

Purchasing Department  
1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4010



**WCS-RFB #1270  
INVITATION TO BID  
WILLIAMSON COUNTY SCHOOLS  
Water Heater Replacements at  
Centennial High and Pearre Creek Elementary School**

Williamson County Schools, (WCS) is currently accepting sealed bids from qualified bidders for Water Heater Replacements at Centennial High and Pearre Creek Elementary Schools in Franklin TN. Bids must be submitted in a sealed envelope, mailed or hand delivered to WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. Faxed or emailed bids will **not** be accepted. **Sealed bids will be received until 10:30 am on Thursday, October 28, 2021** at which time they will be publicly opened. Attendees are required to wear a mask in order to attend the bid opening. Any bid received after the specified opening time will **not** be accepted. In the event WCS must reschedule a RFB opening date or time, the specifications obtained from the Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

**A pre-bid meeting will be conducted Tuesday, October 19, 2021 at 10:00 a.m.** This meeting will be held at Centennial High School, 5050 Mallory Lane, Franklin, TN 37067. Although the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed. Visitors must check in at the school office, masks will be required for admission.

**The Outside of the sealed bid envelope must list the following information:**

- RFB #1270 Water Heater Replacement at CHS & PCES
- Date and Time of Bid Opening
- Contractor's Name and Address
- Tennessee Contractor License Number, Classification, Expiration date & limits
- List of Subcontractor's Name and Address, TN Contractor License Number, Classification, Expiration, Date & Limits. (All subs must be listed regardless of their bid amounts)

**The sealed bid envelope must contain the following items in order to be accepted, failure to include all of these items will result in disqualification:**

- Completed, signed, and dated bid form. (Only bids which are made out on the bid form provided by Entech Engineering will be accepted).
- Contractor's Name and Address
- Contractor Qualification Statement – AIA 305
- Certification of Compliance with Tennessee Licensing Law
- Certification of Compliance with the Iran Divestment Act
- TN Drug Free Workplace Affidavit (as required by TCA 50-9-113)
- Criminal Background Check Affidavit (as required by TCA 49-5-413)

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- Bid bond in the amount of 5%.

Official RFB #1270 bid documents, along with form of agreement, drawings, specifications, and form of bid bond will be made available from Entech Engineering Inc., 5301 Virginia Way, Suite 140, Brentwood, TN 37027. Contact Ben Hunter, Project Engineer 615-373-2640 [bhunter@entechtn.com](mailto:bhunter@entechtn.com).

Each bid shall be accompanied by a bid bond payable to Williamson County Schools in an amount not less than five (5) percent of the Base Bid as a guarantee that the bidder will execute an agreement and file bonds and insurance certificates as required by the contract documents if his/her bid is accepted.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best, and most responsive bid that reasonably meet the specifications and qualifications. Directly after the bid opening, WCS Purchasing will prepare a bid tabulation. Entech Engineering will review the tabulations and will provide to WCS a written (documented) recommendation. WCS will then release the bid tabulations noting the apparent low bidder to all participants of the bid with our intent to award. Approximately ten (10) consecutive calendar days after the tabulations are released, WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the award notice, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed AIA contract (facilitated through Entech Engineering, Inc.)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
- **INSURANCE:** WCS must be named as an additional insured on contractor's policy. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

**Bidding Timeline:**

- Advertised in the Tennessean.....Friday, October 8, 2021
- Invitation to bid distributed to potential bidders...Friday, October 8, 2021
- Pre-bid at Centennial HS .....Tuesday, October 19, 2021 at 10:00 am
- Bid Opening Deadline.....Thursday, October 28, 2021 10:30 am

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- Bid tabs released with intent to award.....Approximately Monday, Nov. 1, 2021
- Award PO released to winning bidder ..... Approximately 10 consecutive calendar days after bid tabulation is released.
- No bidder may withdraw his/her bid within sixty (60) consecutive calendar days after the actual date of the public bid opening Thursday, Oct. 28, 2021.

NOTE: The date of the fully funded-encumbered award PO issued by WCS Purchasing Dept. shall be approximately 10 days after the bid tabulation with WCS intent to award is sent out.

Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.

WCS has the right to accept or reject any bid at its sole discretion. In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract, PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.

Nothing contained in the commissioned Engineers RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.