



WCS New Student Enrollment Checklist 2020-21 School Year

New or Current Williamson County Resident

- Required: Certified Birth Certificate**
**not accepted: mother's copy of birth certificate*
- Required: Tennessee Certificate of Immunization Record**
- Required: Proof of Residency**
 - **Option 1: Copy of Signed Lease Agreement**
(including renewed lease agreements)
 - **Option 2: Signed Executed Settlement Statement**
 - **Option 3: Deed**
 - **Option 4: Mortgage Statement**
 - **Option 5: Signed Valid Non-Contingent Real Estate Sales Contract**
(applies if moving to school zone & with approved out of school zone request)
<https://www.wcs.edu/district/departments/transportation/school-zones/>
- Required: Utility Bill 1**
 - **Options: Electric, Water, Gas, Sewer or connection letter**
**not accepted: cell phone, telephone, cable, internet and satellite service bills*
 - **Date: must be for the last month prior to enrollment**
- Required: Utility Bill 2** *(cannot be the same as utility bill 1)*
 - **Options: Electric, Water, Gas, Sewer or connection letter**
**not accepted: cell phone, telephone, cable, internet and satellite service bills*
 - **Date: must be for the last month prior to enrollment**
- Required: Parent/Guardian Photo Identification**
 - **Options: Driver's License, Passport, Passport Card**
- Required for Kindergarten, 7th Grade or Students from outside the US:**
 - **Physical Exam**
- Required if Applicable: Parenting Plan or Domestic Relations Order**