



WCS New Student Enrollment Checklist

NEW OR CURRENT WILLIAMSON COUNTY RESIDENT

The following documents are required unless the enrolling student is in foster care or is experiencing homelessness:

- **Birth certificate or other official records of birth**
- **[Immunization and Physical Examination Requirements](#)**
- **Proof of Residency - One of the following**
 - **Option 1: Copy of Signed Lease Agreement**
(including renewed lease agreements)
 - **Option 2: Signed Executed Settlement Statement**
 - **Option 3: Warranty Deed**
 - **Option 4: Current Mortgage Statement**
- **Utility Bill - One of the following**
 - **Options: Electric, Water, Gas, Sewer or connection letter**
 - **Date: must be for the last month prior to enrollment**
- **Parent/Guardian Photo Identification**
 - **Options: Driver's License, Passport, Passport Card**
- **Current proof of custody of the child if the parents are divorced, separated, or unmarried**
- **If Moving to Zone**
 - **Signed Valid Non-Contingent Real Estate Sales or Build Contract**
(applies if moving to school zone & with approved out of school zone request)