

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
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E-Mail Tennessee
ATTN: Legal Notice Staff
From: Skip Decker
DATE February 11, 2021
Bill To: Williamson County Schools
1320 West Main Street Suite 202
Franklin, TN 37064

WCS LEGAL NOTICE – REQUEST FOR PROPOSAL

RFP #1230 WCS Outsourced Custodial Services

Williamson County Schools (WCS) is currently accepting electronic proposals from qualified Custodial Contractors interested in submitting a proposal for Outsourced Custodial Services. During the current Covid-19 Pandemic, WCS has changed the method of how sealed RFP openings are conducted. Therefore, this RFP opening will be conducted electronically. This electronic format will continue to ensure that the sealed proposal process is conducted while safeguarding the participants and avoiding physical & social contact. All electronic proposals should be competitive, complete with all details and will remain secure and confidential until they are opened, read aloud and a proposal tabulation is compiled. RFP submittals will be received electronically via email only. Each participating Custodial Contractor shall complete the proposal cover sheets, add any required documents, scan, and send their completed electronic proposals to the following WCS Purchasing email addresses: Skip Decker skipd@wcs.edu & Kirk Elliott kirke@wcs.edu. Electronic Proposals will be received until the deadline of **2:30 p.m. on Thursday, March 11, 2021** at which time they will be opened, printed, and read. After all bids have been received and opened, they will be read aloud during an ***open zoom meeting at 3 p.m.*** on the same day. A 30-minute time period between the bid submittal deadline and the zoom meeting is to give WCS staff time to open the emails, print, collate and have them ready to be read out loud. Proposals will be accepted beginning the morning of March 11, 2021 starting at 11:30 a.m. and will be accepted up to the deadline of 2:30 p.m. Details on the zoom meeting and instructions on how to participate will be included in the invitation to proposal documents.

A Mandatory Pre-Bid Meeting will be held in person on Wednesday, March 3, 2021 at 2:00 pm. The meeting will be held at the WCS Central Office, 1320 West Main Street, suite 202, Franklin, TN 37064. Social Distancing guidelines will be adhered to and masks are required. Therefore, all interested Custodial Contractors should make plans to have a representative attend. All company representatives must sign-in at the pre-bid in order for the company to participate in this project.

Please Print one time in the Public Notice Section of the Tuesday, February 23, 2021 Tennessean