

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 07/01/26-07/18/26

| DATES     | TIME IN<br>A.M.          | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPERVISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|-----------|--------------------------|-------------------|------------------|------------------|--------------------------|------------------------|--------------------------|------------------|
| 07/01/26  |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/02/26  |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/03/26  | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                        |                          |                  |
|           |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/06/26  |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/07/26  |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/08/26  |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/09/26  |                          |                   |                  |                  |                          |                        |                          |                  |
| 07/10/26  |                          |                   |                  |                  |                          |                        |                          |                  |
|           |                          |                   |                  |                  |                          |                        |                          |                  |
| 7/13/2026 |                          |                   |                  |                  |                          |                        |                          |                  |
| 7/14/2026 |                          |                   |                  |                  |                          |                        |                          |                  |
| 7/15/2026 |                          |                   |                  |                  |                          |                        |                          |                  |
| 7/16/2026 |                          |                   |                  |                  |                          |                        |                          |                  |
| 7/17/2026 |                          |                   |                  |                  |                          |                        |                          |                  |
|           |                          |                   |                  |                  |                          |                        |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 07/19/26-08/01/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPERVISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|------------------------|--------------------------|------------------|
| 07/20/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/21/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/22/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/23/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/24/26 |                 |                   |                  |                  |                          |                        |                          |                  |
|          |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/27/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/28/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/29/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/30/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 07/31/26 |                 |                   |                  |                  |                          |                        |                          |                  |
|          |                 |                   |                  |                  |                          |                        |                          |                  |
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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 08/02/26-08/15/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPERVISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|------------------------|--------------------------|------------------|
| 08/03/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/04/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/05/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/06/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/07/26 |                 |                   |                  |                  |                          |                        |                          |                  |
|          |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/10/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/11/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/12/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/13/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/14/26 |                 |                   |                  |                  |                          |                        |                          |                  |
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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 08/16/26-08/29/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPERVISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|------------------------|--------------------------|------------------|
| 08/17/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/18/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/19/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/20/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/21/26 |                 |                   |                  |                  |                          |                        |                          |                  |
|          |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/24/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/25/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/26/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/27/26 |                 |                   |                  |                  |                          |                        |                          |                  |
| 08/28/26 |                 |                   |                  |                  |                          |                        |                          |                  |
|          |                 |                   |                  |                  |                          |                        |                          |                  |
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|          |                 |                   |                  |                  |                          |                        |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 08/30/2-09/19/26

| DATES     | TIME IN<br>A.M.          | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|-----------|--------------------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 08/31/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/01/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/02/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/03/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/04/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
|           |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/07/26  | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 09/08/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/09/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/10/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
| 09/11/26  |                          |                   |                  |                  |                          |                                 |                          |                  |
|           |                          |                   |                  |                  |                          |                                 |                          |                  |
| 9/14/2026 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 9/15/2026 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 9/16/2026 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 9/17/2026 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 9/18/2026 |                          |                   |                  |                  |                          |                                 |                          |                  |

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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 09/20/26-10/03/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 09/21/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/22/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/23/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/24/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/25/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/28/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/29/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 09/30/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/01/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/02/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
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|          |                 |                   |                  |                  |                          |                                 |                          |                  |

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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 10/04/26-10/17/26

| DATES    | TIME IN<br>A.M.          | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|--------------------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 10/05/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/06/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/07/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/08/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/09/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/12/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/13/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 10/14/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 10/15/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 10/16/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 10/18/26-10/31/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 10/19/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/20/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/21/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/22/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/23/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/26/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/27/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/28/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/29/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 10/30/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
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*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature



**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 11/01/26-11/14/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 11/02/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/03/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/04/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/05/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/06/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/09/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/10/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/11/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/12/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 11/13/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 11/15/26-11-28-26

| DATES    | TIME IN<br>A.M.          | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|--------------------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 11/16/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 11/17/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 11/18/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 11/19/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 11/20/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
| 11/23/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 11/24/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 11/25/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 11/26/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 11/27/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
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|          |                          |                   |                  |                  |                          |                                 |                          |                  |

