

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010
Fax (615) 472-5609



RFB # 1198
Invitation to Bid
Sunset Middle Auditorium

Williamson County Schools is currently accepting sealed bids from licensed and qualified general contractors interested in bidding on the construction of an Auditorium at Sunset Middle School. Sealed bids must be mailed, or hand delivered to WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. Envelopes should be marked **“RFB #1198 Sunset Middle Auditorium”**. **Sealed bid envelopes will be received until 2:30 pm Thursday, February 20, 2020.** Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

A pre-bid meeting will be conducted at the school site on **Thursday, February 13, 2020 at 10:30 am**. The address for the school is 200 Sunset Trail, Brentwood, TN 37027. Visitors must check in at the school Office. Although the pre-bid meeting is not mandatory, it is highly encouraged as important information concerning the bid project will be discussed.

Interested General Contractors must **include inside** the sealed bid envelope the following list of completed documents:

- Contractor’s Qualification Statement (AIA Form A305, 1986 Edition)
- Signed & Completed Bid form
- Certification of Compliance with Tennessee Licensing Law
- Certification of Compliance with the Iran Divestment Act
- Drug Free Workplace Program Certification
- Criminal Background Check Affidavit
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into. Refer to bid documents for complete bidding instructions.

The following information must be listed on the **outside** of the sealed bid envelopes:

- RFB # 1198 Sunset Middle Auditorium
- Company Name
- Date and Time of Bid opening,
- Tennessee Contractor License #, Expiration, Date & Limitations.
- List of Subcontractor’s and their Tennessee Contractor License #, Classification, Expiration, Date & License Limitations, **(regardless of bid amount)**.

Plans, specifications and other documents shall be obtained by Prime Bidders only (a prime bidder is one who purchases plans) from the office of Goodwyn, Mills, Cawood Inc. 3310 West End Ave. Suite 420, Nashville TN 37203, Attn: Jay Purkey, Project Architect (615) 333-7200.

A deposit of Five Hundred Dollars (\$500.00), made payable to Goodwyn, Mills, Cawood Inc. will be required for each set of contract documents. Checks will be refunded in full to all Prime Bidders who return contract documents to Goodwyn, Mills, Cawood Inc. in reasonably good condition within ten (10) days after the bid opening day. Successful Bidder will receive approximately 15 sets of documents.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best and most responsive bid(s) that reasonably meet specifications and qualifications. Immediately after the bid opening, WCS Purchasing will prepare a bid tabulation. The WCS Facilities & Purchasing Department along with Goodwyn, Mills, Cawood Inc. will review the tabulation. An apparent low bidder will be chosen then Goodwyn, Mills, Cawood Inc. will provide to WCS a written (documented) recommendation of who the winning bid should be awarded to. WCS Purchasing will release the bid tabulations noting the apparent low bidder to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice.

Fully executed AIA contract (facilitated through Goodwyn, Mills, Cawood Inc. and Kevin Fortney, WCS Facilities Director)

- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
- INSURANCE: WCS must be named as an additional insured on contractor’s policy.
 - A. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor’s operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

PROJECT BIDDING TIMELINE

- Advertised in the TennesseanSunday, Feb. 2, 2020
- Invitation to bid distributed to potential bidders.....Monday, Feb. 3, 2020
- Pre-bid at Sunset Middle School.....Thursday, February 13, at 10:30 am
- Bid Opening at WCS Central Office..... Thursday, February 20, 2020 at 2:30 pm
- Official Bid tabulation released with intent to award on or around Friday, Feb. 21, 2020.
- Award PO released to winning bidder10 consecutive calendar days after Official Bid Tabulation is released with our intent to award statement.

- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening Thursday, February 20, 2020.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws. Nothing contained in the commissioned architect's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.

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