

Use a WCS Google Chrome Profile

It is important to be signed in to your child's WCS Google Chrome profile to ensure your child's ClassLink Dashboard works properly.

When using a shared family device*, it may be helpful to create multiple Chrome profiles. This allows users to easily switch between profiles and keep all data (browsing history, searches, passwords, etc.) separate. This also alleviates issues with application access and ensures that the correct Google account is being used.

*If using a Chromebook, the user should sign out, and the new user should sign in to the device with their WCS Chrome profile.

Important Notes

- When using a shared device, each user should *always* verify they are using their unique Chrome profile.
- **Signing into a WCS account (WCS Google profile) will track usage analytics and may apply restrictions.**

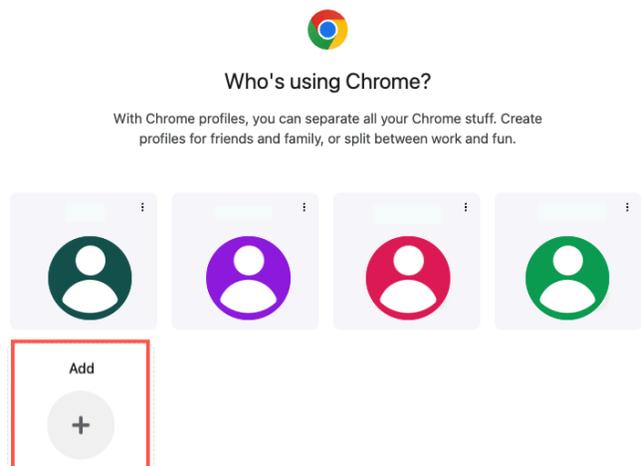
Add a WCS Chrome Profile

Open **Google Chrome**.

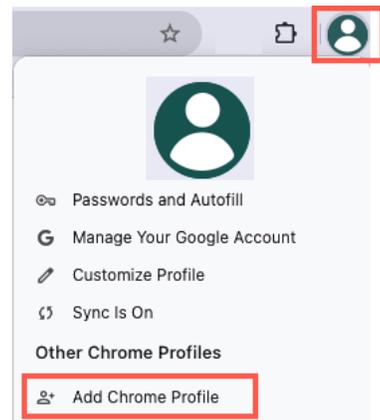


Existing profiles will be displayed. To add a WCS Chrome profile, select **Add**.

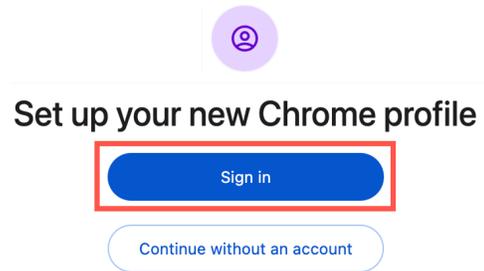
If you are already signed into a Chrome profile, use the instructions in the step below to add an additional profile.



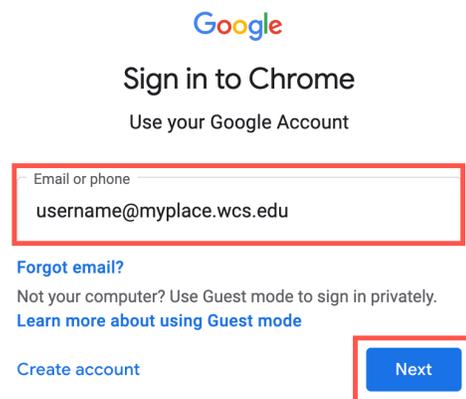
Select the **profile icon** in the top, right corner, then select **Add Chrome Profile**.



Select **Sign in**.

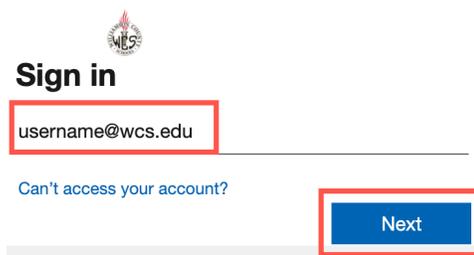


Enter student **username@myplace.wcs.edu**, then select **Next**.



Enter WCS **username@wcs.edu** and password and select **Next**.

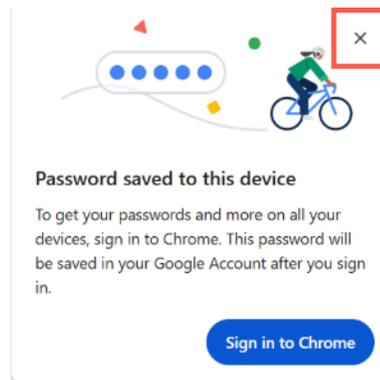
Please note that this address ends with **@wcs.edu**, not **@myplace.wcs.edu** used on the previous screen.



Enter **@wcs.edu** password, then select **Sign in**.



After signing in, the screen pictured on the right may appear. Click the x in the corner to close that window, then follow the on-screen prompts to complete the sign-in process.



Repeat if you would like to create additional profiles.

Select Profile When Opening Chrome

When opening Chrome, all available profiles will be displayed. Select the **desired profile**.



Switch Between Profiles

If Chrome is already open, you can easily switch to a different profile.

Select the **profile icon** in the top, right corner and verify the desired account is selected.

To change to a different profile, select **desired profile** from the profiles displayed in the Other Chrome Profiles section.