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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 11/29/26-12/12/26

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 11/30/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/01/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/02/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/03/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/04/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/07/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/08/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/09/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/10/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 12/11/26 |                 |                   |                  |                  |                          |                                 |                          |                  |
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|          |                 |                   |                  |                  |                          |                                 |                          |                  |

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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 12/13/26-01/02/27

| DATES    | TIME IN<br>A.M.          | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|--------------------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 12/14/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 12/15/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 12/16/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 12/17/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
| 12/18/26 |                          |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
| 12/21/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/22/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/23/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/24/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/25/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |
| 12/28/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/29/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/30/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 12/31/26 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
| 01/01/27 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                                 |                          |                  |
|          |                          |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 01/03/27-1/16/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 01/04/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/05/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/06/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/07/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/08/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/11/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/12/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/13/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/14/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 01/15/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 01/17/27-01/30/27

| DATES    | TIME IN<br>A.M.          | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPER-VISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|--------------------------|-------------------|------------------|------------------|--------------------------|-------------------------|--------------------------|------------------|
| 01/18/27 | <b>SYSTEM<br/>CLOSED</b> |                   |                  |                  |                          |                         |                          |                  |
| 01/19/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/20/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/21/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/22/27 |                          |                   |                  |                  |                          |                         |                          |                  |
|          |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/25/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/26/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/27/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/28/27 |                          |                   |                  |                  |                          |                         |                          |                  |
| 01/29/27 |                          |                   |                  |                  |                          |                         |                          |                  |
|          |                          |                   |                  |                  |                          |                         |                          |                  |
|          |                          |                   |                  |                  |                          |                         |                          |                  |
|          |                          |                   |                  |                  |                          |                         |                          |                  |
|          |                          |                   |                  |                  |                          |                         |                          |                  |
|          |                          |                   |                  |                  |                          |                         |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 01/31/27-02/13/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 02/01/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/02/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/03/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/04/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/05/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/08/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/09/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/10/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/11/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/12/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 02/14/27-02/27/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 02/15/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/16/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/17/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/18/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/19/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/22/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/23/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/24/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/25/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 02/26/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature



# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 02/28/27-03/13/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPER-VISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|-------------------------|--------------------------|------------------|
| 03/01/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/02/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/03/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/04/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/05/27 |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/08/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/09/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/10/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/11/27 |                 |                   |                  |                  |                          |                         |                          |                  |
| 03/12/27 |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |
|          |                 |                   |                  |                  |                          |                         |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION

## MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 03/14/27-04/03/27

| DATES     | TIME IN<br>A.M.  | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | SUPER-VISOR<br>INITIAL* | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|-----------|------------------|-------------------|------------------|------------------|--------------------------|-------------------------|--------------------------|------------------|
| 03/15/27  | SYSTEM<br>CLOSED |                   |                  |                  |                          |                         |                          |                  |
| 03/16/27  | SYSTEM<br>CLOSED |                   |                  |                  |                          |                         |                          |                  |
| 03/17/27  | SYSTEM<br>CLOSED |                   |                  |                  |                          |                         |                          |                  |
| 03/18/27  | SYSTEM<br>CLOSED |                   |                  |                  |                          |                         |                          |                  |
| 03/19/27  | SYSTEM<br>CLOSED |                   |                  |                  |                          |                         |                          |                  |
|           |                  |                   |                  |                  |                          |                         |                          |                  |
| 03/22/27  |                  |                   |                  |                  |                          |                         |                          |                  |
| 03/23/27  |                  |                   |                  |                  |                          |                         |                          |                  |
| 03/24/27  |                  |                   |                  |                  |                          |                         |                          |                  |
| 03/25/27  |                  |                   |                  |                  |                          |                         |                          |                  |
| 03/26/27  | SYSTEM<br>CLOSED |                   |                  |                  |                          |                         |                          |                  |
|           |                  |                   |                  |                  |                          |                         |                          |                  |
| 3/29/2027 |                  |                   |                  |                  |                          |                         |                          |                  |
| 3/30/2027 |                  |                   |                  |                  |                          |                         |                          |                  |
| 3/31/2027 |                  |                   |                  |                  |                          |                         |                          |                  |
| 4/1/2027  |                  |                   |                  |                  |                          |                         |                          |                  |
| 4/2/2027  |                  |                   |                  |                  |                          |                         |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 04/04/27-04/17/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 04/05/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/06/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/07/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/08/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/09/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/12/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/13/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/14/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/15/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/16/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
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|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 04/18/27-05/01/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 04/19/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/20/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/21/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/22/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/23/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/26/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/27/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/28/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/29/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 04/30/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

