

Purchasing Department
1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4079



**WCS QUICK PROPOSAL PROJECT #1213
PPE AND RELATED PRODUCTS
RELEASE DATE: Friday, May 29, 2020 (after close of business)**

This Quick Proposal Project is being solicited to several possible suppliers via blind email copy.

This project was originally advertised in the Tennessean on Monday, May 25, 2020 for bids to be submitted by Tuesday, June 2, 2020 at 2:30pm. The scope of this project has changed and the items for which bids are being requested has been reduced in quantity but are still very essential to the safe reopening of Williamson County Schools and the various programs conducted throughout our district.

The **new rescheduled** bid opening date and time is **Friday, June 5, 2020**. Proposal submittals will be received electronically **ONLY** from **8:00am until 11:30am** (a three and a half hour window) only on Friday, June 5, 2020. Proposals submitted before or after this window of time will **NOT** be accepted. Bidders are cautioned not to wait until the last minute to submit your proposal as we have no control over internet traffic and reliability. Proposals **MUST** be submitted via email to Skip Decker at skipd@wcs.edu and the email **MUST** contain the subject line **WCS QUICK PROPOSAL SUBMITTAL #1213**. Our email server **REQUIRES** the subject line to be completed. For security reasons, **DO NOT** copy any other recipients on the email.

This project was also originally advertised on the date above as an RFB. As a simple technical modification, we have converted this project to be a for expeditious results and award due to its simplicity and need for urgency to begin purchases pursuant to the award(s).

SCOPE OF WORK:

We have received a significant number of inquiries from potential local and regional suppliers wishing to propose. It is impractical to award the project to a large number of proposers but the scarce availability of some of the items will require us to make award to a minimum of the top 5 proposers. Our intent is to tabulate the results and attempt to award by the close of business on Monday, June 8, 2020.

A proposer's ability to perform is of paramount importance for this project. Please disclose any product availability issues you anticipate. WCS district is comprised of approximately 51 schools and 8 administrative departments that will be placing orders and receiving products directly. The central bill to address is WCS Accounts Payable Department, 1320 West Main Street, Franklin TN 37064.

Your proposal submission must include the attached WCS Quick Proposal Project Cover sheet in Excel format. Please do not alter the format of the Excel cover sheet.

Please contact Skip Decker at skipd@wcs.edu or (615)472-4079 with any questions.