

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010
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RFB #1409
WILLIAMSON COUNTY SCHOOLS
Release Date and Time: Wednesday, May 6, 2026
WCS District Hazardous Waste Collection and Removal

Notice: The bid opening date, which was originally advertised in the Tennessean on Tuesday, April 21, 2026, has been changed to a new date and time. The new bid opening date has been rescheduled to Thursday, May 14, 2026 at 10:00am.

Attention Bidders: WCS Request for Bid #1409 solicitation is being blind copy distributed to select bidders. We highly encourage your participation.

Project Timeline, Scope, Terms and Conditions:

- By or before 4:00pm on Wednesday, May 6, 2026 release (from WCS Purchasing Dept) of RFB #1409 document via email to qualified Hazardous Waste Collection and Removal Contractors/Bidders.
- This is an electronic bid opening. In order to participate in this bid project, WCS must receive your emailed, documented bid submittal to this RFB #1409 by or before 10:00am on Thursday, May 14, 2026.
- In order for your bid submittal to be considered, bidders must comply with the following requirements:
 - Print this WCS RFB #1409 document
 - Legibly fill in the blanks with your appropriate responses
 - Legibly print, sign your name and title, company info and date on RFB cover sheet.
 - Emailed RFB response **must** include the following completed forms that are provided herein in addition to the RFB cover sheet:
 - Tennessee Contractor License #, Expiration date, and limitations on cover sheet
 - TN Drug Free Affidavit (as required by TCA 50-9-113)
 - TN Background Check Affidavit (as required by TCA 49-5-413)
 - Certificate of Compliance with the Iran Divestment Act
 - Non-Boycott of Israel Affidavit
 - Scan this completed document and email it as an attachment – confidentially and directly to kirke@wcs.edu . Do not copy anyone else on this email to ensure confidentiality and security. Your bid submittal must be received at the email address specified above, by or before 10:00am on Thursday, May 14, 2026.
 - Late submittals will not be accepted. Do not wait until the last minute to submit your bid as we experience intermittent heavy internet traffic and related slowdowns.
 - Only bids submitted in this format will be accepted.

- WCS will quickly tabulate the bids and issue an Award PO by Monday, May 18, 2026.
- Awarded contractor may commence collection of WCS school hazardous waste material beginning at 8:00am on Wednesday, 05/27/26. Contractor can start after this date BUT - this project must be 100% complete (all schools) by the established deadline of 4:00pm on Tuesday, July 7, 2026.
- **SCOPE:** This project is for comprehensive profiling, scheduling, collection, packing, removal, hauling, roper disposal, management, documentation, covering all related fees, compliance with local, state and federal regulations, all equipment, labor --- of hazardous waste (both bio and chemical) from 10 High Schools and 9 Middle Schools; a total of 19 science departments within the WCS district. New empty drums for the next school year collection must be left at each school based on the quantity provided on the attached summary. The specifications of the drum are to be similar or equal to Eagle 55 gallon Blue Plastic Barrel Drum (Item #1656MBBG) with locking lid and vent/bung hole.
- Williamson County Schools is a tax exempt public K–12 school district.
- Included in this RFB document is a detailed list of schools – that contains all of the necessary details (location, contacts, etc) to perform this project.
- Critical – awarded contractor must contact each location prior to arrival and schedule the date and time that your crew will arrive to perform the collection and removal at each school. It is important that you document the name and phone number of the person you communicate with and schedule with – from each respective school. Keep this communication documentation. Communication, scheduling and documentation are key to the success of this project!
- Again, the awarded contractor must contact each school and document an appointment time to arrive at each school in order to perform contractual duties. Contractor should contact schools at least 72 hours in advance prior to actual arrival time at the schools. Document the name of the school, name of the responsible contact at the school, date and time of the call, date and time of the appointment.
- After the project is 100% finished – submit ONE detailed report-invoice to attention Kirk Elliott. This detailed report-invoice will be a summary invoice for each and every school.... WCS will not pay partial or individual invoices. Invoice \$ amount shall not exceed the \$ amount of the WCS Purchase Order. Any change orders to the PO must be pre-approved by WCS Purchasing Director. WCS does not pay extra / add on expenses. So, make sure that you pad your bid accordingly to cover all fees and related expenses.
- Also included in this RFB document is a detailed inventory from each and every school – that specifies the hazardous waste items that are to be collected and disposed of.
- Schools can sign the originating tickets. Contractor to maintain all manifests and present these items to WCS along with your final invoice.
- WCS pays our legitimate bills promptly and timely! Make sure you have everything in order and we will make final payment within 20 days of receipt of correct invoice. You can email the final invoice and final batch of tickets/ manifests to kirke@wcs.edu
- Ensure that you capture all related expenses and anticipated costs into your competitive bids. WCS is not responsible for added / extra costs.
- If the project is not 100% complete / finished by the deadline of 4:00 pm on 07/07/26, liquidated damages shall commence beginning on 07/08/25. Said liquidated damages shall be in the form of a penalty-deduct from the final invoice as follows. Deduct of \$250 per consecutive calendar day commencing on 07/08/25 until the project is properly finished to the satisfaction of WCS.
- Submit questions to Kirk Elliott, WCS Purchasing, at 615-472-4011 or email kirke@wcs.edu.

