

SCHOOL BOARD WORK SESSION COMMITTEE AGENDA

Thursday, January 16, 2014

6:00 p.m.

Carolyn Campbell Conference Room

TIME/TAB	ITEM	PERSON RESPONSIBLE	PURPOSE
20 Minutes	CareHere, LLC Presentation	Pat Howell	Information
Tab 1 5 Minutes	Board Policy Revisions, 2nd Reading <ul style="list-style-type: none"> • 1.403 - Board Meeting Agendas • 5.604 - Overtime Pay 	Bill Squires	Consent Agenda Items
Tab 1 5 Minutes	Field Trip Fee Requests	Mike Looney	Consent Agenda Item
Tab 1 2 Minutes	Columbia Presbytery Church Lease at Pearre Creek Elementary	Kevin Fortney	Consent Agenda Item
Tab 1 3 Minutes	City of Spring Hill - Request for Construction Easement	Kevin Fortney	Consent Agenda Item
5 Minutes	Facilities & Construction Update	Kevin Fortney	Information
Tab 2 45 Minutes	Superintendent's Report <i>Annual Agenda Items- Strategic Plan</i> <ul style="list-style-type: none"> ✓ <i>Policy Committee Report on Annual Review of Board Policies</i> • BYOT Update • Change to WCS Student Information System • Ladders to HOPE Progress Report • Strategic Plan 	Mike Looney	Information
Tab 2 15 Minutes	Board Chairman's Report <ul style="list-style-type: none"> • Board Member Topics for Discussion 	Pat Anderson	Information
Tab 3 15 Minutes	Board Policy Revisions, 1st Reading <ul style="list-style-type: none"> • 1.703 - School Attendance Areas, Zoning & Nonresident Students • 3.211 - Project Planning • 4.7001 - Semester & Final Examinations • 5.310 - Vacations & Holidays • 6.3051 - Hearing Procedure - DELETE 	Bill Squires	Info for Board Agenda Items
5 Minutes	Update on Current Budget Status	Leslie Holman	Information
Tab 3 7 Minutes	2013-2014 Budget Resolutions <ul style="list-style-type: none"> • Central Cafeteria Fund • Extended School Program Fund • Education Capital Projects Fund <ul style="list-style-type: none"> ○ Technology Need ○ Cheek Park 	Leslie Holman	Info for Board Agenda Items

TIME/TAB	ITEM	PERSON RESPONSIBLE	PURPOSE
Tab 3 3 Minutes	2013-2014 GPSF Resolution to County Commission <ul style="list-style-type: none"> Buses 		
Tab 3 2 Minutes	Recommendation for Tenure	Mike Looney	Info for Board Agenda Items
Tab 3 20 Minutes	Board Evaluation of Director of Schools and Contract Review	Pat Anderson	Info for Board Agenda Items
Tab 4	Monthly Reports & Miscellaneous Information		



1320 West Main Street, Suite 202

Franklin, TN 37064-3700

The Williamson County Board of Education will meet in regular session on Tuesday, January 21, 2014 at **6:30 p.m.** in the Auditorium of the Williamson County Administrative Complex.

AGENDA

- ❖ **Call to Order**
Pledge of Allegiance
- ❖ **Approval of Agenda**
- 1. **Consent Agenda**
 - a. Approval of School Board Meeting Minutes
 - November 18, 2013
 - b. Approval of Board Policy Revisions, *2nd Reading*
 - i. 1.403 - Board Meeting Agendas
 - ii. 5.604 - Overtime Pay
 - c. Approval of Recommendations for Field Trip Fee Requests
 - d. Approval of Columbia Presbytery Church Lease at Pearre Creek Elementary
 - e. Approval of City of Spring Hill Request for Construction Easement
- ❖ **Items of Particular Public Interest**
 - a. Public Comment
- 2. **Communications to the Board**
 - a. Superintendent's Report
 - District Update
 - Student Spotlight
 - Teacher/Staff Spotlight
 - b. Board Chairman's Report
- ❖ **Unfinished Business**
- 3. **New Business**
 - a. Board Policy Revisions, *1st Reading*
 - i. 1.703 - School Attendance Areas, Zoning and Nonresident Students
 - ii. 3.211 - Project Planning
 - iii. 4.7001 - Semester and Final Examinations