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\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 05/02/27-05/15/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 05/03/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/04/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/05/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/06/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/07/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/10/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/11/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/12/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/13/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/14/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 05/16/27-05/29/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 05/17/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/18/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/19/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/20/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/21/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/24/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/25/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/26/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/27/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 05/28/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

# WILLIAMSON COUNTY BOARD OF EDUCATION MATH TUTOR WORK RECORD

Employee's Name:

Employee Number:

Location:

Pay Period: 05/30/27-06/19/27

| DATES      | TIME IN                  | LUNCH | LUNCH | TIME OUT | EXTRA | SUPER-VISOR | TOTAL | TYPE OF |
|------------|--------------------------|-------|-------|----------|-------|-------------|-------|---------|
| 05/31/27   | <b>SYSTEM<br/>CLOSED</b> |       |       |          |       |             |       |         |
| 06/01/27   |                          |       |       |          |       |             |       |         |
| 06/02/27   |                          |       |       |          |       |             |       |         |
| 06/03/27   |                          |       |       |          |       |             |       |         |
| 06/04/27   |                          |       |       |          |       |             |       |         |
|            |                          |       |       |          |       |             |       |         |
| 06/07/2027 |                          |       |       |          |       |             |       |         |
| 06/08/2027 |                          |       |       |          |       |             |       |         |
| 06/09/2027 |                          |       |       |          |       |             |       |         |
| 06/10/2027 |                          |       |       |          |       |             |       |         |
| 06/11/2027 |                          |       |       |          |       |             |       |         |
|            |                          |       |       |          |       |             |       |         |
| 06/14/27   |                          |       |       |          |       |             |       |         |
| 06/15/27   |                          |       |       |          |       |             |       |         |
| 06/16/27   |                          |       |       |          |       |             |       |         |
| 06/17/27   |                          |       |       |          |       |             |       |         |
| 06/18/27   |                          |       |       |          |       |             |       |         |
|            |                          |       |       |          |       |             |       |         |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

**WILLIAMSON COUNTY BOARD OF EDUCATION  
MATH TUTOR WORK RECORD**

Employee's Name:

Employee Number:

Location:

Pay Period: 06/20/27-06/30/27

| DATES    | TIME IN<br>A.M. | LUNCH<br>TIME OUT | LUNCH<br>TIME IN | TIME OUT<br>P.M. | EXTRA<br>HOURS<br>WORKED | <b>SUPER-VISOR<br/>INITIAL*</b> | TOTAL<br>HOURS<br>WORKED | TYPE OF<br>LEAVE |
|----------|-----------------|-------------------|------------------|------------------|--------------------------|---------------------------------|--------------------------|------------------|
| 06/21/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/22/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/23/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/24/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/25/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/28/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/29/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
| 06/30/27 |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
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|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |
|          |                 |                   |                  |                  |                          |                                 |                          |                  |

*I certify that the reported information is correct, and I was not permitted or required to work or perform duties not reported on this time sheet. \*Prior approval of extra hours required by supervisor.*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature