



## **WILLIAMSON COUNTY SCHOOLS INVITATION TO BID**

### **RFB #1269 Partial Roof Replacements at Brentwood High and Fairview Elementary Schools**

Williamson County Schools (WCS) Owner is currently accepting sealed bids for a partial roofing project at Brentwood High and Fairview Elementary Schools. This bid opportunity is open only to roofing contractors that participated and were accepted in WCS RFQ #1055 held in December 2016. Therefore, 12 roofing contractors are approved and eligible to participate in WCS Roofing Bids. Pursuant to this decision, the roofing companies that are approved to submit bids with WCS are as follows:

**Collier Roofing, Dixie Roofing, Donelson Roofing, Don Kennedy Roofing, Eskola Roofing, Gunter Construction Roofing, Maxwell Roofing & Sheet Metal, RSS Roofing, Southern Roofing, Total Building Maintenance, Two Rivers Roofing and Village Roofing.**

Bid envelopes must be submitted in a sealed envelope, mailed or hand delivered to WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064 Attention: Skip Decker. Faxed or emailed bids will **not** be accepted. Any bid received after the deadline will **not** be received.

Sealed bids will be received until **Wednesday, October 27, 2021 at 2:30 pm** at which time they will be publicly opened. In the event WCS must reschedule a RFB opening date or time, the specifications obtained from the Purchasing Department shall reflect the actual date and time. Once the sealed envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

**A pre-bid meeting will be held on Tuesday, October 12, 2021 at 9:00 a.m. beginning at Brentwood High School, 5304 Murray Lane, Brentwood, TN 37027.** Visitors must check in at the school office. Although the pre-bid meeting is not mandatory, it is highly encouraged as details of all the projects will be discussed. After this portion of the pre-bid is concluded the meeting will proceed to Fairview Elementary, 2640 Fairview Blvd. Fairview, TN 37062.

Complete details along with bidding documents may be obtained by contacting Richard C. Rinks & Associates, Inc., 30 North Jefferson, Cookeville, TN (931) 528-5543 [jason@rinks-consulting.com](mailto:jason@rinks-consulting.com) Plans, specifications, and other requirements will be available to all qualified/accepted roofing contractors. There will be no charge for electronic documents and hard copy documents will be a non-refundable fee of one hundred dollars \$100.

Bidders should mark the **Outside of the Sealed Bid Envelope** with the following information:

- WCS RFB #1269 Partial Roof Replacements at BHS & FVES
- Company Name & Address
- Date and Time of Bid Opening
- Tennessee Contractor License#, Classification, Expiration Date and Limitations



- Any related Subcontractor's Name, License number, Classifications, Expiration Date & Limits (regardless of bid amount).

The **Inside of the Sealed Bid Envelope** must contain the following documents.

- Signed and Completed Bid Form
- Signed and Completed Iran Divestment Act Certificate
- Certification of Compliance with Tennessee Licensing Law
- Drug Free Workplace Program Certification
- Criminal Background Check Affidavit
- Bid Bond in the amount of 5%

An apparent low Bidder(s) will be established from this formal bid process. Contracts for this project will be awarded to the lowest, best, and most responsive bid(s) that meets or exceeds specifications. Richard C. Rinks & Associates will assist in the review, tabulation and will provide to WCS a written recommendation. Once the successful bidder(s) have been established through the competitive bid process and Rinks & Associates makes a formal recommendation to WCS, then the WCS Purchasing Department will notify successful bidder(s) of our intent to proceed with documented award.

In approximately 10 days after the intent to award is issued, a fully funded Awarded PO will be issued to the winning bidder. The Awarded bidder must provide to WCS the following items within fifteen (15) consecutive calendar days from the date of WCS award notice:

- Fully executed AIA contract (facilitated through Rinks & Associates)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
- Insurance: WCS must be named as an additional insured on contractor's policy as follows: Contractor will obtain and maintain insurance to protect the contractor and owner from claims which may arise out of or result from contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

**Bidding Timeline:**

- Advertised in the Tennessean.....Tuesday, Sept. 28, 2021
- Documents available from Richard C. Rinks ...Tuesday, Sept. 28, 2021
- Pre-bid beginning at BHS then FVES.....Tuesday, October 12, 2021 at 9:00 am
- Sealed Bid Opening Deadline .....Wednesday, October 27, 2021 at 2:30 pm
- Bid tabs with intent to award.....approximately Mon. Nov. 1, 2021

Purchasing Department  
1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4010



- Award PO released to winning bidder .....approximately 10 consecutive calendar days after name of the apparent low bidder and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening on Wednesday, October 27, 2021.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned architect's/engineer's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interests of WCS.