- iv. 5.310 - Vacations and Holidays
- v. 6.3051 - Hearing Procedure - DELETE
- b. 2013-2014 Budget Resolutions
 - i. Central Cafeteria Fund
 - ii. Extended School Program Fund
 - iii. Education Capital Projects Fund
 - 1) Technology Need
 - 2) Cheek Park
 - iv. 2013-2014 GPSF Resolution to County Commission
 - 1) Buses
- c. Recommendation for Tenure
- d. Board Evaluation of Director of Schools and Contract Review

❖ **Adjournment**

4. Monthly Reports and Miscellaneous Information

SCHEDULED MEETINGS:

January 16 – Board Work Session, 6:00 p.m., Carolyn Campbell Room

January 21 (Tuesday) – School Board Meeting, 6:30 p.m., Administrative Complex Auditorium

January 27 – CC Education Committee, 5:30 p.m., Executive Complex Room

February 3 – CC Budget Committee Meeting, 4:30 p.m., Executive Conference Room

February 3 – Board Policy Committee Meeting, 6:00 p.m., Carolyn Campbell Room

February 8 – Board Training, 8:00 a.m. - 4:00 p.m., Carolyn Campbell Room

February 10 – County Commission Meeting, 7:00 p.m., Administrative Complex Auditorium

February 13 – Board Work Session, 6:00 p.m., Carolyn Campbell Room

February 17 – School Board Meeting, 6:30 p.m., Administrative Complex Auditorium

February 18 – “Let’s Talk School” Meeting, 10:00-11:30 a.m., Professional Development Room

February 20 – “Let’s Talk School” Meeting, 6:00-7:30 p.m., Franklin High School

February 24 – CC Education Committee, 5:30 p.m., Executive Complex Room

March 1 – *First* Budget Work Session, 8:00 a.m., Carolyn Campbell Room

March 1 – Special Called Board Meeting, following Budget Work Session, Carolyn Campbell Room

MINUTES

WILLIAMSON COUNTY BOARD OF EDUCATION

REGULAR MEETING

November 18, 2013

A. Call to Order

The Williamson County Board of Education met in regular session on Monday, November 18, 2013 in the Williamson County Administrative Complex Auditorium.

1. Pledge of Allegiance

Chairman Pat Anderson called the meeting to order at 6:30 p.m.

The pledge of allegiance was led by Rick Wimberly after which the Board observed a moment of silence.

Members Present11

Kenneth Peterson	1 st District	Robert Hullett	7 th District
Janice Mills	2 nd District	Pat Anderson	8 th District
P. J. Mezera	3 rd District	Rick Wimberly	9 th District
Tim McLaughlin	4 th District	Eric Welch	10 th District
Gary Anderson	5 th District	- - -	11 th District
Cherie Hammond	6 th District	Vicki Vogt	12 th District

Members Absent1

Mark Gregory 11th District

B. Approval of Agenda

Chairman Anderson presented the agenda, including the Consent Agenda, for Board approval.

Robert Hullett moved to approve the agenda, including the Consent Agenda, as presented and Eric Welch seconded the motion.

Chairman Anderson called for a voice vote on the motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Motion Carried.

Chairman Anderson read the approved Consent Agenda to the audience.

