

Purchasing Department
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RFB # 1191
INVITATION TO BID
WILLIAMSON COUNTY SCHOOL
Construction of Vestibules at Independence, Ravenwood High Schools

NOTE: The scope of work for this project has been changed from the original Advertisement that was placed in the Oct. 30, 2019 Tennessean. This project now consists of construction of vestibules at Independence High and Ravenwood High Schools only. The workroom/conference room projects at Grassland Middle and Woodland Middle Schools have been postponed to a later date.

Williamson County Schools (WCS) is currently accepting sealed bids from licensed qualified contractors interested in submitting a bid for turn-key construction services for vestibules at Independence and Ravenwood High Schools. Bids must be submitted in sealed envelopes, mailed or hand delivered to WCS, Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. **Sealed bid envelopes will be received until 2:30 p.m. on Tuesday, November 19, 2019** at which time they will be publicly opened. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will not be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed RFB envelope is submitted to WCS, the Purchasing Department will stamp the face of the envelope to authenticate the actual date and time it is received. Bidders must mark sealed envelopes "**WCS-RFB #1191 Construction of Vestibules at IHS, RHS**".

A pre-bid meeting will be conducted at the Conference room located in the Maintenance/ Student Services Bldg. 1761 West Main Street, Franklin, TN 37064 at **10:30 a.m. Thursday, November 7, 2019**. Although attendance at the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid project will be discussed. Visitors must check in at the WCS Maintenance Office.

Interested General Contractors must **include inside** the sealed bid envelope the following list of completed documents:

- Contractor's Qualification Statement (AIA Form A305, 1986 Edition)
- Signed & Completed Bid form
- Certification of Compliance with Tennessee Licensing Law
- Certification of Compliance with the Iran Divestment Act
- Drug Free Workplace Program Certification
- Criminal Background Check Affidavit

- Bid bond in the amount of 5% of the total bid. The bond is required as a guarantee that it the is accepted a contract will be entered into. Refer to bid documents of complete bidding instructions.

The following information must be listed on the **outside** of the sealed bid envelopes:

- WCS-RFB #1191 Construction of Vestibules at IHS, RHS
- Contractors Name & Address
- Date and Time of Bid opening,
- Tennessee Contractor License #, Classification, Expiration Date & Limitations.
- List of subcontractors and their Tennessee Contractor License #, Classification, Expiration, Date & License Limitations (if applicable).

Plans, specifications and other contract documents shall be obtained by Prime Bidders only (a prime bidder is one who obtains plans) from the office of Johnson & Bailey Architects P.C. 100 East Vine Street, Suite 700, Murfreesboro, TN 37130, Attn: Keaton Pettit, Project Architect phone (615) 890-4560. Digital files of plans and specification will be provided to bidders who submit a bidder registration form to the architect. Individual drawings, specification sections and /or complete sets of plans and specifications and other bid documents may be obtained by Material Suppliers, Subcontractors and General Contractors from the following printing company: Prographics at 1811 Church Street, Nashville, TN 37203, (615) 327-0386.

Bidders shall be licensed General Contractors as required by applicable laws of the State of Tennessee under the current Contractor's Licensing Act of Tennessee and in addition be thoroughly familiar with all provisions of the current licensing act. All Bidders must comply with the Tennessee Code Annotated Title 62 in particular Chapter 6 regarding preparation of the Bid Envelope. Each Contractor shall submit his bid in accordance with the requirements of the Licensing Act. Refer to bidding documents for complete bidding instructions.

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best and most responsive bid that reasonably meets all specifications and qualifications. After the bid opening, as rapidly as possible, WCS Purchasing will prepare a bid tabulation for this project. The WCS Maintenance & Purchasing Departments along with Keaton Pettit, J&B Architects will review all the accepted bid submissions. Once the apparent low bidder has been established through the competitive bid process, Johnson & Bailey will provide to WCS a written (documented) recommendation of who the winning bid should be awarded to. WCS Purchasing will release the bid tabulations noting the apparent low bidder to all participants of the bid. Approximately ten (10) consecutive calendar days after the tabulations are released WCS will issue a fully funded award PO to the low bidder.

After the successful bidder has received the Award Notice / Purchase Order, said bidder must provide to WCS the following items within (15) consecutive calendar days from the date of WCS award notice:

- Fully executed Large Project Unit Price Construction Contract facilitated through Johnson and Bailey Architects – Keaton Pettit.

- Awarded Bidder only shall provide a Payment, Performance, Labor and Materials (PPLM) Bond in the entire amount of the project issued by a bonding company licensed to do business in the state of Tennessee and acceptable to the Owner.
- Bond is required of the successful bidder to guarantee faithful performance of work under the contract.
- In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract and PPLM bond and proof of insurance – then said bidder shall be eliminated and WCS will begin negotiations with the next best bidder.
- INSURANCE: WCS must be named as an additional insured on contractor’s policy.
 - A. Contractor will obtain and maintain insurance to protect contractor and owner from claims which may arise out of or result from contractor’s operations under the contract. Certificate of Liability with a minimum of \$2,000,000 listing WCS as additional insured must be provided.

NOTE: All WCS RFB’s are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

Bidding Timeline:

- Advertised in the Tennessean.....Wednesday, October 30, 2019
- Documents available from J&B Architects..... Wednesday, October 30, 2019
- Pre-bid at WCS Maint. Student Service Bldg..... Thursday, Nov. 7, 2019 at 10:30 a.m.
- RFB Opening at WCS Central Office.....Tuesday, November 19, 2019 at 2:30 p.m.
- Bid tabs released with intent to awardapproximately Tuesday Nov. 11, 2019
- Award PO released to winning bidderapproximately 10 consecutive calendar days after the name of the apparent low bidder and bid tabulation is released.
- No bidder may withdraw his bid within 60 consecutive calendar days after the actual date of the public bid opening Tuesday, November 19, 2019.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws.
- Nothing contained in the commissioned architect’s/engineer’s RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.