

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4010
Fax (615) 472-5609



**WILLIAMSON COUNTY SCHOOLS
INVITATION TO BID
RFB #1180 A thru I - WCS CONTINUING MAINTENANCE CONTRACTS**

**THIS BID HAS BEEN RESCHEDULED FROM AN EARLIER DATE & TIME
(AS ORIGINALLY ADVERTISED IN THE THURSDAY, JULY 11, 2019 TENNESSEAN).
THE NEW DATE AND TIME ARE LISTED BELOW.**

Williamson County Schools (WCS), Owner, is currently accepting sealed bids from licensed and qualified contractors interested in bidding on Continuing Maintenance Contracts in the areas listed below. Sealed bids must be mailed or hand delivered to WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064, Attn: Skip Decker. **Sealed bid envelopes will be received until 10:30 a.m. on Wednesday, August 14, 2019 (bids A through E) and 2:30 p.m. (bids F through I).** The bids will be publicly opened at these designated times. Faxed or emailed bids will **not** be accepted. Any bids received after the specified opening time will **not** be accepted. In the event WCS must reschedule a bid opening date or time, the specifications obtained from the WCS Purchasing Dept. shall reflect the actual date and time. Once the sealed bid envelope is submitted, WCS will stamp the face of the envelope to authenticate the actual date and time it is received. Bidders must mark sealed bid envelopes “WCS – RFB #1180 WCS Continuing Maintenance Contracts”.

PRE-BID MEETING:

A pre-bid meeting will be conducted at the WCS Central Office, 1320 West Main Street, Suite 202, Franklin, TN 37064. The meeting will take place on **Thursday, July 25, 2019**. Although the pre-bid meeting is not mandatory it is highly encouraged as important information concerning the bid projects will be discussed. Please note the pre-bid and bid opening times are as follows:

Project	Pre-Bid	Bid
• RFB #1180-A Masonry	7/25/19 @ 2:00 p.m.	8/14/19 @ 10:30 a.m.
• RFB #1180-B Flooring Carpet & Tile	7/25/19 @ 2:00 p.m.	8/14/19 @ 10:30 a.m.
• RFB #1180-C Concrete	7/25/19 @ 2:00 p.m.	8/14/19 @ 10:30 a.m.
• RFB #1180-D Door/Related Hardware	7/25/19 @ 2:00 p.m.	8/14/19 @ 10:30 a.m.
• RFB #1180-E Athletic Field/Lighting & Elect	7/25/19 @ 2:00 p.m.	8/14/19 @ 10:30 a.m.
• RFB #1180-F Fencing	7/25/19 @ 3:00 p.m.	8/14/19 @ 2:30 p.m.
• RFB #1180-G Mulch/Playground surface	7/25/19 @ 3:00 p.m.	8/14/19 @ 2:30 p.m.
• RFB #1180-H HVAC	7/25/19 @ 3:00 p.m.	8/14/19 @ 2:30 p.m.
• RFB #1180-I Toilet Partitions	7/25/19 @ 3:00 p.m.	8/14/19 @ 2:30 p.m.

All Contractors must be licensed under the provisions of the current Contractor’s Licensing Act of Tennessee and shall be thoroughly familiar with all the provisions of said Act. All Bidders must comply with Tennessee Code Annotated, Title 62, in particular Chapter 6 regarding preparation of the Bid Envelope. Each contractor shall submit his bid in accordance with the requirements of the licensing act. Refer to bidding documents for complete bidding instructions.

THE FOLLOWING INFORMATION MUST BE LISTED ON THE OUTSIDE OF THE SEALED BID ENVELOPES:

- RFB Number and Name of Project
- Date and Time of Bid Opening
- Name & Address of Contractor
- TN Contractors License #, classification, expiration date and limits

BIDDERS MUST INCLUDE INSIDE THE SEALED BID ENVELOPE THE FOLLOWING LIST OF COMPLETED DOCUMENTS:

- Signed and completed Bid Form
- Signed and Completed Bid Cover Sheet
- Completed Drug Free Affidavit
- Completed Criminal Background Affidavit
- Certificate of Compliance with Tennessee Licensing Law
- Signed Iran Divestment Act
- Utilization of bids by other Government Agencies

An apparent low Bidder will be established from this bid process. Contracts for this project will be awarded to the lowest, best and most responsive bid that reasonably meets specifications and qualifications as determined by WCS and Johnson + Bailey Architects. Once the successful bidder has been established through the competitive bid process and Johnson + Bailey Architects makes a formal recommendation to WCS, then the WCS Purchasing Department will notify the said bidder of our intent to proceed with documented encumbered award. See timeline below:

TIMELINE OF BID OPENING & POST BID PROCESS:

- **August 14, 2019 Bids will be publicly opened and WCS and Johnson & Bailey will determine the low bidder(s)**
- **On or about August 16, 2019 WCS will issue an Intent to Award to the successful low bidder(s)**
- **Approximately 10 days after the intent to award (*around August 26 -27*)... WCS will issue a firm Award to the low bidder(s).**
- **The awarded bidder(s) will have 15 days to turn in all submittals listed below.**

AWARDED BIDDER INSTRUCTIONS:

The awarded bidder must provide to WCS Purchasing within (15) consecutive calendar days from the date of WCS award notice the following items.

- Fully executed AIA contract (facilitated through Johnson & Bailey Architects)
- A PPLM bond in the amount of \$50,000 issued by a bonding company licensed in the state of Tennessee and acceptable to Owner, to guarantee faithful performance of work under the contract.
- A certificate of Liability Insurance listing WCS (owner) as an additional insured. Refer to Section 00 73 00 for Supplement to General Requirements for specific insurance requirements. WCS shall be additional named insured on all such policies (except Workers compensation), and all such policies are to be primary and insurance of owner is not be considered contributory.
- W-9 (*if applicable*)

Note: In the event the successful Bidder to whom the contract is awarded fails to execute a satisfactory contract PPLM bond and proof of insurance – then said bidder shall be eliminated and forfeit his award. WCS will begin negotiations with the next best bidder.

NOTE: All WCS bids are ultimately subject to funding. Furthermore, WCS reserves the right to waive any informality or to reject any or all bids that are not in the best interest of WCS.

- No bidder may withdraw his bid within 45 consecutive calendar days after the actual date of the public bid opening on Wednesday, August 14, 2019.
- Bidders are to include all sales and use tax, payroll tax, insurance, bonds, etc. as applicable by State of TN procurement laws in their bid submission.
- Nothing contained in the commissioned architect's RFB documents or amendments thereto shall eliminate or reduce the requirements contained in the legal advertisement or this invitation to bid.

For questions concerning this bid document please contact the WCS Purchasing Department, 615-472-4010 or Lyle Lynch with Johnson & Bailey Architects 615-890-4560.