C. Consent Agenda (as approved above)

1. Approval of School Board Meeting Minutes
 - October 21, 2013
2. Approval of Recommendations for Field Trip Fee Requests
3. Approval of the Energy Efficient Schools Initiative (EESI) Council's Grant for Reimbursement on Various Energy Related Projects

D. Items of Particular Public Interest

1. Public Comment

Chairman Anderson called on the following individuals who had requested the opportunity to address the Board:

- Daniela Kunz informed the Board about the recent community movie screening of "Unacceptable Levels."
- Alli Finney, Pearre Creek PTO President asked the Board to consider the approval of the PTO funded position requested by the Pearre Creek PTO.
- Meredith Blount asked the Board to not rezone Cameron Farms to Heritage Middle.
- Teresa Mappin asked the Board to consider alternative rezoning proposals rather than rezone Cameron Farms.
- Mike Bellini addressed the Board expressing his concern about the best rezoning solution for the children in Cameron Farms.
- Linda Anderson asked the Board to reconsider the rezoning recommendation of Lipscomb Elementary, Brentwood Middle and Brentwood High.
- Wally Inman shared his concerns regarding the rezoning of Cameron Farms.

E. Communications to the Board

1. Superintendent's Report

Dr. Mike Looney celebrated the district's straight A's in Achievement and Growth on the State Report Card.

Dr. Looney shared with the Board that the district had reached a satisfactory settlement with the State Department of Education regarding their refusal to allow coding corrections. Mr. Welch made a motion to accept the letter from the State and P. J. Mezera seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

- Student Spotlight

Student achievements in academics, athletics and the arts were showcased during the meeting. Former Edmondson Elementary and current Brentwood Middle student Ethan Douglas earned a Student Spotlight when his art was turned into a comic book character as part of the Comic and Fantasy Convention. His art teacher was Beth Perthel at Edmondson and Maggie Tucker at Brentwood.

Former Brentwood Middle and current Brentwood High students Tomas Starr and Jackson Rector won first place in the 2013 E-Tales Competition, sixth through eighth grades.

In athletics, Brentwood High's Boys' Cross Country team won the 2013 TSSAA Class AAA Cross Country State Championship. Members are Alec Thomas, Taylor Caldwell, Coleman Churitch, Waqqas Fazili, Aaron Thomas, Francois Llorens, Ryan Lee, Ryan Dennison, Taylor Vroon, and Rayann Bashir. Their coach is Derek Youel.

Brentwood High also won the 2013 TSSAA Class AAA Volleyball State Championship. Team members include Piper Cleveland, Kelly Severino, Hunter Thompson, Sarah Tuttle, Samantha Cotton, Julia Dickenson, Katie Kemp, Jenny Roy, Ashley West, Kaela Massey, Lil Schwarz, Anna Wilson, Georgia Cotton, Findlay Black, Megan Jantzi, Keely Kaufman, Kelly Mathis, Kayla Roulhac and Olivia Ryals. Head Coach is Barbara Campbell, and assistant coaches are Teresa Ashcraft and Angie Noble. The team managers are Cole McKechnie and Joseph Shuster.

Independence High School Senior Lizzy Kroeger is the 2013 Wendy's High School Heisman State Winner and a National Finalist. Her coach is Mollye Hague.

- Teacher/Staff Spotlight

In Staff Spotlights, Summit High Principal Dr. Charles Farmer was awarded the Tennessee Secondary School Athletic Association Principal of the Year.

2. Board Chairman's Report

Chairman Anderson praised the fall sports teams and marching bands for their accomplishments. She also wished Independence and Fairview football teams well in their pursuit of State championships.

She thanked Board member Rick Wimberly for his work on the Williamson County Education Foundation and for the Ladders to HOPE celebration.

F. Unfinished Business

There was no unfinished business before the Board.

G. New Business

1. Board Policy Revision, 1st Reading

a. 1.403 - Board Meeting Agendas

Chairman Anderson called on Superintendent Looney who recommended approval of Policy 1.403 as outlined on the first reading by the Board Policy Committee.

Janice Mills moved to approve the recommendation and Kenneth Peterson seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

B. 5.604 - Overtime Pay

Chairman Anderson called on Superintendent Looney who recommended approval of Policy 5.604 as outlined on the first reading by the Board Policy Committee.

