



**WCS-RFB #1271**  
**Bethesda Elementary School Wastewater Improvements**  
**INVITATION TO BID**

Williamson County Schools (WCS) is currently accepting bids for the Bethesda Elementary School Wastewater Improvements Project. Sealed bids must be mailed, or hand delivered to WCS, Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Joan Breeding. Envelopes should be marked **“WCS – RFB #1271 Bethesda Elementary School Wastewater Improvements”**. **Sealed bid envelopes will be received until 2:30 p.m. on Thursday, November 18, 2021** at which time they will be publicly opened. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. Attendees are required to wear a mask in order to attend the bid opening. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Department shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

**A pre-bid meeting will be conducted on site at Bethesda Elementary School, 4907 Bethesda Road, Thompson’s Station, TN 37179, on Monday, November 8, 2021 at 1:00 p.m.** Although attendance at the pre-bid meeting is not mandatory, it is highly encouraged as important information concerning the bid project will be discussed. Attendees must check in at the school office. Masks must be worn during the meeting.

Interested General Contractors must **include inside** the sealed bid envelope the following list of completed documents:

- Signed & Completed Bid form
- Certification of Compliance with Tennessee Licensing Law
- Certification of Compliance with the Iran Divestment Act
- Drug Free Workplace Affidavit
- Criminal Background Compliance Affidavit
- Non-Collusion Affidavit
- Statement of Compliance Certificate – Illegal Immigrants
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into. Refer to bid documents for complete bidding instructions.

The following information must be listed on the **outside** of the sealed bid envelopes:

- WCS-RFB #1271 Bethesda Elementary School Wastewater Improvements.
- Contractor’s Name & Address
- Date and Time of Bid opening,
- Tennessee Contractor License #, Expiration, Date & Limitations.
- Subcontractors’ Name and Address, TN Contractor License #, Classification, Expiration, Date & License Limitations. (All subcontractors must be listed regardless of bid amount).

Purchasing Department  
1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4010



Documents will be available electronically. Bidders must contact Steven Jones, Project Engineer (615) 366-6088, if a hard copy is desired. A non-refundable fee of one hundred fifty dollars (\$150), made payable to Water Management Services, will be required for each set of printed contract documents. Only original numbered bid documents obtained from the Engineer may be used in submission of a bid.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best, and most responsive bid that reasonably meet Specifications and qualifications. The WCS Maintenance & Purchasing Department, along with Water Management Services, will review the bid tabulations. Once the apparent low bidder has been established through the competitive bid process, Water Management Services will provide to WCS a written (documented) recommendation for the awarded bidder. WCS Purchasing will release the bid tabulations noting the apparent low bidder to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed contract (facilitated through Water Management Services)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
- INSURANCE: WCS must be named as an additional insured on contractor’s policy.
  - A. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor’s operations under the contract. Certificate of Liability with a minimum of \$2,000,000, listing WCS as additional insured must be provided.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

**Bidding Timeline:**

- Advertised in the Tennessean .....Thursday, October 28, 2021
- Documents available from Water Management.....Thursday, October 28, 2021
- Pre-bid at Bethesda Elem School.....Monday, November 8, 2021 at 1:00 p.m.
- Bid Opening at WCS Central Office.....Thursday, November 18, 2021 at 2:30 pm
- Bid tabs released with intent to award.....approximately Friday, Nov.19, 2021 or soon after
- Award PO released to winning bidder .....approx 10 consecutive calendar days after name of the apparent low bidder and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening on Thursday, November 18, 2021.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned architect’s/engineer’s RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.