

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010



**WCS-RFB # 1283
Westwood & Winstead Elem Pump Station Rehab
INVITATION TO BID**

Williamson County Schools (WCS) is currently accepting sealed bids from licensed contractors interested in bidding on Westwood (Fairview) & Winstead (Franklin) Elementary Schools Pump Station Rehabilitation. Sealed bids should be hand delivered or express mailed to the Williamson County Schools Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. Envelopes should be marked “RFB #1283 WWES & WES Pump Station Rehab”. **Sealed bid envelopes will be received until 2:30 p.m. on Wednesday, March 30, 2022** at which time they will be publicly opened. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS the Purchasing Dept. will stamp the face of the envelope to authenticate the actual date and time it is received.

A pre-bid meeting will be conducted on Monday, March 21, 2022 at 10:00 am. The location of this meeting will be Winstead Elementary School (Pump Station) 4080 Columbia Pike, Franklin, TN 37064. Although attendance at the pre-bid meeting is not mandatory, it is highly encouraged as important information concerning the bid project will be discussed.

Interested Contractors must list the following items on the OUTSIDE of the sealed bid envelope. *Failure to list the items will result in disqualification.*

- RFB #1283 WWES & WES Pump Station Rehab
- Date & time of bid opening
- Contractor’s Name and Address
- Contractor’s License Number, Classification, Expiration date & limits
- Subcontractors Name and Address, TN Contractor License Number, Classification, Expiration date & limits (**All subcontractors must be listed regardless of their bid amounts.**)

The bid envelope must contain the following documents inside the sealed envelope.
Note: Water Management requires that the forms be completed and remain in the project manual.

- Completed signed and dated bid form. Only bids which are made out on the bid form



- Provided by Water Management Services will be accepted.
- TN Drug Free Workplace Affidavit (as required by TCA 50-9-113)
 - Criminal background Compliance affidavit (as required by TCA 49-5-413)
 - Non-Collusion Affidavit
 - List of subcontractors
 - Certificate of Compliance with TN licensing law
 - Certificate of Compliance with the Iran Divestment Act.
 - Bid Bond in the amount of 5%.

Official RFB #1283 bid documents will be available electronically. Bidders must contact Steven Jones Project Engineer if a hard copy is desired. A non-refundable fee of fifty dollars (\$50) made payable to Water Management Services, will be required for each set of printed contract documents. Contact Steven Jones, with Water Management Services, LLC, 2 International Plaza, Suite 401 Nashville, TN 37217, (615) 366-6088.

Each bid shall be accompanied by a bid bond payable to Williamson County Schools in an amount not less than five (5) percent of the Base Bid as a guarantee that the bidder will execute an agreement and file bonds and insurance certificates as required by the Contract Documents if his Bid is accepted. Surety checks or cashier checks will not be accepted. No bid shall be withdrawn after the opening without the consent of Williamson County Schools for a period of sixty (60) days.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest best and most responsive bid that reasonably meets specifications and qualifications. Shortly after the public bid opening, WCS Purchasing will prepare a bid tabulation. The WCS Maintenance & Purchasing Department along with Water Management Services will review the bid tabulations. Waste Management Services will assist in the tabulation and will provide to WCS a written (documented) recommendation of who the winning bid should be awarded to.

WCS Purchasing will release the bid tabulations noting the apparent low bidder to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed AIA contract (facilitated through Water Management Services)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- INSURANCE: WCS must be named as an additional insured on contractor's policy.

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Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

Bidding Time Line:

- Advertised in the Tennessean Wed. March 9, 2022
- Documents available from Water Management.....Friday March 11, 2022
- Pre-bid at Winstead Elem School..... Monday March 21, 2022 at 10:00 am
- Bid Opening DeadlineWednesday, March 30, 2022 at 2:30 pm
- Bid tabs released with intent to award approximately Monday, April 4, 2022 or soon after
- Award PO released to winning bidderapprox 10 consecutive calendar days after bid tabulation is released.

NOTE: Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws. In the event the successful bidder to whom the contract is awarded fails to execute a satisfactory contract, PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.

Nothing contained in the commissioned Engineers RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement. All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interests of WCS.