Mr. Welch moved to approve the recommendation and Vicki Vogt seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes

P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

2. 2013-2014 General Purpose School Fund Budget Amendments

a. Energy Efficient Grant

Chairman Anderson called on Superintendent Looney who recommended approval of a resolution appropriating \$139,169 from the Energy Efficient Schools Initiative Grant awarded to the maintenance department.

Tim McLaughlin moved to approve the recommendation and Mr. Wimberly seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

b. PTO Position

Chairman Anderson called on Superintendent Looney who recommended approval of a resolution appropriating \$5,610 for a PTO funded part time position at Pearre Creek Elementary.

Mr. Wimberly moved to approve the recommendation and Cherie Hammond seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	No	Robert Hullett	Yes
Janice Mills	No	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	No

Action: Yes, 8; No, 3; Abstain, 0; Motion Carried

c. Special Education Additional Expenses

Chairman Anderson called on Superintendent Looney who recommended approval of a resolution amending the 2013-2014 General Purpose School Budget \$540,080 for additional Special Education expenses.

Mr. Hullett moved to approve the recommendation and Ms. Hammond seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

d. Inter Category Budget Adjustments for Principals Salaries

Chairman Anderson called on Superintendent Looney who recommended approval of a resolution for inter category adjustment of \$100,000 for principal salaries.

Mr. Wimberly moved to approve the recommendation and Mr. Hullett seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

3. Adoption and Approval of 2013-2014 Board Goals

Chairman Anderson stated the next agenda item was the adoption and approval of the 2013-2014 Board Goals.

Ms. Vogt moved to approve and adopt the goals. Ms. Hammond seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

4. Evaluation of 2012-2013 School Board Goals

Chairman Anderson stated the Evaluation of 2012-2013 School Board Goals was the next item for approval. This included the Williamson County Board of Education Member Handbook with edits that were made at the work session.

Mr. Hullett moved to accept the evaluation of the 2012-2013 School Board goals and Mr. Peterson seconded the motion.

Ms. Mills made a motion to amend the 2012-2013 Williamson County School Board Goals with an annotation that the Board member handbook was not completed by June 2013 but was completed by November 2013. Mr. Mezera seconded the amendment.

Chairman Anderson called for a roll call vote on the amendment.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

Chairman Anderson called for a roll call vote on the main motion as amended.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

5. 2014-2015 School Calendar

Chairman Anderson called on Superintendent Looney who recommended approval of the proposed calendar.

Mr. Wimberly moved to approve the recommendation and Ms. Vogt seconded the motion.

Mr. Mezera made a motion to amend the calendar and designate the Spring Holiday date of April 3 on the calendar to reflect Good Friday. Mr. Welch seconded the amendment.

Chairman Anderson called for a roll call vote on the amendment.

Kenneth Peterson	No	Robert Hullett	Yes
Janice Mills	No	Pat Anderson	No
P. J. Mezera	Yes	Rick Wimberly	No
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	No	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 6; No, 5; Abstain, 0; Motion Failed

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	- - -	- - -
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

6. Rezoning Recommendations for 2014-2015/Spring Station

Chairman Anderson called on Superintendent Looney who recommended approval of reducing the geographic area of Spring Station's zone from its existing northwest boundaries to west of I-65 and north of Buckner Road, rezoning this area from Spring Station Middle School to Heritage Middle School and from Summit High School to Independence High School. Students in this area would continue to be zoned for Bethesda Elementary School.

Ms. Mills moved to approve the recommendation and Mr. Peterson seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	Yes
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes

Tim McLaughlin	Yes	Eric Welch	Yes
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 11; No, 0; Abstain, 0; Motion Carried

7. Rezoning Recommendations for 2014-2015/Lipscomb Elementary

Chairman Anderson called on Superintendent Looney who recommended approval of reducing the geographic area of Lipscomb Elementary zone from its existing southwest boundaries to north of Moores Lane and Lynnwood Way, rezoning that area from Lipscomb Elementary to Walnut Grove Elementary. Students in this area would continue to be zoned for Brentwood Middle and Brentwood High schools until 2016, when the Northeast Area High School is projected to open. The recommendation is to rezone this area to Grassland Middle School and Franklin High School, effective Fall of 2016.

