

Purchasing Department
1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010



RFB #1353
WILLIAMSON COUNTY SCHOOLS
District Vehicles and Motorized Equipment

Williamson County Schools (WCS) Owner is accepting sealed bids from qualified dealers interested in bidding on vehicles and motorized equipment for the district. Sealed bids must be mailed, or hand delivered to the WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Joan Breeding. **Sealed bid envelopes will be received until 10:30 a.m. on Tuesday, November 12, 2024**, at which time they will be publicly opened. Envelopes must be marked **“WCS RFB #1353 District Vehicles and Motorized Equipment”**. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Department in the bid documents shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

The **Outside of the Sealed Bid Envelope** must contain the following information:

- WCS RFB #1353 District Vehicles and Motorized Equipment
- Vehicle Dealer Company Name and Address
- Date and Time of Bid Opening

The **Inside of the Sealed Bid Envelope** must contain the following list of completed documents:

- Signed and dated Bid Cover Sheet
- Certificate of Compliance with the Iran Divestment Act
- Non-Boycott of Israel Certification
- Specifications or bid specs that the bidder would like to include. Specifications that are submitted must not exceed more than one page per vehicle or equipment item.

Williamson County Schools reserves the right to accept or reject bids, based upon the evidence (or determined by WCS Staff) before or after the bid opening, that a bidder is not necessarily qualified by experience, is not in a position to perform the work specified in the time allotted, upon evidence of collusion with intent to defraud or other illegal practice or that the item or equipment submitted for bid does not meet the desired WCS specifications as determined by WCS staff.

SECTION I – General Terms and Conditions

1. All bids are to be complete in every detail as required. Bids that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected. WCS reserves the right to waive any formalities to accept any bids as a whole, split bid, and /or accept any individual item or items within a bid or to reject any or all bids in the best interest of WCS.
2. WCS reserves the right to award multiple vendors at its sole discretion. For this bid project, WCS seeks to purchase five (5) utility work trucks, one (1) scissor lift, one (1) high reach track loader, one (1) telescoping bucket truck, and one (1) admin SUV. All awards will be based on current funding. These vehicles and motorized equipment may be different makes or models...However, they must reasonably meet or exceed all the bid specifications herein. Award Purchases will be made depending on price and availability and may result in the purchases being made from the same or different vendors.
3. Unless noted, bid is not limited or restricted to any specific manufacturer, brand name, model or make. The use of the name of a manufacturer or any special brand name, model or make in describing an item or the use of detailed descriptive specifications pertinent thereto, does not restrict bidders to that manufacturer or specific article or such detailed descriptive specifications. As previously stated, this method is simply being used to indicate the character or quality of the article desired. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of Williamson County Schools.
4. When a vehicle or motorized equipment is bid that differs on the make, model, or brand specified, the manufacturer's name and catalogue reference, together with specifications must be given along with any additional information pertaining to that vehicle or motorized equipment. This information must be clearly stated on the RFB coversheet in every instance to enable the Purchasing Agent to determine its suitability, or otherwise. Williamson County Schools reserves the right, through the Purchasing Department, to be the sole judge in such determinations.
5. This bid is ultimately subject to funding (as with all WCS Bid projects). WCS is a tax-exempt organization. Although WCS is tax exempt, if there are any estimate pass thru fees or taxes, then the Bidder(s) are responsible for (and bid cost must reflect) any/all sales tax, use tax, and delivery or prep fees for the vehicles or motorized equipment. All fees must be factored into the total bid.
6. Quantities have been provided as approximations and may be estimates of potential purchases, not an initial purchase quantity. In addition, quantities provided are the best estimates of anticipated orders; however, WCS cannot guarantee fulfillment of usage estimates. WCS reserves the right to increase or decrease amounts and / or quantities.

