



Autism Coach

Job Overview

The job of Autism Coach was established for the purpose/s of providing on-site coaching and technical assistance through modeling, guided feedback and active listening to build capacity and implementation of best practices for students with Autism; provides services and training for school personnel regarding the programmatic needs of children with autism; collaborates in the development of individual education plan's (IEP'S); operates as part of a multi-disciplinary team.

This job reports to the Student Support Services Specialist/Supervisor

Essential Functions

- Serves as resource to teachers, both general and special educators, administrators, other related staff, families, community members, at site-based programs, departments, school and in the community for the purpose of providing a resource of understanding related to working with students with Autism Spectrum Disorder.
- Collaborates with colleagues and the IEP team, for the purpose of assessing and evaluating both strengths and needs of students to develop and maintain an environment conducive to the effective performance of tasks.
- Conducts observations of students across the school day environment to provide recommendations for instructional strategies and interventions that best support students with Autism.
- Identifies student abilities and needs with the IEP team for the purpose of developing long- and short-term goals and objectives for behavior, curriculum and instruction.
- Develops an intervention plan for the purpose of supporting the IEP goals, objectives/outcomes and providing coaching and training support to the school team to implement this plan in the appropriate settings.
- Model for and/or coach staff on student specific strategies related to autism and follow up on the implementation and progress of the strategies.
- Support teams in the development of strategies and techniques (i.e. visual aids, task boxes, work system, visual schedules, and structured teaching classrooms) that support students with Autism social emotional and educational growth.
- Assists in the development of student transition plans, programs, and goals for the purpose of supporting the student transition from one school to another and developing students' vocational skills
- Participates in the determination, development, implementation and monitoring of behavior and safety plans for the purpose of aiding students with a school eligibility of Autism Spectrum Disorder.



- Train early childhood Autism Behavior Intervention Assistants.
- Research, develops and implements student specific trainings and in-services for the purpose of providing needed and/or required training for educational staff, parents, and administrators.
- Collects data and documents findings, actions taken, and/or recommendations made regarding areas of service and maintains records required by Williamson County Schools for the purpose of meeting various state and federal mandates.
- Prepares and maintains a variety of documents, records, reports and written materials for the purpose of completing administrative tasks, communicating information to the IEP team, developing recommendations and/or conveying information and complying with various state, federal and administrative requirements.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Attends meetings, trainings and conferences; travels to a variety of work sites for the purpose of obtaining or providing information.

Working Environment

This job is performed in a standard office environment and in a generally clean and healthy environment. Generally, the job requires 60% sitting, 10% walking, and 30% standing.

Physical Requirements: occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity.

Qualifications

Minimum experience: At least three years of job-related experience working with children with Autism Spectrum Disorder is required

Minimum education: Bachelor's Degree in job related area

The ideal candidate will have the following education, experience, skills, knowledge, abilities and/or competencies:

- Required to perform multiple, technical tasks with a need to periodically upgrade skills to meet changing job conditions.
- Specific skill-based competencies required to satisfactorily perform the functions of the job include applying and interpreting assessment instruments; operating standard office equipment including using pertinent software applications; and preparing and maintaining accurate records.
- Required to perform algebra and/or geometry; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and analyze situations to define issues and draw conclusions.

•



- Specific knowledge- based competencies required to satisfactorily perform the functions of the job include safe practices in work sites and other activities; correct English usage, grammar, spelling, punctuation and vocabulary; record keeping techniques; modern office practices and procedures; and pertinent federal/state labor laws and/or program requirements. Required to schedule several activities, meetings, and/or events; gather, collate, and/or classify data; and use job-related equipment.
- Required to independently work with others in a wide variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using standardized methods.
- Required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment.
- Problem solving is required to identify issues and create action plans.
- Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is limited. Specific ability-based competencies required to satisfactorily perform the functions of the job include communicating with diverse groups; maintaining confidentiality; working as part of a team; and meeting deadlines and schedules.

Required Testing:

None Specified

Required Certificates and/or Licenses:

Special Educator Certification - OR -
Licensed as a Speech Language Pathologist
through the Tennessee Department of
Education

FLSA Status:

Exempt

Continuing Education/Training:

Maintain Certification and/or
Licensure

Clearances:

Criminal Justice Fingerprint/Background
Clearance

Employee Type:

Certified

Pursuant to the Williamson County Board of Education’s policy of non-discrimination, Williamson County Schools does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, sexual orientation, age, disability, or military services in its policies, or in the admission of, access to, treatment, or employment in its programs, services, or activities.