

Purchasing Department
West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4014
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ADDENDUM I
Williamson County Schools
RFP #1214
Walk Thru- (walk-by) Thermal Temperature Scanners
July 29, 2020 at 5:00 pm

IMPORTANT INFORMATION

WCS HAS MODIFIED THE DELIVERY TIME LINES FOR THIS PROJECT.
PLEASE READ THIS ADDENDUM I WHICH INCLUDES TWO DELIVERY SCENARIOS
FOR THIS PROJECT.

**VERY IMPORTANT - DISCARD THE ORIGINAL PROPOSAL COVER SHEET
THAT WAS INCLUDED IN THE ORIGINAL DOCUMENT.
ALL PROPOSERS MUST USE THE NEW REVISED RFP COVER SHEET THAT IS
ATTACHED TO THIS ADDENDUM I. FAILURE TO USE THE REVISED PROPOSAL
COVER SHEET WILL RESULT IN YOUR RFP SUBMITTAL BEING DISCARDED.**

WCS Purchasing Department has been instructed by our senior leadership to conduct this RFP opening as an emergency. Under normal circumstances, WCS would wait the customary length of time that procedures and protocol require before awarding and issuing a PO. Because this RFP is considered an emergency, our normal protocol has been amended and this RFP will be immediately awarded the day after the RFP opening to the best, most competitive, responsive proposer.

Delivery Instructions

In order to be considered for this proposal the vendor must be able to comply with these delivery instructions. All units purchased should be delivered at one time to one central location the WCS Maintenance Department at the following address:

Williamson County Schools Maintenance Department
1761 West Main Street
Franklin, TN 37064

Awarded Vendor will deliver and assemble at this location, and after the units are ready to use, a complete training session will be provided to train WCS staff on how to properly operate the machines at the same location.

Just a reminder, the specifications used are a benchmark for the type of unit we desire, but any reasonably similar unit that meets the specifications will be considered. Note: List any differences in the type of unit you are proposing on a separate page and include in your submission.

RFP # 1214
Williamson County Schools
REVISED PROPOSAL COVER SHEET page 1

This Proposal Cover Sheet must be attached as the SECOND page of the submitted RFP packet.

I, _____, (Name) _____ (Title), verify that I have read the specifications, conditions, and instructions and agree to all therein.

Company Name: _____
Address: _____

Phone Number: _____ Cell Phone Number: _____

E-Mail Address: _____

Signature: _____ *Date:* _____

Print Name: _____ *Signature:* _____ *Date:* _____

By signing and electronically submitting your proposal via email with Williamson County Schools, proposer agrees to all of the specifications, terms, and conditions of this WCS RFP document.... If you find any of these terms unacceptable – please do not bid. Please include your proposals and attach this RFP Proposal Sheet as the second page of the Electronic RFP submittal, it will follow the cover sheet with all the required information.

SCENARIO I. Rush delivery: 100% delivery by before August 18, 2020 to WCS.

BASE BID: WCS Estimates that we will purchase between 10 – 50 individual units over a 3 year period. The initial order will be for 10 – 12 units. Provide the TOTAL COST OF ONE UNIT, DELIVERING ALL THE UNITS TO ONE LOCATION INCLUDING SHIPPING, SET-UP AND TRAINING FOR EACH UNIT BY AUGUST 18, 2020...This Unit Cost will be applied to Quantity of 10 – 50 Units that may be ordered over 3 years.

\$ _____ Single Unit Bid Cost

ALT BID: TOTAL COST OF LEASE PURCHASE...Cost of a lease purchase for a 3-year lease period including, shipping, set-up, delivery, and training at 1 location, same as above...Under this option WCS would own each unit after lease expires in 3 yrs

\$ _____ Per Unit Monthly Lease Cost

Name of Unit Brand: _____ Make & Model # _____ Warranty: _____

IMPORTANT LIQUIDATED DAMAGES To reiterate under **Scenario I**, if WCS chooses this option, it is anticipated an award will be made and the order placed within 1 day of the RFP opening. The successful proposer must have the solid ability to deliver, assemble and train for all 10 -12 units at the same time in one location, by August 18, 2020. If the awarded vendor fails to deliver all the units as stated by August 18, 2020, beginning August 19, 2020 WCS will deduct Liquidated Damages of \$250 for each consecutive calendar day until the units are delivered. Liquidated Damages will be deducted from the Awarded Vendors Invoice.

RFP # 1214
Williamson County Schools
REVISED PROPOSAL COVER SHEET page 2

This Proposal Cover Sheet must be attached as the SECOND page of the submitted RFP packet.

Company Name: _____

SCENARIO II. Regular order and delivery time frame:

BASE BID: WCS Estimates that we will purchase between 10 – 50 individual units within a 3 year period. Our initial order would be, between 10-12 units and we would request delivery on or before October 5, 2020. Provide the TOTAL COST OF ONE UNIT, DELIVERING ALL UNITS TO ONE LOCATION INCLUDING SHIPPING, SET-UP AND TRAINING FOR EACH UNIT by Oct. 5, 2020.

\$ _____ EACH

ALT BID: TOTAL COST OF LEASE PURCHASE...*Cost of a lease purchase for a 3-year lease period using the delivery time frame listed above including, shipping, set-up, and training at 1 location, same as above...Under this option WCS would own each unit after lease expires in 3 yrs.*

\$ _____ Per Unit Monthly Lease Cost

Name of Unit Brand: _____ Warranty _____

Make & Model # _____

IMPORTANT LIQUIDATED DAMAGES To reiterate under **Scenario II**, if WCS chooses this option, it is anticipated an award will be made and the order placed within 10 days of the RFP opening. The successful proposer must have the solid ability to deliver, assemble and train for all 10 -12 units at the same time in one location, by October 5, 2020. If the awarded vendor fails to deliver all the product units as stated by October 5, 2020, beginning October 6, 2020 WCS will deduct Liquidated Damages of \$250 for each consecutive calendar day until the units are delivered. Liquidated Damages will be deducted from the Awarded Vendors Invoice.

DRUG FREE- WORKPLACE AFFIDAVIT

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer of five (5) or more employees contracting with Williamson County government to provide construction services, hereby states under oath as *follows*:

1. The under signed is a principal officer of _____ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contacts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
3. The Company is in compliance with T.C.A. § 50-9-113.

Further affiant saith not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the forgoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____

Notary Public My commission expires: _____

Comm. No.2018-0100210.3

CRIMINAL BACKGROUND COMPLIANCE AFFIDAVIT

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer contracting with Williamson County Board of Education to provide services having direct contact with children or access to grounds of a Williamson County public school while students are on grounds, hereby states under oath as follows:

1. The undersigned is a principal officer of _____ (hereafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 49-5-4 13 as amended effective September 1, 2007 for entities entering into contracts with a local board of education where the company's employees will have direct contact with school children or access to the grounds of a school when children are present. It is the duty of the Company to require applicants supply a fingerprint sample and submit to a criminal history records check to be conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds and to take certain other actions based upon the results of the records check.
3. The Company is in compliance with the terms of T.C.A. § 49-5-413.

Further affiant saith naught.

Principal Officer

STATE OF _____ COUNTY OF _____

Before me personally appeared _____ with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that he/she is the _____ of _____ and is authorized to execute this instrument on behalf of the principal for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____. Notary Public

My commission expires: _____

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. 5 12-12-101, et seq., ("Act"). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act, or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. 5 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Respondent Name Printed Name of Authorized Official

Signature of Authorized Official

Date