Mr. Peterson moved to approve the recommendation and Mr. Mezera seconded the motion.

Chairman Anderson called for a roll call vote on the main motion.

Kenneth Peterson	Yes	Robert Hullett	No
Janice Mills	Yes	Pat Anderson	Yes
P. J. Mezera	Yes	Rick Wimberly	Yes
Tim McLaughlin	Yes	Eric Welch	No
Gary Anderson	Yes	---	---
Cherie Hammond	Yes	Vicki Vogt	Yes

Action: Yes, 9; No, 2; Abstain, 0; Motion Carried

H. Adjournment

There being no further business to come before the Board, Chairman Anderson adjourned the meeting at 7:55 p.m.

Williamson County Board of Education

**Adopted Date:**

1/21/03

Rev. 8/18/08; 7/19/10

Editorial 10/25/10

1.403

BOARD MEETING AGENDAS2nd Reading
1/21/14

The chairman and superintendent shall determine the agenda. While developing the agenda, the chairman and superintendent shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.

Additional items of business ~~may be suggested by individual Board members for inclusion on the agenda~~ may be placed on the Board Work Session agenda under "Topics for Discussion" at the request of a Board member made in writing. Board members wishing to suggest an item of business for the agenda shall notify the Superintendent and Board Chair in writing at least ~~six~~ ten working days before the Board Work Session.

Regular meetings shall be conducted under the following order of business:

- A. Call to Order, Pledge and Moment of Silence
- B. Approval of Agenda*
- C. Consent Agenda
- D. Items of Public Interest (Public Comment)**
- E. Communications to the Board (requiring no action)
- F. Unfinished Business
- G. New Business
- H. Adjournment

***Note:** Once the Agenda has been approved, it may not be changed without action to set aside Board policy.

****Fifteen (15) minutes** will be placed on the agenda for the Chairperson to recognize individuals to make comments. Only Williamson County residents may speak during this time. ~~Any person~~ All residents addressing the Board will state his/her name, address, and the name of the organization or group he/she represents before addressing the Board ~~if any~~. The Board reserves the right to limit the time of any speaker.

Under the Tenure Recommendations section of the Agenda, if a Board member requests that any specific tenure recommendation(s) be acted upon separately, this request will be honored automatically.

Agendas for Special-Called meetings of the School Board shall be established pursuant to requirements established by Tennessee law.

The agenda shall be available at each meeting for visitors. The agenda shall be posted on the bulletin board at the Board of Education office on the day it is mailed to the members and to the media.

Legal Reference:

TCA 49-2-206

Williamson County Board of Education

**Adopted Date:**

5/7/79

Reviewed 5/21/01

Rev. 2/20/06

5.604

OVERTIME PAY2nd Reading
1/21/14

Employees are expected to observe the time schedules established by their immediate supervisor. Overtime pay or compensatory time-off for hourly (FLSA nonexempt) employees will be approved only by the Director of Schools or his/her designee.

Overtime pay will be paid at one and a half times salary for all hours worked over 40 hours in a work week. Compensatory time-off will accrue at one and a half times leave for all hours worked over 40 hours in a work week. Paid holidays will count as hours worked for the purposes of calculating overtime for the week that includes the holiday. Sick leave, vacation and personal leave will not count as hours worked.

Employees working two or more different job types may, under federal labor standards, work up to 40 hours in each job without requiring one and a half times each job's hourly rate. WCS employees may work two or more such jobs, paid at each job's regular rate up to 40 hours per job.

