



## EDUCATIONAL SIGN INTERPRETER I

### Job Overview

The job of Educational Sign Interpreter I was established for the purpose/s of facilitating communication between persons who are deaf and/or hard of hearing and others; using sign language to convey teacher instruction and intent; assisting students with daily activities; providing voice to sign, sign to voice oral transliterate support; participating as a team member to plan, review and share information; and serving as a resource to other school personnel requiring assistance with hard of hearing and deaf person/s.

This job reports to the Student Support Services Curriculum Specialist.

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### Essential Functions

- Assists deaf and hard of hearing students in academic and nonacademic activities, individually or in groups as well as deaf or hard of hearing staff and parents (e.g. classroom instruction, non-captioned movies, tests, library, computer lab, recess, sports, music, assemblies, special events, after school activities, etc.) for the purpose of presenting and/or reinforcing learning concepts.
- Implements, under the supervision of assigned teacher, instructional/behavioral programs, and lesson plans for the purpose of assisting the teacher in improving students' academic and life skill success through a defined course of study.
- Interprets at various meetings may be requested (e.g. IEP, individual teacher/parent conferences, etc.) for the purpose of receiving and/or conveying information with deaf or hard of hearing participants.
- Interprets or transliterates all language necessary for student's education for the purpose of facilitating effective communication.
- Monitors individual students for the purpose of providing assistance as needed and ensuring a quiet, safe and positive learning environment.
- Participates in meetings (e.g. staff in-service, workshops, etc.) for the purpose of receiving or conveying information related to serving the general goals of education to the deaf or hard of hearing.
- Prepares for daily classroom lectures and activities (e.g. set up for speaker, review materials ahead of lectures, etc.) for the purpose of ensuring a clear understanding and interpretation.
- Provides support/tutoring to the deaf or hard of hearing student for the purpose of facilitating communication and/or reinforcing classroom objectives.
- Responds to inquiries from administrators, teachers, and other staff for the purpose of providing information or referring to appropriate personnel.
- Tutors deaf or hard of hearing students in a variety of subjects for the purpose of supplementing daily classroom learning and promoting student success.

### Other Functions

Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

### Working Environment

This job is performed in a generally clean and healthy environment.

Generally, the job requires 33% sitting, 33% walking, and 34% standing.

Physical Requirements: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity.



**Qualifications**

**Minimum experience:** Job related experience within specialized field.

**Minimum education:** Community College and/or Vocational School degree with study in job related area.

The ideal candidate will have the following education, experience, skills, knowledge, abilities and/or competencies:

- Ability to operate standard office equipment using pertinent software applications; and express oneself through manual communication skills (sign language, expressive, & receptive) and oral support techniques.
- Knowledge of philosophies and purposes of mainstreaming hearing-impaired students; ASL and Signed English; oral support techniques; child development, Deaf Culture, oral strategies and transliteration; educational methods; and interpreter's code of ethics.
- Ability to communicate with diverse groups; maintain confidentiality; work as part of a team; and possess sound emotional judgment.

**Required Testing:**

Pre-employment Proficiency Test

**Required Certificates and/or Licenses:**

Valid Driver’s License and Evidence of Insurability; Certificate of Proficiency issued by one of the following: Registry of Interpreters for the Deaf (RID) or National Cued Speed Association.

**FLSA Status:**

Non-Exempt

**Continuing Education/Training:**

Maintain Licensure

**Clearances:**

Criminal Justice Fingerprint/Background Clearance

**Employee Type:**

Classified

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