

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010
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RFB # 1197
INVITATION TO BID
WILLIAMSON COUNTY SCHOOLS
Cooling Tower Replacements at FvMS, HMS and FHS

Williamson County Schools, (WCS) Owner, is currently accepting sealed bids from licensed and qualified HVAC contractors to execute turn-key construction services for Cooling Tower Replacements at Fairview Middle, Heritage Middle and Franklin High Schools. Bids must be submitted in a sealed envelope, mailed or hand delivered to WCS, Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. **Sealed bid envelopes will be received until 2:30 pm on Wednesday, February 19, 2020** at which time they will be publicly opened. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received.

A pre-bid meeting for this project will be held on Monday, Feb. 10, 2020 at 1:00 pm beginning at Franklin High School then continuing to the other sites as agreed upon at the meeting. The address for the school is Franklin High, 810 Hillsboro Road, Franklin, TN 37064. Attendees must check in at the school office. Although the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed. .

The following items must be **included inside** the sealed bid envelope:

- Contractor's Qualification Statement (AIA Form A 305, 1986 Edition)
- Signed & Completed Bid form
- Certification of Compliance with Tennessee Licensing Law
- Drug Free Workplace Program Certification
- Criminal Background Check Affidavit
- Certification of Compliance with the Iran Divestment Act
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into.

The following information must be listed on the **outside** of the sealed bid envelopes:

- WCS-RFB # 1197 Cooling Tower Replacements at FvMS, HMS & FHS
- Company Name
- Date and Time of Bid opening,
- Tennessee Contractor License #, Expiration, Date & Limitations.
- List of all Subcontractor's and their Tennessee Contractor License #, Classification, Expiration Date & License Limitations.

Completed Drawings and Specifications will be made available from Entech Engineering Inc., 5301 Virginia Way, Suite 140, Brentwood, TN 37027. A plan deposit in the amount of \$50.00 shall be required, checks shall be made payable to Entech Engineering. The deposit will be refunded for plans returned within 10 days of the bid opening. Contact Ben Hunter, Project Engineer 615-373-2640.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best and most responsive bid(s) that reasonably meet the specifications and qualifications. Immediately after the bid opening, WCS Purchasing will prepare a bid tabulation, Entech Engineering, Inc. will review the tabulation and will provide to WCS a written (documented) recommendation. WCS will then release the bid tabulations to the bidding companies with our intent to award. After 10 consecutive calendar days WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the award notice, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice. Fully executed AIA contract (facilitated through Entech Engineering, Inc.)

- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract. In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.

- INSURANCE: WCS must be named as an additional insured on contractor’s policy.

A. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor’s operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

Bidding Time-Line

- Advertised in the Tennessean.....Monday, February 3, 2020
- Invitation to bid distributed to potential bidders....Monday, February 3, 2020
- Pre-bid at Franklin High.....Monday, February 10, 2020 at 1:00 pm
- Bid Opening at WCS Central OfficeWednesday, February 19, 2020 at 2:30 pm
- Bid tabulation released with intent to award.....on or around Thursday, Feb. 20, 2020
- Award PO released to winning bidder Approximately 10 consecutive calendar days after bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening Wednesday, February 19, 2020.
- WCS anticipates having the project awarded, notice to proceed, and purchase order issued within approximately 10 consecutive calendar days from the bid opening day.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws. Nothing contained in the commissioned architect’s RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.

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