



Skilled Trades I – Equipment Operator



Job Overview

The job of Equipment Operator was established for the purpose/s of providing heavy equipment earthwork operations, material handling and transportation of heavy equipment; ensuring completion of projects in accordance with trade standards; providing information on the proper uses of equipment; assisting other skilled trades; and ensuring that tools and materials are available at job site.

This job reports to the Support Services Foreman.

Job Functions

- Analyzes blueprints and drawings of earthwork projects for the purpose of determining the efficient installation of new or upgraded projects.
- Coordinates with assigned Foreman and/or other trades for the purpose of completing projects and work orders efficiently.
- Cleans storm drain systems, detention ponds etc. for the purposes of flood prevention.
- Operates heavy equipment (dump trucks, backhoe, front end/skid steer loaders etc.) for earthwork projects for the Maintenance Department. Projects include but are not limited to building pads, service roads, installing fences, parking lots, trenches for underground utilities, hauling mineral products etc.)
- Hauls a variety of items (trash, construction debris, tree cuttings etc.) for the purpose of disposing of unwanted items. Additionally, performs small scale tree trimming and removal.
- Informs personnel regarding procedures and/or status of work orders for the purpose of providing information for making decisions, taking appropriate action and/or complying with building and safety regulations.
- Inspects storm drain systems for the purpose of evaluating condition, identifying necessary repairs, and recommending preventive maintenance.
- Maintains vehicles, tools, and heavy equipment for the purpose of ensuring availability in safe operating condition.
- Participates in meetings, workshops, trainings, and seminars for the purpose of conveying and/or gathering information required to perform job functions.
- Prepares written materials (e.g. repair status, activity logs, etc.) for the purpose of documenting activities and/or conveying information.
- Requests equipment and supplies for the purpose of maintaining inventory and ensuring availability of items required to complete the necessary installation and/or repair.
- Responds to emergency situations during and after hours for the purpose of resolving immediate safety concerns.
- Transports a variety of tools, equipment, and supplies for the purpose of ensuring the availability of materials required at job site.

Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Travel

Travels daily throughout the county to perform work at assigned schools. Additional travel throughout the county to facilities may be required to help technicians or during emergency situations such as roof leaks from storm damage, cleanup from water leaks etc.

Working Environment

Work is performed both inside and outside of buildings, in areas where students and staff are present, and during various temperature extremes and inclement weather for outside work. May be exposed to dust from drilling, sanding, grinding etc. and excessive noise from the use of power tools, mechanical rooms and working around/operating heavy equipment. Work also results in exposure to various chemicals such as petroleum, oils and lubricating products, battery acid, and cleaning and adhesive compounds. Safety Data Sheets are readily available for employee information to identify hazards and protective equipment required prior to the use of the chemical or compound.



Generally, the job requires 50% sitting, 25% walking, and 25% standing.

Physical Requirements: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity.

Qualifications

Minimum experience: Job related experience.

Minimum education: High School diploma or equivalent.

The ideal candidate will have the following education, experience, skills, knowledge, abilities and/or competencies:

- Ability to operate a variety of equipment including dump truck, backhoe, skip loader, power mowers, forklifts, jackhammers, and other related equipment; and operate, maintain, and make minor repairs to power grounds equipment and tools.
- Knowledge of methods, materials, tools, and operation of large power equipment used in grounds construction and maintenance work; health and safety regulations; methods used in caring for plants, shrubs, flowers, trees, and lawns; lawn planting and cutting procedures.
- Ability to understand and follow oral and written directions; work independently with little direction; plan and organize work; establish and maintain effective working relationships with others; and prepare accurate records.

Required Testing: Alcohol and Drug Test

Continuing Education/Training: None Specified

Required Certificates and/or Licenses: Valid Tennessee Driver's License; Valid Tennessee Class A Commercial Driver's license; Evidence of Insurability

Clearances: Criminal Justice Fingerprint/Background Clearance

FLSA Status: Non-exempt

Employee Type: Classified

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