

Purchasing Department  
West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4010  
Fax (615) 472-5609



**RFB # 1266**  
**Independence High School Traffic Signal**  
**Invitation to Bid**

Williamson County Schools (WCS) Owner will be receiving sealed bids for construction of a Traffic Signal at the entrance to Independence High School, 1776 Declaration Way at Columbia Pike, Thompson Station, TN 37179. Bids must be submitted in a sealed envelope, mailed or hand delivered to WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. Faxed or emailed bids will **not** be accepted. **Sealed bids will be received until 2:30 pm on Thursday, October 21, 2021** at which time they will be publicly opened. Any bid received after the specified opening time will **not** be accepted. In the event WCS must reschedule a RFB opening date or time, the specifications obtained from the Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

**A pre-bid meeting will be conducted on Tuesday, September 28, 2021 at 10:00 a.m. This meeting will be held outside at the entrance to the school.** Although the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed. Visitors must check in at the pre-bid site.

The following information must be **listed on the outside** of the sealed bid envelopes:

- WCS-RFB #1266 Independence High School Traffic Signal
  - Company Name & Address
  - Date and Time of Bid opening
  - Tennessee Contractor License #, Expiration, Date & Limitations.
  - Any related Sub Contractor's Name, License #, Expiration, Date & Limitations.
- All subcontractors should be listed on the front of the envelope regardless of their bid amount.

Interested General Contractors must **include inside** the sealed bid envelope the following list of completed documents:

- Signed & Completed Bid Form
- Certification of Compliance with Tennessee Licensing Law
- Signed and completed Iran Divestment Act Certificate
- Drug Free Workplace Program Certificate
- Criminal Background Check Affidavit
- Non collusion Affidavits
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into. Refer to bid documents for complete instructions.

**NOTE: All of the above items are required to be included in the envelope, if any are not included the bid will not be read aloud and will be disqualified.**

Plans, specifications, and other contract documents shall be obtained from: Blake Turner, Project Engineer with T-Square Engineering Inc. 1329 West Main Street, Franklin, TN 37064. 615-678-8212 Ext. 101.

All General Contractors must be licensed under the provisions of the current Contractor's Licensing Act of Tennessee and shall be thoroughly familiar with all the provisions of said act. Contracts for this project will be awarded to the best, lowest, and most responsive bid that successfully passes the bid/qualification process. T-Square Engineering will assist in the review and bid tabulations and will provide to WCS a written recommendation as to the awarded bidder.

Once the successful bidder is established through the competitive bid process, then WCS Purchasing will notify participants with an intent to award notice and bid tabulations.

The awarded bidder will then be issued a fully funded-encumbered (PO) by the WCS Purchasing Department approximately 10 days after the bid opening. The encumbered award PO will also give reference to the Notice to Proceed Instructions.

Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.

Awarded bidder must provide to WCS the following items within fifteen (15) consecutive calendar days from the date of WCS PO.

- Fully executed AIA contract (facilitated through T-Square Engineering)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance - then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
- Insurance: WCS must be named as an additional insured on contractor's policy as follows: Contractor will obtain and maintain insurance to protect the contractor and owner from claims which may arise out of or result from contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract, PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.

**Bidding Timeline:**

- Advertised in the Tennessean.....Tuesday, September 21, 2021
- Pre-bid at Entrance to School.....Tuesday, Sept. 28, 2021 @ 10:00 am
- Bid opening date.....Thursday, October 21, 2021 at 2:30 pm
- Bid tabs with intent to award.....Monday, October 25,2021
- Award PO released to winning bidder.....approximately 10 consecutive calendar days after name of the apparent low bidder and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening on Thursday, October 21, 2021.
- Nothing contained in the commissioned architect's/engineer's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interests of WCS.