

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010



INVITATION TO BID
WCS - RFB #1242
Trinity Pedestrian Trail

Williamson County Schools (WCS) Owner, is currently accepting sealed bids from licensed and qualified contractors interested in bidding on construction of the pedestrian trail at Trinity Elementary School. Bids must be submitted in a sealed envelope, mailed or hand delivered to WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Joan Breeding. Faxed or emailed bids will not be accepted. Sealed bids will be received until 2:00 p.m. on Thursday, May 27, 2021 at which time they will be publicly opened. Any bid received after the specified opening time will not be accepted. In the event WCS must reschedule a RFB opening date or time, the specifications obtained from the Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

A pre-bid meeting will be conducted at 10:00 a.m. on Wednesday, May 19, 2021 at Fly Park, 3640 N Chapel Rd, Franklin, TN, 37067. Although the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed.

The following information must be listed on the outside of the sealed bid envelopes:

- WCS-RFB #1242 Trinity Pedestrian Trail
- Company Name & Address
- Date and Time of Bid opening
- Tennessee Contractor License #, Expiration, Date & Limitations.
- Any related Sub Contractor's Name, License #, Expiration, Date & Limitations. All subcontractors should be listed on the front of the envelope regardless of their bid amount.

Interested General Contractors must include inside the sealed bid envelope the following list of completed documents:

- Signed & Completed Bid Form
- Contractors Qualification Statement
- Certification of Compliance with Tennessee Licensing Law
- Signed and completed Iran Divestment Act Certificate
- Drug Free Workplace Program Certificate
- Criminal Background Check Affidavit
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into. Refer to bid documents for complete instructions.

NOTE: All of the above items are required. If any are not included, the bid will not be opened or accepted.

Prime bidders (a prime bidder is one who registers for plans with the office) shall obtain plans and other digital documents from the office of C & I Design, Inc., 101 Southeast Parkway Court, Suite 120, Franklin, TN 37064 Attn: Bryan Richter, Architect (615-599-2525).

All contractors must be licensed under the provisions of the current Contractor's Licensing Act of Tennessee and shall be thoroughly familiar with all the provisions of said act. Contracts for this project will be awarded to the best, lowest and most responsive bid that successfully passes the bid/qualification process. C & I Design, Inc. will assist in the review and bid tabulations and will provide to WCS a written recommendation as to the awarded bidder. Once the successful bidder has been established through the competitive bid process and C & I Design, Inc. will make a formal recommendation to WCS, then the WCS Purchasing Manager will notify the awarded bidder of our intent to proceed with the documented PO award. The encumbered award PO will also give reference to the Notice to Proceed Instructions. The date of the fully funded-encumbered award PO issued by WCS Purchasing Department shall be approximately 10 days

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after the bid opening. Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.

Awarded bidder must provide to WCS the following items within fifteen (15) consecutive calendar days from the date of WCS award notice:

- Fully executed AIA contract (facilitated through C & I Design, Inc.)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
 - In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance - then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
 - Insurance: WCS must be named as an additional insured on contractor's policy as follows: Contractor will obtain and maintain insurance to protect the contractor and owner from claims which may arise out of or result from contractor's operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

Bidding Timeline:

- Advertised in the Tennessean.....Wednesday, May 12, 2021
- Documents available from Architect.....Friday, May 14, 2021
- Pre-bid at Fly Park.....Wednesday, May 19, 2021 at 10:00 am
- Bid opening date.....Thursday, May 27, 2021 at 2:00 pm
- Bid tabs with intent to award.....approx. Friday, May 28, 2021
- Award PO released to winning bidder.....approx 10 consecutive calendar days after name of the apparent low bidder and bid tabulation is released in the Intent to Award Document.
 - No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening on Thursday, May 27, 2021.
 - Nothing contained in the commissioned architect's/engineer's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interests of WCS.