

Purchasing Department
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WILLIAMSON COUNTY SCHOOLS
RFB #1415
DOMESTIC HOT WATER / BOILER REPLACEMENTS AT CCES & NES

INVITATION TO BID

Williamson County Schools (WCS) is currently accepting sealed bids from licensed and qualified bidders interested in bidding on Domestic Hot Water / Boiler Replacements at Clovercroft Elementary School and Nolensville Elementary School. Bids must be submitted in a sealed envelope, and mailed or hand delivered to WCS, Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Amanda Waycaster. Faxed or emailed bids will not be accepted. **Sealed bid envelopes will be received until Tuesday, July 28, 2026, 2:30 p.m.** at which time they will be officially opened. Any bids received after the specified opening time cannot be accepted. Once the sealed bid envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received. Bidders must mark sealed bid envelopes “**WCS RFB #1415 Domestic Hot Water / Boiler Replacements at CCES & NES.**” In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Department shall reflect the actual date and time.

A pre-bid meeting will be conducted onsite at Clovercroft Elementary School, 9336 Clovercroft Road, Franklin, TN, 37067, on Friday, July 10, 2026, at 8:30 a.m. Although attendance at the pre-bid meeting is not mandatory, it is highly encouraged as important information concerning the bid project will be discussed. Attendees are required to check in at the school office.

The following information must be listed on the **outside** of the sealed bid envelope:

- WCS RFB #1415 Domestic Hot Water / Boiler Replacements at CCES & NES
- Company Name & Address
- Date and Time of Bid opening,
- Tennessee Contractor License #, Expiration, Date & Limitations.
- Subcontractor's Name, Tennessee Contractor License #, Classification, Expiration, Date & License Limitations

The following documents must be completed and included **inside** the sealed bid envelope:

- Bid Form, Signed & Completed
- Contractor's Qualification Statement (AIA Form A305, Latest Edition)
- Certification of Compliance with Tennessee Licensing Law
- Certification of Compliance with the Iran Divestment Act
- Certificate of Non-Boycott of Israel
- Criminal Background Check Affidavit
- Drug Free Workplace Program Certification
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into. Refer to bid documents for complete bidding instructions.

Plans, specifications and other documents shall be obtained by Prime Bidders only from the office of Entech Engineering Group, Inc., 2948 Sidco Drive #206, Nashville, TN 37204, Attn: Ben Hunter, by phone (615) 373-2640 or email at bhunter@entechtn.com. Documents will be available by July 10, 2026. A prime bidder is a contractor intending to bid on the project, who contacts the professional firm facilitating the bid for bid documents and plans.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best and most responsive bid that reasonably meet specifications and qualifications. Following the bid opening, WCS Maintenance & Purchasing Departments along with Ben Hunter, Entech Engineering, will review the bid tabulations. Once the apparent low bidder has been established through the competitive bid process, Entech Engineering will provide WCS a written (documented) recommendation for the awarded bidder. WCS Purchasing will release the bid tabulations, noting the apparent low bidder, to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award Purchase Order to the low bidder.

After the successful bidder has received the official Award Notice and Purchase Order, said bidder must provide WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- **AIA contract**, fully executed (facilitated through Ben Hunter, Entech Engineering)
- **Payment, Performance, Labor and Materials (PPLM) Bond** in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- **Certificate of Insurance.** WCS must be named as an additional insured on contractor's policy.
The contractor will obtain and maintain insurance to protect the contractor and owner from claims which may arise out of or result from the contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract, PPLM bond and proof of insurance, then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

Bidding Timeline:

- Advertised in the Tennessean.....Wednesday, July 8, 2026
- Documents available from Entech Engineering.....Friday, July 10, 2026
- Pre-bid Meeting at Clovercroft Elementary School....Friday, July 10, 2026, at 8:30 a.m.
- Addendum DeadlineWednesday, July 22, 2026
- Bid Opening at WCS Central OfficeTuesday, July 28, 2026, 2:30 p.m.
- Bid tabs released with intent to award.....approximately August 4, 2026
- Award PO released to winning bidderapproximately 10 consecutive calendar days after name of the apparent low bidder and bid tabulation are released.
- No bidder may withdraw their bid within 60 consecutive calendar days after the actual date of the public bid opening.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned architect's/engineer's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.