7. NOTE: Bids are to be valid for a minimum of 60 days or until awarded whichever comes first.
8. Back orders are discouraged and bills for partial shipments are not acceptable.
9. Dealer or manufacturer incentives, cash allowances or rebates must be reflected/ included in your bottom-line bid/price per vehicle. Any such promotional discounts must be filed and processed by the bidder not WCS.
10. If vehicle or motorized equipment options listed have been unintentionally omitted that require future purchase, the awarded bidder should extend a comparable discount for such items. These items may be negotiated with the awarded bidder. WCS reserves the right to cancel any PO with written notice within 20 days. The Williamson County Schools Purchasing Department must approve any change in offers to the original bid specifications.
11. The language of this RFB shall be binding unless mutually amended by WCS and the awarded bidder. Issuance of a WCS purchase order will be considered as the award notice. The terms and conditions of this RFB and detailed purchase order shall constitute the entire agreement. It is the intent of WCS to make awards to the lowest and best bids that are most responsive and most meets or exceeds the specifications as determined by WCS.
12. Because the WCS Purchasing Agent does not know, or have the ability, to list every specification or exact descriptions when placing these items out for bid, the bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission. The bidder shall fully address the full intent and meaning of each aspect of the specifications or descriptions and provide vehicle or motorized equipment that meets or exceeds the needs of WCS.
13. All invoices must have an approved WCS purchase order number. WCS requires one itemized invoice per purchase order which shall be presented after WCS has received 100% complete delivery (of all vehicles and motorized equipment on the purchase order) and to the satisfaction of the Purchasing Department. No prepayments nor partial payments will be made by WCS.
14. Invoice must be reflective of original bid; WCS will not be responsible for “added expenses”. Bidders should submit the most competitive “all in” bid/cost. Prices must include complete shipping/delivery costs to the WCS Central Office. The awarded bidder must provide full arrangements for delivery. No vehicle or motorized equipment shall be delivered to any other address (than the WCS Central Office) unless instructed to by the Purchasing Department.
15. It is the awarded vendor’s responsibility to comply with all local, state, and federal laws, regulations, codes, licensing, and other requirements. The vendor must be prepared to substantiate compliance upon request by the Board’s representative. In the event a

bidder fails to perform, WCS reserves the right to begin negotiations with the “next best bidder” to complete the projects or services. In addition, the vendor may forfeit future business with WCS.

16. WCS will secure license tags for the vehicles and motorized equipment and the cost shall therefore be **excluded** from bid cost.
17. Liquidated Damages: If items are not delivered on time as submitted on the bid cover sheet, Liquidated Damages of \$200 per consecutive calendar day are subject to begin on the following date and continue each consecutive day until the item has been received by WCS. Liquidated Damages will be deducted from the bidder's invoice.
18. Any and all vehicles and motorized equipment must be 100% delivered to WCS by/before 180 calendar days from the date of the purchase order.
19. DELIVERIES MUST BE SCHEDULED WITH THE WCS PURCHASING DEPARTMENT (not the department the vehicle or motorized equipment is purchased for) at least 48 hours in advance of delivery. After delivery is made the awarded bidder must present a detailed, itemized, consolidated invoice. Upon delivery the certificate of origin for a vehicle, the original window sticker, and the bill of sale with the current odometer and/or hour meter reading should be presented to the WCS Purchasing Department. WCS Purchasing Department will coordinate vehicle inspection and invoice approval. Failure to follow these instructions will result in a delay in payment.
20. New vehicles shall not have more than 120 miles on the odometer and equipment shall not have more than 10 hours on the hour meter.
21. Bids are to be completed in every detail as required. Bids that are incomplete contain irregularities or are not in accordance with the specifications may be rejected. WCS shall accept bids that are submitted properly. However, WCS reserves the right to request clarifications or corrections to bids, if needed.

Section II – Obligations

The terms and conditions of this document shall be part of the contract. Williamson County Schools reserves the right to negotiate other terms and conditions it deems appropriate and necessary.

1. **INDEMNIFICATION /HOLD HARMLESS:**

The awarded bidder shall indemnify, defend, save, and hold harmless Williamson County Schools, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of, the agreement by vendor, contractor its subcontractors, suppliers, agents or employees or due to any negligent act or occurrence or any omission or commission of vendor, contractor, its subcontractors, suppliers, agents or employees.

