



WCS New Student Enrollment Checklist 2021-22 School Year

New or Current Williamson County Resident

Required: Certified Birth Certificate

**not accepted: mother's copy of birth certificate*

Required: Tennessee Certificate of Immunization Record

Required: Proof of Residency

- **Option 1: Copy of Signed Lease Agreement**
(including renewed lease agreements)
- **Option 2: Signed Executed Settlement Statement**
- **Option 3: Deed**
- **Option 4: Mortgage Statement**
- **Option 5: Signed Valid Non-Contingent Real Estate Sales Contract**
(applies if moving to school zone & with approved out of school zone request)
<https://www.wcs.edu/domain/1157>

Required: Utility Bill 1

- **Options: Electric, Water, Gas, Sewer or connection letter**
**not accepted: cell phone, telephone, cable, internet and satellite service bills*
- **Date: must be for the last month prior to enrollment**

Required: Utility Bill 2 *(cannot be the same as utility bill 1)*

- **Options: Electric, Water, Gas, Sewer or connection letter**
**not accepted: cell phone, telephone, cable, internet and satellite service bills*
- **Date: must be for the last month prior to enrollment**

Required: Parent/Guardian Photo Identification

- **Options: Driver's License, Passport, Passport Card**

Required for Early Childhood, Pre-K, Kindergarten, or Students from outside the US:

- **Physical Exam**

Required if Applicable: Parenting Plan or Domestic Relations Order