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
2015	2/12/2014	2/12/2014	12/19/2013	Allendale Elementary	ADES -2nd-Dalton	Academic Field Trip	2nd grade	132	Nashville Masonic Center
Notes/Fees <i>Total Cost/student:\$12Cost of admission per student: \$7.00One handicapped bus needed</i>									
1944	2/21/2014	2/21/2014	12/5/2013	Allendale Elementary	ADES/4th/Boucher	Academic Field Trip	4th grade	138	TN State Museum
Notes/Fees <i>Total Cost/Student=\$2.50No Student Admission</i>									
2115	3/28/2014	3/28/2014	1/2/2014	Allendale Elementary	ADES-5th grade-Jones	Academic Field Trip	5th grade	131	Adventure Science Center
Notes/Fees <i>Total Cost/Student=\$11.50Admission cost - \$8.50 per student</i>									
1979	4/30/2014	4/30/2014	12/5/2013	Allendale Elementary	ADES	Academic Field Trip	Kindergarten	150	Nashville Children's Theatre
Notes/Fees <i>Total Cost/Student=\$12.00Admission/ \$8.00We will need 3 regular buses and 1 special ed bus</i>									
1977	1/11/2014	1/11/2014	12/3/2013	Brentwood High	USN New Years Quiz Bowl Tourn.	Academic Field Trip		9	University School of Nashville
Notes/Fees <i>Cost/Student: \$0.00</i>									
2136	1/13/2014	1/13/2014	1/7/2014	Brentwood High	Ladder Of Hope AGAME	Academic Field Trip	9th - 12th grade	120	AGAME Sportsplex
Notes/Fees <i>AGAME</i>									
1895	1/18/2014	1/18/2014	11/15/2013	Brentwood High	Portland HS Quiz Bowl Tourney	Academic Field Trip		10	Portland High
Notes/Fees <i>Cost/STudent: \$0.00Cost of Registration covered by School</i>									
2025	2/1/2014	2/1/2014	12/16/2013	Brentwood High	Lincoln HS Quiz Bowl Comp.	Academic Field Trip		10	Lincoln County High School
Notes/Fees <i>Cost/Student: \$0.00Carpool w/ parent transportation.</i>									
2024	2/22/2014	2/22/2014	12/16/2013	Brentwood High	Vanderbilt Academic Bowl Comp.	Academic Field Trip		10	Vanderbilt University
Notes/Fees <i>Cost/Student: \$0.00Self-transported or parent transport.</i>									
2053	3/14/2014	3/14/2014	12/17/2013	Brentwood High	Nashville Symphony	Academic Field Trip	9th - 12th grade	42	Nashville Symphony
Notes/Fees <i>we will be back closer to 2:00</i>									
2054	4/10/2014	4/13/2014	12/17/2013	Brentwood High	Youth Legislature	Academic Field Trip	Youth in Government	60	State Capitol/State Museum
Notes/Fees <i>Cost/Student will not exceed \$350.00 (exact fee to be charged has not been determined)No bus needed</i>									
2041	1/9/2014	1/11/2014	1/2/2014	Brentwood Middle	MTSBOA Mid State Clinic	Band Trip	Concert	5	MTSU
Notes/Fees <i>We will NOT require a bus. Students to leave after school on the 9th and return Saturday afternoon.</i>									
2042	1/16/2014	1/18/2014	1/2/2014	Brentwood Middle	MTSBOA Mid State Clinic	Band Trip	Concert	2	MTSU
Notes/Fees <i>We do NOT need a bus for this trip. Student will leave after school on Thursday and return at 5:00 PM on SATURDAY.</i>									
1886	11/14/2013	11/14/2013	11/8/2013	Centennial High	CHS Career Fair	Academic Field Trip	Career/Technical - C	4	Ag -Expo Center
Notes/Fees <i>No Bus Needed</i>									
1900	1/9/2014	1/11/2014	11/14/2013	Centennial High	All Mid-State Band	Band Trip	Concert	10	Middle Tennessee State University
Notes/Fees <i>We will be with other students from Williamson County on charter busses.The number of students is an estimate. Auditions aren't until the end of November/beginning of December.Cost to students \$0</i>									
2135	1/13/2014	1/13/2014	1/7/2014	Centennial High	Ladder Of Hope AGAME	Academic Field Trip	9th - 12th grade	120	AGAME Sportsplex
Notes/Fees <i>District Approved Trip.</i>									
1936	2/6/2014	2/10/2014	12/3/2013	Centennial High	CHS competition cheer	Athletic Trip	Varsity Cheer	13	Walt Disney World Resort
Notes/Fees <i>There will not be the need for any WCS transportation as the girls/families are flying to FL</i>									
853	4/14/2014	4/16/2014	11/13/2013	Centennial High	SkillsUSA State Competition	Academic Field Trip	9th - 12th grade	6	Chattanooga Convention Center
Notes/Fees <i>cost could be 150.00 per student and we will try fundraising to help on the cost.We will ride the bus with Centennial and Independece meeting at Centennial. The SkillsUSA group is not listed as a choice.</i>									
2027	2/12/2014	2/12/2014	12/16/2013	College Grove Elementary	College Grove Elementary	Academic Field Trip	1st grade	60	Tennessee Theatre Company
Notes/Fees <i>Total cost of trip per student \$10.00The address for the trip is Nashville Masonic Center, 100 7th Ave N., Nashville Tn 37203</i>									
2031	4/10/2014	4/10/2014	12/16/2013	College Grove Elementary	College Grove Elementary	Academic Field Trip	2nd grade	43	Hatcher Dairy Farm
Notes/Fees <i>Cost of trip per student \$10.50.</i>									
2099	2/5/2014	2/5/2014	1/2/2014	Edmondson Elementary	EES-K Discovery Ctr	Academic Field Trip	Kindergarten	110	Discovery Center
Notes/Fees <i>Admission \$6 Bus \$3Total Student Cost \$9</i>									
2056	2/13/2014	2/13/2014	1/2/2014	Edmondson Elementary	EES-2 Science-Mr. Bond	Academic Field Trip	2nd grade	69	Edmondson Elementary
Notes/Fees <i>No Bus needed; In-house\$4.50 per student3 classes will attend this day</i>									