2. WCS is requesting the bidders put the anticipated delivery date of the item on the bid document. WCS reserves the right to consider dates as well as price when awarding and purchasing any vehicle or motorized equipment on this bid. If a delivery date is much sooner than a competitor but bid price is slightly higher, WCS may choose the faster delivery if it is in the best interest of Williamson County School District.

SPECIAL INSTRUCTIONS FOR VEHICLES & MOTORIZED EQUIPMENT

- All vehicles and equipment shall contain a full tank of fuel upon delivery to WCS.
- No vehicle or equipment item will be accepted that has more than 120 miles on the odometer or more than 10 hours on the meter.
- The original (MSRP) manufacturer’s window sticker must stay intact and must accompany the delivery papers or be affixed to the window inside each vehicle upon delivery.

SUBMITTING BIDS

This bid has several items, since the items vary in scope it is most likely that WCS will award to more than one vendor on a line-item basis. When submitting a sealed bid all bidders are encouraged to bid on as many items as they would like but it is not necessary to bid on all items. Bidders are welcome to bid on one or more items and will not be penalized for only bidding on a single item. Mark any items that are not being bid as N/A on the bid cover sheet.

Bidding Timeline:

- Advertised in the Tennessean.....Thurs. October 24, 2024
- Advertised in the Williamson Herald.....Thurs. October 24, 2024
- Last date for Addendums.....Thurs. Nov. 7, 2024@4:30pm
- Bid Opening at WCS Central Office.....Tues. November 12, 2024@10:30am
- Bid tabs released with intent to award.....approx. Thurs. November 15, 2024
- Intended award announcement to winning bidder(s)..approx. 10 consecutive calendar days after name of the apparent low bidder(s) and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening Tuesday, November 12, 2024.
- If items are not delivered on time as submitted on the bid cover sheet, Liquidated Damages of \$200 per day are subject to begin on the following date and continue each consecutive day until the item has been received by WCS. Liquidated Damages will be deducted from the bidder's invoice. All deliveries must be 100% complete within 180 calendar days from the date of WCS PO.

VEHICLE AND MOTORIZED EQUIPMENT SPECIFICATIONS

- Vehicle and motorized equipment specifications are disclosed on the following pages.
- WCS has made every attempt to list pertinent information on these specifications.
- Since manufactures differ and similar vehicles and motorized equipment that are different brands may have slightly different specifications on the GVWR, body, chassis, engine sizes, etc....please note a reasonable variation of the specifications will be accepted if it is clearly marked on the bid cover sheet and does not vary more than an incremental amount.

- WCS has attempted to give bidders a range of options which are acceptable that can include many different makes and brands of vehicles and motorized equipment in order that multiple bidders can meet the specifications.
- If your vehicle or motorized equipment is similar to all the specifications but only has a slight difference that is outside the realm of these ranges, then please let us know. If this “out of range difference” is acceptable to WCS then an addendum will be issued to allow all other bidders, the same options when submitting a bid.

ITEM I (3 Units)

New 2024 or 2025 model: ¾ Ton Standard Cab long bed Chassis with Service Body with ladder/utility rack

SPECS:

- Regular Cab – Rear Wheel Drive
- Service Body bed with Locking compartments – central locking system
- Installed Ladder Rack
- GVWR of 8500 or greater
- Engine – minimum of 5.7L, Oil cooler
- Automatic Transmission with cooler
- Tow Package
- Power Steering
- Power Brakes
- Power Windows
- Power Door Locks
- Air Conditioning
- Radio – AM/FM with Bluetooth Capability
- Rear back up camera
- Exterior Color: White
- Interior: Vinyl, any color
- Keys: 2 sets
- Receiver Hitch

ITEM II (2 Units)

New 2024 or 2025 model: 1/2 ton 4x4 Crew Cab pick-up truck

SPECS:

- Engine – Minimum V8 engine
- Drivetrain – 4x4 with automatic transmission
- Crew Cab
- GVWR of 7000lbs or greater
- Short Bed
- Power Steering
- Power Brakes
- Power Windows
- Power Door Locks
- Air Conditioning
- Radio – AM/FM with Bluetooth Capability
- Rear Back Up Camera
- Exterior: White
- Interior: Vinyl, any color
- Keys: 2 sets
- Receiver hitch

