



CLASSIFIED FULL TIME WORK SCHEDULE 2020-2021

This is the planned work year for various classified school level positions. The principal or manager, upon informing the payroll department of the change can adjust these, but the total days must not be exceeded.

- The first student day is **Friday, August 7, 2020 (half day)**.
- The five paid holidays for 10 and 11 month positions for the 2020-2021 school year are:
Labor Day (Monday, Sept. 7), **Thanksgiving Day** (Thursday, Nov. 26), **Christmas Day** (Friday, Dec. 25), **New Year's Day** (Friday, Jan. 1), and **Martin Luther King Jr. Day** (Monday, Jan. 18).
- The last student day is **Thursday, May 21, 2021 (half day)**.

➤ 12 Month Positions (260 days):

8 hour work day (*July 1, 2020 to June 30, 2021*)

Non-Duty Days/Holidays:

July 3, 2020
 September 7, 2020
 October 8, 9, 2020
 November 23, 24, 25, 26, 27, 2020
 December 21, 22, 23, 24, 25, 28, 29, 30, 31, 2020
 January 1, 18, 2021
 March 15, 16, 17, 18, 19, 2021
 April 2, 2021
 May 31, 2021

➤ 11 Month High School Secretary / Guidance Secretary (214 days):

7 hour work day (*July 14, 2020 to June 7, 2021*)

Above positions will work Professional Development Days on:
January 4, February 15, 2021

Non-Duty Days/Holidays:

September 7, 2020
 October 8, 9, 2020
 November 23, 24, 25, 26, 27, 2020
 December 21, 22, 23, 24, 25, 26, 27, 30, 31, 2020
 January 1, 18, 2021
 March 15, 16, 17, 18, 19, 2021
 April 2, 2021
 May 31, 2021

➤ 10 Month Positions:

***Sp. Ed. Teacher Assist.** (*August 7, 2020 to May 21, 2021*)

***Edu. Interpreter-Hearing** (*August 7, 2020 to May 21, 2021*)

Library Assistant (*August 6, 2020 to May 22, 2021*)

7 hour work day

175.5 student days
 2 *teacher or training days
 5 holidays
 182.5 total days

*Days Assigned, paid when training is completed.

➤ 10 Month Positions (cont.):

Teacher Assistant

7 hour work day (*August 6, 2020 to May 21, 2021*)

175.5 student days
 1 training day
 5 holidays
 181.5 total days

CTE Teacher Assistant (Child Care)

8 hour work day (*August 3, 2020 to May 24, 2021*)

186 teacher days
 5 holidays
 191 total days

OT and PT

7 hour work day (*August 4, 2020 to May 22, 2021*)

175.5 student days
 6.5 *teacher/admin days
 10 additional days
 5 holidays
 197 total days

*Days Assigned, paid when training is completed.

Cafeteria Manager

8 hour work day (*August 7, 2020 to May 21, 2021*)

177 serving days
 3 in-service days (assigned by supervisor)
 1 closing day
 2 delivery days
 5 holidays
 188 total days

Cafeteria Worker

6 to 7 hour work day (*August 7, 2020 to May 20, 2021*)

177 serving days
 5 holidays
 182 total days

Bus Drivers/Attendants

Hours vary based on route (*August 7, 2020 to May 21, 2021*)

177 student days
 3 holidays (Thanksgiving, Christmas, and New Year)
 180 total days