



Retirement Information

Please contact WCS Retirement Manager, Keli Jarosz at (615) 472-4055 or keli.jarosz@wcs.edu if you have questions regarding Williamson County School and TCRS retirement.

Please contact Retirement Benefits, Laurie Gulan at (615) 591-8506 or laurieg1@wcs.edu if you have questions regarding retiree benefits or transitioning to Medicare.

Please contact TCRS at 1-800-922-7772 if you have questions regarding your service time with TCRS.

Retirement Frequently Asked Questions:

What are the steps to begin my retirement process?

- Contact Keli Jarosz to set up a retirement meeting. This should be scheduled 6-8 months out from retirement date.
- Application to retire is completed online at mytcrs.tn.gov within 90 days of retirement date. (You can opt to retire from WCS but wait to draw your TCRS pension later.)
- Complete and return the required WCS retirement form to the HR.
- Contact Laurie Gulan in benefits if you meet the eligibility requirements for continuing medical benefits at retirement:
 1. Employee must have hired date prior to July 1, 2009.
 2. Employee and/or dependents coverage must have been in effect a minimum of one (1) year prior to retirement.
 3. Employee must have 10 continuous years of full-time service with Williamson County Government or Board of Education and be age 55 on date of retirement (or) the Employee must have 30 continuous years of full-time service with Williamson County Government or the Board of Education and be allowed continuation of coverage at retirement regardless of age.

When am I eligible to retire with TCRS?

- 5 years vested
- Legacy Plan- Full Service: age 60 Early: age 55 or 30 years of service credit. Certified staff hired or previously enrolled in TCRS prior to July 1, 2014. All full-time classified staff.
- Hybrid Plan- Full Service: rule of 90 or age 65
Early: rule of 80 or age 60
Certified staff hired on or after July 1, 2014.

How do I view my retirement calculations?

- Log into mytcrs.tn.gov and create an account to view your credits or call TCRS at 1-800-922-7772 and request a benefit estimate.

What happens to my sick time and/or vacation time when I retire?

- Your sick time will be transferred to TCRS toward service credit. (20 sick days are equal to 1 month of service credit)
- You will receive payment for up to 24 vacation days accrued. Anything over 24 days will be transferred to sick time and applied to service credit.

Can I purchase retirement years?

- Request an application with TCRS to purchase years where contributions were not paid while working with any TN entity.

How do I know my correct retirement date?

- The date of your retirement is the *day after* the last paid date of employment.
- The required WCS retirement form should state your last day of employment. When completing the TCRS application, your retirement date is the day after your last day of employment. Example: last day of employment is May 26, your retirement date will be May 27.

When should I expect my last paycheck from WCS and first TCRS Pension deposit?

- Final paychecks can be expected two weeks after your last day of work.
- It can take TCRS 60-90 days to calculate your retirement and the reason for the 90 days out from retirement to complete your retirement application.

When am I vested and can the funds from my TCRS account be withdrawn should I leave Williamson County Schools before I am vest with TCRS?

- Employee is vested after 5 years or 60 months of contributions into your TCRS account.
- You can cash out contributions if no longer participating with a TCRS employer. Should you return to a TCRS employer, you will be re-enrolled as a new member of the TCRS system.

Can I work after retirement for Williamson County Schools?

- Retiree can work part-time up to 120 days or 900 hours and still maintain TCRS benefits. There is 60 days waiting period after date of retirement. Under special circumstance, retiree may return before the 60 days wait period (determined by HR.)
- The TCRS Temporary Employment Report must be completed by retiree and the Retirement Manager. Form is required each calendar year while retiree is employed.

For more information regarding retirement with Williamson County Schools, contact the Retirement Manager, Keli Jarosz.