/July 2020

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next meeting. The summary is an order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy, this summary reports recent RFB's (Requests for Bids) and RFP's (Requests for Proposals) that were administered by the WCS Purchasing Department. As always, any purchasing – bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require Board action at the present time and are listed here for your information. If further details are needed, please contact the Purchasing Department to review any of the related bid – project files. In addition to the projects listed in this monthly report, the WCS Purchasing Department continues to review, approve, and process numerous daily purchase orders that encompass day-to-day operations as well as negotiate renewals of previously bid contracts.

RFP #1213	WCS-PPE and Related Products	
Project	This project consisted of accepting electronic bids from qualified dealers and manufacturers for a special procurement of Personal Protective Equipment and Related Items to be ordered for use during the Covid-19 Pandemic of 2020. This was a high priority project by WCS administration.	
Department/Director	Nurse Coordinator, Tina Hamblin	
Advertised	Monday, May 25, 2020 in the Tennessean	
Bid Opening	Tuesday, June 2, 2020 at 2:30 p.m.	
Bidders for this Project	Name of Company	Bid Amount
	Allied Bearing	multiple items and prices
	ASE	multiple items and prices
	Cintas	multiple items and prices
	Cone Solvents	multiple items and prices
	Gupta Pratek - Civil Brand	multiple items and prices
	Hand to Mind	multiple items and prices
	Logo Brands	multiple items and prices
	PPE - USA	multiple items and prices
	Prologic ITS	multiple items and prices
	School Health	multiple items and prices
	The Link Co.	multiple items and prices
	UWePort	multiple items and prices
Explanation of Award	WCS has never before had such a high demand RFP (in terms of interested bidders) for materials and supplies. The WCS Purchasing Dept. has been inundated by PPE provider-companies over the last 120 days---in an overwhelming demand (estimated at approx 90-100 separate companies). It was impractical to engage every single contact. We publicly advertised our intent to	

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RFP #1213	WCS-PPE and Related Products
	purchase PPE materials and supplies in the Tennessean Newspaper and on-line on the WCS website end of May / first week of June. The result was 8 companies that were selected / identified for WCS to procure PPE supplies.
Awarded	Tier I - Office Depot, Cintas, ASE
	Tier II - PPE-USA, Logo Brands, The Link Co., School Health, Allied Companies

WCS Quick Bid (QB) #1216	WCS- Emergency Curriculum Dept - ELA Print Project	
Project	This QB was to solicit a pool of printing companies qualified to perform a large emergency/rush print project for curriculum materials that were needed printed and delivered as soon as possible.	
Department/Director	Curriculum, Jenny Lopez	
Bid Opening	Friday, July 24, 2020 at 1:30 p.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	Alphagraphics	\$28,088.70
	Copy Solutions	\$25,135.80
	Sir Speedy	\$38,342.70
Awarded	Copy Solutions	