ITEM III (1) Unit

New 2023, 2024 or 2025 model: Scissor Lift, JLG ES2632 or equivalent

SPECS:

- Raised Platform Height: 25ft – 28ft
- Lowered Platform Height: 46"-46"
- Stowed Height with rails down: 75 inches
- Platform Width: 30" Preferred, 32" maximum width
- Platform Extension: minimum 35 inches
- Ground Clearance: 4"
- Platform Capacity: minimum 450 lb.
- Local Floor Load: 100 psi approximate
- Overall Weight: 4200lbs approximate
- Gradeability: 25%
- Fold down safety rails
- Tires: Solid Rubber Non-marking 16x5x12
- Drivable at full height

ITEM IV (1) Unit

New 2023, 2024 or 2025 model: Track Loader with attachments

SPECS:

- BobcatT66, Takeuchi TL8R2, Caterpillar 259D3 or equivalent
- Hydraulics: Auxiliary Standard flow 17.6 GPM
- Hydraulics: Auxiliary High Flow 26.9 GPM
- Engine: minimum 74 Horsepower
- Fuel Capacity: minimum 20 gal
- Overall Machine Width: 72” max

Attachments Included:

66 inch to 74 inch range Bucket with Bolt-On Teeth (1 bucket)

48“ Forks Set

ITEM V (1 Unit)

New 2024 or 2025 model: Chevrolet Traverse

SPECS:

- Minimum of a 3.6 Liter V6 or greater (other comparable to Mid-size or larger SUV)
- Automatic Transmission
- Gasoline Engine
- Exterior Color white
- Interior colors should be coordinating cloth or vinyl seats.
- Air conditioning
- Power Windows
- Power Door Locks
- AM/FM Radio, Stereo or comparable
- Power Steering
- Power Brakes
- Cruise Control
- Seating capacity minimum 5 or more
- Factory Installed back up camera
- Remote keyless entry with 2 sets of remotes
- Floor mats
- All usual standard SUV features for mid to large size SUV

ITEM VI (1 Unit)

New 2024 or 2025 model: Telescoping Bucket Truck

SPECS:

ALTEC Model AT40-G (or equivalent) telescopic articulating Aerial device with ISO-Boom

- Telescopic articulating Aerial device with ISO-Boom with at least a working height of 45.6 feet and at least a side reach of 29.7 feet
- NO Outriggers (Torsion Only)
- Body – at least 108 Inch Universal Small Aerial Body for a 60 Inch CA Chassis with at least a 38-Inch-Long Side Access Tail shelf
- Electrical Accessories
 - Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)
 - Altec Standard Amber LED Strobe Light with Brush Guard Post Mounted On Streetside Front Compartment Top
 - Single tone back up alarm installed between the chassis frame rails at the rear of the chassis. To work in conjunction with chassis reverse drive system
 - 6-Way Trailer Receptacle (Pin Type) Installed At Rear
 - Ford Upfitter Switches (Supplied with Chassis)
 - PTO Indicator Light Installed In Cab
 - Powder Coat Unit White
- Chassis
 - 2025 or 2026 Model Year Chassis
 - Chassis Color - White
 - Class V or better (at least 16,001-19,500 LBS)
 - Regular Cab
 - 4x4
 - At least 145 Wheelbase
 - At least 18,000 LBS GVWR
 - At least 7,000 LBS Front Axle Rating
 - At least 13,660 LBS Rear Axle Rating
 - Deisel Engine
 - Automatic Transmission (w/PTO Provision)
 - Power Door Locks
 - Power Windows
 - Power Mirrors
 - Keyless Entry
 - Bluetooth
 - Block Heater
 - Rearview camera and a multi camera options package if available

BID COVER SHEET
Williamson County Schools
RFB # 1353 District Vehicles and Motorized Equipment

This bid cover sheet form, must be attached as the first page of the submitted packet.

