

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010



**WILLIAMSON COUNTY SCHOOLS
INVITATION TO BID**

RFB #1291 Triune Area Elementary Wastewater Treatment and Disposal System

NOTE: The correct name of this project is reflected above. The advertisement that posted in the Tennessean on April 27, 2022 as RFB #1291 Cox Road Elementary School Waste Water Treatment Plant is incorrect.

Williamson County Schools (WCS) is currently accepting sealed bids from licensed and qualified general contractors interested in bidding on the construction of the wastewater treatment and disposal system at the new Triune area elementary school. Sealed bids must be mailed, or hand delivered to WCS, Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Joan Breeding. Envelopes should be marked “**RFB #1291 Triune Area Elementary Wastewater Treatment and Disposal System**”.

Sealed bid envelopes will be received until 2:00 p.m. on Tuesday, May 24, 2022, at which time they will be publicly opened. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received. **A pre-bid meeting** will be conducted on Tuesday, May 10, 2022, at 10:00 am. at the new Triune area elementary school location, 6280 Cox Road, Arrington, TN, 37014. Although attendance at the pre-bid meeting is not mandatory, it is highly encouraged as important information concerning the bid project will be discussed.

Interested General Contractors must list the following items on the OUTSIDE of the sealed bid envelope. *Failure to list the items will result in disqualification.*

- WCS-RFB #1291 Triune Area Elementary Wastewater Treatment and Disposal System
- Contractors Name & Address
- Date and Time of Bid Opening
- Tennessee Contractor License #, Classification, Expiration Date & Limitations
- List of Subcontractors Name and Address, Tennessee Contractor License #, Classification, Expiration, Date & Limits as required by Tennessee Board of Licensing for the following list of trades; Plumbing, Mechanical, Electrical, Masonry, Roofing, and *Grading – The grading subcontractor listed on the bid from must have a MU Classification.

The bid envelope must contain the following documents INSIDE the sealed envelope. *Failure to include these documents inside the envelope will result in disqualification.*

- Contractor’s Qualification Statement (obtained from Huddleston-Steele Engineering)
- Signed & Completed Bid Form
- Certification of Compliance with Tennessee Licensing Law

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- Certification of Compliance with the Iran Divestment Act
- Drug Free Workplace Program Certification
- Criminal Background Check Affidavit
- Non-collusion Affidavit of Prime Bidder
- Non-collusion Affidavit of Subcontractor
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted a contract will be entered into. Refer to bid documents of complete bidding instructions.

Plans, specifications, and other contract documents shall be obtained by Prime Bidders only (a prime bidder is one who obtains plans) from the office of Huddleston-Steele Engineering, 2115 NW Broad Street, Murfreesboro, TN 37129, Attn: Enoch Jarrell, ejarrell@hsengr.com, (615) 893-4084.

An apparent low bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best, and most responsive bid that reasonably meets all specifications and qualifications. Immediately after the bid opening, WCS Purchasing will prepare a bid tabulation. WCS Facilities & Construction along with Huddleston-Steele Engineering will review all the accepted bid submissions and bid tabulations. Once the apparent low bidder has been established through the competitive bid process, Huddleston-Steele Engineering will provide to WCS a written (documented) recommendation of who the winning bid should be awarded to. WCS Purchasing will release the bid tabulations noting the apparent low bidder to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed AIA contract (facilitated through Huddleston-Steele Engineering)
 - A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
 - In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
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- **INSURANCE:** WCS must be named as an additional insured on contractor's policy.
 - A. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor's operations under

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the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

Bidding Timeline:

- Advertised in the Tennessean.....Wednesday, April 27, 2022
- Invitation to Bid to be distributedMonday, May 2, 2022
- Documents available from HS Engineering...Monday, May 2, 2022
- Pre-bid at new Cox Road School location.....Tuesday, May 10, 2022-10:00 am
- RFB Opening – WCS Central Office.....Tuesday, May 24, 2022-2:00 pm
- Bid tabs released with intent to awardapproximately Thursday, May 26, 2022
- Award PO released to winning bidderapproximately 10 consecutive calendar days after the name of the apparent low bidder and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the bid opening which is Tuesday, May 24, 2022.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned architect's/engineer's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.
- All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interests of WCS.