RFB #1409
WILLIAMSON COUNTY SCHOOLS
WCS District Hazardous Waste Collection and Removal
Bid Cover Page

Name of Company: _____

Tennessee Contractor's License Number: _____

Expiration Date: _____ Limitations: _____

Address: _____

Print Name & Title of Rep: _____

Signature of Rep: _____

Date: _____

Email Address of Rep: _____

Company Ph # _____ Cell Ph # _____

By signing this document, I verify that I have carefully read the specifications, terms and conditions and instructions contained within this RFB document. I understand and agree to all the language set forth in this document.

Bid is Hereby Submitted.

Provide in this section the Total Bid for WCS District (including collection and removal of hazardous waste plus new replacement barrel drums with lids – quantities on attached):

\$ _____

Unit cost for any additional (empty) lab-pack barrel drums with lids for which WCS may possibly purchase during the year \$ _____

Attach a one page breakdown of cost of each school – that cross references / matches to the Total Bid Cost – that is mentioned above.

**FORM FOR CERTIFICATE OF COMPLIANCE WITH
TENNESSEE LICENSING LAW**

This is to certify that the undersigned has fully complied with all requirements of Chapter 135, Public Acts of 1945, and Chapter 164, Public Acts of 1947, of the General Assembly of the State of Tennessee, known as the General Contractors Licensing Law. License No. _____ was issued to the undersigned on _____, 20 _____, by the State Board of Licensing General contractors.

My license limit is _____ and my bid does not exceed this. My license classification and limit are as follows:

_____ Classification

_____ Limit

Bidder

By

Title

The Contractor's license number and expiration date must appear on the envelope containing the bid; otherwise, the bid will not be considered.

DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer of five (5) or more employees contracting with Williamson County government to provide construction services, hereby states under oath as *follows*:

1. The under signed is a principal officer of _____ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each Employer with no less than five (5) employees receiving pay who contacts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
3. The Company is in compliance with T.C.A. § 50-9-113.

Further affiant saith not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the forgoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____

Notary Public _____

My commission expires: _____

CRIMINAL BACKGROUND COMPLIANCE AFFIDAVIT

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer contracting with Williamson County Board of Education to provide services having direct contact with children or access to grounds of a Williamson County public school while students are on grounds, hereby states under oath as follows:

1. The undersigned is a principal officer of _____ (hereafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 49-5-4 13 as amended effective September 1, 2007 for entities entering into contracts with a local board of education where the company's employees will have direct contact with school children or access to the grounds of a school when children are present. It is the duty of the Company to require applicants supply a fingerprint sample and submit to a criminal history records check to be conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds and to take certain other actions based upon the results of the records check.
3. The Company is in compliance with the terms of T.C.A. § 49-5-413.

Further affiant saith not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the forgoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____

Notary Public _____

My commission expires: _____

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. § 12-12-101, et seq., (“Act”). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act, or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Respondent Name Printed Name of Authorized Official

Signature of Authorized Official

Date

CERTIFICATE OF NON-BOYCOTT OF ISRAEL

Tenn. Code Ann. § 12-4-119 prohibits public entities from entering into a contract for services, Supplies, information technology or construction unless the contract includes a written certification that the company is not currently engaged in and will not be engaged in for the duration of the contract, a boycott of Israel. This applies to any contract entered into on or after July 1, 2022. The law does not apply to contracts with a value of less than \$250,000 or in contracts where the supplier has less than ten employees.

A boycott of Israel means engaging in refusals to deal, terminating business activities or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken: (1) In compliance with, or adherence to, calls for a boycott of Israel, or (2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

Certification Requirements.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

The Contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

Printed Name and Title of Authorized Official

Signature of Authorized Official

Date

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the forgoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____

Notary Public _____

My commission expires: _____