

Purchasing Department
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**WILLIAMSON COUNTY SCHOOLS
INVITATION TO BID
RFB #1193 Soccer Field Seating at Summit High School & Brentwood High School**

Williamson County Schools (WCS) Owner is currently accepting sealed bids from licensed and qualified general contractors interested in bidding on exterior aluminum soccer field seating at Summit High School and Brentwood High School. Bids must be submitted in sealed envelopes, mailed or hand delivered to WCS, Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. **Sealed bid envelopes will be received until 10:30 a.m. on Tuesday, December 17, 2019** at which time they will be publicly opened. Any bids received after the deadline will not be accepted. Faxed or emailed bids will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received. Sealed RFB envelopes must be marked “**WCS-RFB #1193 Soccer Field Seating at Summit High School & Brentwood High School**”.

A pre-bid meeting will be conducted on Tuesday, December 10, 2019 at 9:00 a.m. The meeting will be held at Summit High Soccer Field at 2830 Twin Lakes Drive, Spring Hill, TN 37174. Visitors must check in at the school office. Although attendance at the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed.

Interested General Contractors must **include inside** the sealed bid envelope the following list of completed documents:

- Contractor’s Qualification Statement (AIA Form A305, 1986 Edition)
- Signed & Completed Bid form
- Certification of Compliance with Tennessee Licensing Law
- Certification of Compliance with the Iran Divestment Act
- Drug Free Workplace Program Certification
- Criminal Background Check Affidavit
- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into. Refer to bid documents for complete bidding instructions.

The following information must be listed on the **outside** of the sealed bid envelopes:

- WCS-RFB #1193 Soccer Field Seating at Summit High School & Brentwood High School.
- Company Name & Address of Bidder
- Date and Time of Bid opening,
- Tennessee Contractor License #, Classification, Expiration Date & Limitations.
- Company Name & Address of Bleacher Subcontractor.

Plans, specifications and other contract documents shall be obtained by Prime Bidders only (a prime bidder is a General Contractor who intends to bid on the entire site package and who purchases plans) from the office of Johnson + Bailey Architects, P.C., at 100 East Vine Street, Suite 700, Murfreesboro, TN 37130, Attn: Lyle Lynch 615-890-4560. Documents will be ready for pickup from J + B on Thursday, November 21, 2019. A deposit of one-hundred dollars (\$100.00), made payable to Johnson + Bailey Architects, P.C., will be required for two (2) sets of contract documents. Checks will be refunded in full to any and all Prime Bidders who return contract documents in good condition within ten (10) days after the bid opening with the exception of the successful bidder. Successful bidder will be provided approximately 10 sets of documents. Non-refundable

digital copies, individual drawings, specification sections, and/or complete sets of plans and specifications and other bid documents may be obtained by Material Suppliers, Subcontractors, and General Contractors from the following printing company: Prographics, 1811 Church Street, Nashville, TN 37203, 615-327-0386.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best and most responsive bid that reasonably meet specifications and qualifications. Immediately after the bid opening, WCS Purchasing will prepare a bid tabulation. The WCS Maintenance & Purchasing Department along with Johnson + Bailey, P.C. will review the bid tabulations. Once the apparent low bidder has been established through the competitive bid process, Johnson + Bailey, P.C. will provide to WCS a written (documented) recommendation of who the winning bid should be awarded to. WCS Purchasing will release the bid tabulations noting the apparent low bidder to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed AIA contract (facilitated through Johnson + Bailey, P.C.)
- A Payment, Performance, Labor and Materials (PPLM) Bond in the amount of 100% of the contract sum, issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner. Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and shall forfeit his 5% bid bond and be liable for any loss occasioned to the Owner because of such failure.
- INSURANCE: WCS must be named as an additional insured on contractor’s policy.
 - A. Refer to Exhibit “A” of Specification Section 007300-Supplement to General Conditions, for insurance requirements.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

Bidding Timeline:

- Advertised in the Tennessean.....Friday, November 15, 2019
- Documents available from J+BThursday, November 21, 2019
- Pre-bid at Summit High Soccer Field.....Tuesday, December 10, 2019 at 9:00 am
- Bid Opening at WCS Central Office.....Tuesday, December 17, 2019 at 10:30 am
- Bid tabs released with intent to award.....approximately Wednesday, December 18, 2019
- Award PO released to winning bidderapproximately 10 consecutive calendar days after name of the apparent low bidder and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening Tuesday, December 17, 2019.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned architect’s/engineer’s RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.