



WCS New Student Enrollment Checklist

NON-COUNTY RESIDENT MOVING INTO WILLIAMSON COUNTY AT A LATER DATE

The following documents are required unless the enrolling student is in foster care or is experiencing homelessness:

- Birth certificate or other official records of birth
- [Immunization and Physical Examination Requirements](#)
- Proof of Residency
 - [Approved Out of School Zone Request](#)
 - Copy of Signed Lease Agreement or Signed Valid Non-Contingent Real Estate Sales or Build Contract
 - Proof of Residency: Semester out of county family tuition rate required. Reimbursement with submission of required proofs of residency if moved into the county prior to the end of the semester. Contact the Planning & Zoning Department by emailing allisonn@wcs.edu or by phone: 615-472-4000.
- Parent/Guardian Photo Identification
 - Options: Driver's License, Passport, Passport Card
- Current proof of custody of the child if the parents are divorced, separated, or unmarried