I, _____ (Print Name), _____ (Title)

_____ (Signature), _____ (Date), verify that I have carefully read the specifications, terms, conditions, and instructions contained within this document and that I understand, acknowledge, and agree to all the language set forth in this document.

Notice to Bidder – *If you find any of the language, terms, conditions, or specifications unacceptable – then do not submit a bid package for this project.*

Any variations, alternative vehicles/equipment or exceptions to the bid specs, delivery dates, etc... must be clearly listed on the bid cover sheet. WCS reserves the right to either except or reject any deviations whichever is in the best interest of the district.

Bidders Company Name: _____

Address: _____

Phone Number: _____

Email: _____

ITEM I (3 Units) New 2024 or 2025 model: ¾ Ton Standard Cab long bed Chassis with Service Body with ladder/utility rack

Make / Brand: _____ **Model or type:** _____

Model Year: _____ **Warranty Duration:** _____ **Service Body Brand** _____

Delivery date complies with bid specs YES ____ **NO** ____ **Additional comment:** _____

TOTAL COST PER UNIT \$ _____

Name of Company _____ Date _____

ITEM II (2 Units) New 2024 or 2025 model: 1/2 Ton 4 x 4 Crew Cab pick-up truck

Make / Brand: _____ Model or type: _____

Model Year: _____ GVWR _____ Warranty Duration: _____

Service Body Brand _____ includes ladder racks _____

Delivery date complies with bid specs YES ___ NO ___ Additional comment: _____

TOTAL COST PER UNIT \$ _____

ITEM III (1 Unit) New 2023, 2024 or 2025 model: New Scissor Lift, JLG ES2632 or equivalent

Make / Brand: _____ Model or type: _____

Model Year: _____ GVWR _____ Warranty Duration: _____

Delivery date complies with bid specs YES ___ NO ___ Additional comment: _____

TOTAL COST PER UNIT \$ _____

ITEM IV (1 Unit) New 2023, 2024 or 2025 model: New Track Loader with attachments

Make / Brand: _____ Model or type: _____

Model Year: _____ GVWR _____ Warranty Duration: _____

Delivery date complies with bid specs YES ___ NO ___ Additional comment: _____

TOTAL COST PER UNIT \$ _____

Name of Company _____ Date _____

ITEM V (1 Unit) New 2024 or 2025 model: Chevrolet Traverse

Make / Brand: _____ Model or type: _____

Model Year: _____ GVWR _____ Warranty Duration: _____

Delivery date complies with bid specs YES ___ NO ___ Additional comment: _____

TOTAL COST PER UNIT \$ _____

ITEM VI (1 Unit) New 2024 or 2025 model: Telescoping Bucket Truck - ALTEC Model AT40-G (or equivalent) telescopic articulating Aerial device with ISO-Boom

Make / Brand: _____ Model or type: _____

Model Year: _____ GVWR _____ Warranty Duration: _____

Delivery date complies with bid specs YES ___ NO ___ Additional comment: _____

TOTAL COST PER UNIT \$ _____

COMMENTS:

CERTIFICATION OF COMPLIANCE WITH

THE IRAN DIVESTMENT ACT

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. § 12-12-101, et seq., (“Act”). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act, or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Respondent Name Printed Name of Authorized Official

Signature of Authorized Official

_____ Date

NON-BOYCOTT OF ISRAEL
CERTIFICATION

Tenn. Code Ann. § 12-4-119 prohibits public entities from entering into a contract for services, supplies, information technology or construction unless the contract includes a written certification that the company is not currently engaged in and will not be engaged in for the duration of the contract, a boycott of Israel. This applies to any contract entered into on or after July 1, 2022. The law does not apply to contracts with a value of less than \$250,000 or in contracts where the supplier has less than ten employees.

A boycott of Israel means engaging in refusals to deal, terminating business activities or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken: (1) In compliance with, or adherence to, calls for a boycott of Israel, or (2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

Certification Requirements.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

The Contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

Printed Name and Title of Authorized Official

Signature of Authorized Official

Date

STATE OF

COUNTY OF

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the forgoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____.

Notary Public My commission expires: _____