



**RFB #1310
INVITATION TO BID
WILLIAMSON COUNTY SCHOOLS
Tennis Court Repairs at Fairview High School**

Williamson County Schools, (WCS) is currently accepting sealed bids from qualified contractors interested in bidding on tennis court repairs at Fairview High School. Sealed Bid envelopes will be accepted at the Williamson County Board of Education, Central Offices, located at 1320 West Main Street, Suite 202, Franklin, Tennessee 37064, until **2:00 pm on Thursday, May 4, 2023** at which time sealed bids will be publicly opened. Bids should be delivered by express mail or delivered in person and should be marked to the attention of Joan Breeding, WCS Purchasing Department. All bids will be stamped by the Purchasing Department with the date and time of receipt to ensure compliance. Any bid envelope received after the specified opening time will **not** be accepted. Faxed or emailed bids will **not** be accepted. All sealed bids must be marked **“RFB #1310 Tennis Court Repairs at Fairview High School”**.

A Pre-Bid Meeting has been scheduled for 10:00 am Wednesday April 19, 2023 the meeting will be held at Fairview High School, 2595 Fairview Blvd. W, Fairview, TN. 37062. Although attendance at the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed.

The following information must be listed on the outside of the sealed bid envelopes:

- RFB #1310 Tennis Court Repairs at Fairview High School
- Contractors Name & Address
- Date and Time of Bid opening,
- Tennessee Contractor License #, Classification, Expiration Date & Limitations.
- List of **ALL Subcontractor’s** and their Tennessee Contractor License #,
- Classification, Expiration, Date & License Limitations regardless of amounts

Interested General Contractors must include in their sealed bid envelope the following:

- Contractor’s Qualification Statement
- Non-Collusion Affidavit of Prime Contractor
- Certification of Bidder Regarding Equal Employment Opportunity
- Drug Free Affidavit
- Criminal Background Affidavit
- Certificate of Compliance with Tennessee Licensing Law
- Iran Divestment Act
- 5% Bid Bond
- Signed Bid Form

All contractors must be licensed under the provisions of the current contractor's licensing Act of Tennessee and shall be thoroughly familiar with all the provisions of said act. All Bidders must comply with Tennessee Code Annotated, Title 62, in particular Chapter 6 regarding preparation of the bid envelope. Each contractor shall submit his bid in accordance with the requirements of the licensing act; in particular giving his name address, license number, license expiration date, the part of the classification of the license applying to the bid and the license dollar limitation and shall mark the project bid for project name location of project and the date and time of the bid opening.

All contractors proposing to submit a bid shall obtain a specification book and bid book from the consultant for their bid to be accepted. This will also place the contractor on the approved list of bidders for possible addenda issuance. Documents will be available Thursday April 6, 2023, at 10:00 am. Contact Matt Campbell at Collier Engineering 2949 Nolensville Pike, Nashville, TN 37211 matt.campbell@collierengineering.com or 615-331-1441 for details.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best, and most responsive bid that reasonably meets specifications and qualifications. WCS Purchasing will prepare a bid tabulation shortly after the bid opening. The WCS Maintenance & Purchasing Department along with Matt Campbell of Collier Engineering will review the bid tabulations. Once the apparent low bidder has been established through the competitive bid process, Collier Engineering will provide to WCS a written (documented) recommendation of who the winning bid should be awarded to. WCS Purchasing will release an intent to award naming the low bidder sending a copy to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed Large Project Unit Price Construction Contract facilitated through Collier Engineering – Matt Campbell
- Awarded Bidder only shall provide a Payment, Performance, Labor, and Materials (PPLM) Bond in the full amount of the PO issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and WCS will begin negotiations with the next best bidder.
- INSURANCE: WCS must be named as an additional insured on contractor's policy.
 - A. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

Bidding Timeline:

- Advertised in the Tennessean.....Monday April 3, 2023
- Documents available from Collier.....Thursday April 6, 2023, at 10:00 a.m. Pre-bid at Fairview High SchoolWednesday April 19, 2023, at 10:00 a.m.
- RFB Bid openingThursday May 4, 2023, at 2:00 pm
- Bid tabs released with intent to awardapproximately 2-4 days later.
- Award PO released to winning bidderapproximately 10 consecutive calendar days after the name of the apparent low bidder is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening Thursday May 4, 2023, at 2:00 pm
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned engineer's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.
- NOTE: All WCS RFB's are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.