

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Report Cards and Grading Systems	Descriptor Code: 4.600	Issued Date:
		Rescinds: 4.600	Issued: 09/21/17

1 **REPORT CARDS**

2 The Superintendent shall develop an administrative procedure to establish a system of grading and
3 assessment for evaluating and reporting student progress in conjunction with Tennessee academic
4 standards for grades K-12.

5 The report cards shall indicate the information necessary to communicate effectively with the parents
6 concerning their child's academic progress, conduct and attendance.

7 When a student's academic performance or behavior noticeably or suddenly changes, the teacher shall
8 promptly inform the parents, maintain a record of the contact, and make an effort to have a conference
9 with the parent. Parents will receive interim progress reports or other notification whenever a
10 significant change in performance occurs or whenever a student is failing.

11 Report cards communicating student academic progress or status (grades) and attendance will be
12 provided to parents on a regular basis (9 weeks).

13 Teachers may use supplemental reports to communicate additional progress as appropriate.

14 **K-1 STANDARDS-BASED GRADING SCALE**

15 The student consistently demonstrates understanding and application of the standard.

16 The student is making progress toward the standard.

17 The student is not making progress toward the standard

18 **GRADES 2- 12 NUMERICAL GRADING SCALE:**

19	<u>Grade</u>	<u>Grade Range</u>
20	A	91 – 100
21	B	81 – 90
22	C	72 – 80
23	D	70 – 71
24	F	0 – 69
25	I	Incomplete (must be removed during the next grading period)
26	P/F	Credit by Examination

1 Numerical grades may be used for tests and other daily or weekly work that is readily quantifiable and
 2 shall be used on report cards. Only **LETTER GRADES** (A, B, C, etc.) will be used on high school
 3 transcripts. No plus (+) or minus (-) notations will be used on high school transcripts.

4 **WEIGHTED GRADES:** For Advanced Placement (A.P.) and International Baccalaureate (I.B.)
 5 courses, teachers will add five (5) percentage points to the first semester period grade. For the second
 6 semester, the student must sit for the exam in order to earn five (5) percentage points for the second
 7 semester. For Honors courses, including middle school courses taught at high school honors level,
 8 teachers will add three (3) percentage points to each semester period grade.

9 For courses that include an opportunity for industry certification, teachers will add four (4) percentage
 10 points for the first semester. For the second semester, students must sit for the appropriate exam in
 11 order to earn the four (4) additional percentage points.

12 For local and statewide dual credit courses, students will receive four (4) additional percentage points
 13 for each semester. For the second semester, students must sit for the appropriate exam in order to earn
 14 the four (4) additional percentage points.

15 I.B. Math Studies shall be treated as an Honors, not an A.P. / I.B. course for GPA and weighting
 16 purposes.

17 High School courses taken by middle school students will receive honors credit only if taught at the
 18 honors level.

19 Middle school students taking high school honors courses and courses taken during high school for college
 20 credit, online course, and other courses specifically designated as pass/fail in the high school course
 21 approved list will be recorded on the high school transcript as pass/fail (p/f) with no GPA value.

22 **GPA CALCULATION FOR HIGH SCHOOL COURSES:**

23	<u>Grade</u>	<u>Value</u>	<u>Regular</u>	<u>Honors</u>	<u>Statewide/Local Dual Credit/AP/IB</u>
24	A	91 – 100	4	4.5	5
25	B	81 – 90	3	3.5	4
26	C	72 – 80	2	2.5	3
27	D	70 – 71	1	1.5	2
28	F	0 – 69	0	0	0

29 This weighted grading scale shall be used for all official purposes including report cards, GPA, honor
 30 roll, etc., except the Lottery /Hope Scholarship described below.

31 **TENNESSEE UNIFORM GRADING SCALE FOR LOTTERY/HOPE SCHOLARSHIP:** State
 32 law requires that students applying for lottery scholarships and other state scholarship funds be
 33 evaluated utilizing the State's uniform grading scale, listed below:

1	A	93 -- 100
2	B	85 -- 92
3	C	75 -- 84
4	D	70 -- 74

5 **COLLEGE ADMISSIONS:** For purposes of communicating with college admissions offices and
6 scholarship granting agencies, grade point averages (GPA) will be calculated.

7 **HONORS RECOGNITION:**

8 The weighted GPA will be calculated on all course work using the Williamson County Grading Scale.
9 GPA will also be calculated using the Tennessee Uniform Grading Scale for Lottery/Hope Scholarship
10 purposes. Both the Williamson County weighted GPA and the Tennessee Uniform GPA will appear on
11 the transcript.

12 Williamson County Schools will not rank students numerically.

13 For the purposes of honors recognition WCS will use the following Latin System:

14	Summa Cum Laude	4.25 and above
15	Magna Cum Laude	4.00-4.24
16	Cum Laude	3.75-3.99

17 Valedictorian and Salutatorian will be chosen using the following criteria:

- 18 1. Student must qualify for the highest Latin System honor awarded in the respective school.
- 19 2. Student must sit for the AP exam for every course in which enrolled and must achieve a score
20 of 3 or above on 75% of AP exams taken.
- 21 3. Student will participate in at least 20 hours of community service above and beyond any other
22 community service required by other organizations. Students must provide documentation of
23 the completed community service hours and documentation of the completed community
24 service hours required by other organizations to their counselor.
- 25 4. In the event multiple students meet the aforementioned criteria, then the highest achieved ACT
26 composite controls.

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Legal References

1. TCA 49-6-407

Cross References

- 4.210 Driver Education
- 4.604 Accelerated & Advanced Credit
- 4.605 Graduation Requirements
- 4.6051 Credit Requirements for Graduation
- 6.709 Student Fees and Fines