

Purchasing Department
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To: Rachel Farmer
 From: Kirk Elliott
 Date: May 2, 2024
 RE: Purchasing Report

Contains bid projects for the month of April 2024

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next meeting. The summary is an order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy, this summary reports recent RFB's (Requests for Bids) and RFP's (Requests for Proposals) that were administered by the WCS Purchasing Department. As always, any purchasing – bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require Board action at the present time and are listed here for your information. If further details are needed, please contact the Purchasing Department to review any of the related bid – project files. In addition to the projects listed in this monthly report, the WCS Purchasing Department continues to review, approve, and process numerous daily purchase orders that encompass day-to-day operations as well as negotiate renewals of previously bid contracts.

RFB #1334	Brentwood Middle School on-line Surplus Auction
Project Description	Surplus Auction for various used and obsolete items remaining in the old building scheduled to be demolished.
Department	Purchasing
Advertised	Monday, March 25, 2024 in the Tennessean
Bid Opening	Starting on Thursday, April 2, 2024 @ 9:00 am through Thursday April 25, 2024 @ 5:00 pm
In accordance with TCA 49-6-2007 any school board property that is no longer being used or needed by the district must be declared as surplus property. Therefore, the WCBOE has declared various items from the old Brentwood Middle School building that have little or no monetary value to be sold through an on-line auction. Items being sold are not in use and will not be moved into the new facility. The on-line auction was held in advance of the demolition in order to salvage any items that still have some value. James Gary Realty and Auction conducted this auction.	
Proceeds	Total net proceeds after fees totaled \$31,662.00