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
2057	2/14/2014	2/14/2014	1/2/2014	Edmondson Elementary	EES-2 Science Guy	Academic Field Trip	2nd grade	68	Edmondson Elementary
Notes/Fees <i>No Bus needed; In-house \$4.50 per student 4 classes will attend this day</i>									
2100	4/22/2014	4/22/2014	1/2/2014	Edmondson Elementary	EES-K-Zoo	Academic Field Trip	Kindergarten	110	Nashville Zoo
Notes/Fees <i>Admission \$9 Bus Total Student Cost</i>									
2059	5/15/2014	5/15/2014	1/2/2014	Edmondson Elementary	EES--2 Sam Davis Home	Academic Field Trip	2nd grade	137	Sam Davis Home
Notes/Fees <i>Total Cost \$7 per student. Need bus with a seat belt for a special needs student. Admission \$5 Bus \$2=\$7</i>									
1709	2/6/2014	2/6/2014	11/13/2013	Fairview Elementary	FES - 3rd grade - Science Guy	Academic Field Trip	3rd grade	70	Fairview Elementary
Notes/Fees <i>Total cost to students - \$5.00 NO BUS NEEDED - In House</i>									
2112	1/13/2014	1/13/2014	1/6/2014	Fairview High	A Game Field Trip	Academic Field Trip	9th - 12th grade	20	A-Game
Notes/Fees									
1991	3/7/2014	3/7/2014	12/4/2013	Fairview High	CSCC Academic Competition	Academic Field Trip	9th - 12th grade	57	Columbia State Community College
Notes/Fees									
1912	11/19/2013	11/19/2013	11/14/2013	Fairview Middle	FVMS Gifted	Academic Field Trip	Model UN	9	Embassy Suites Murfreesboro
Notes/Fees <i>NO BUS NEEDED</i>									
1882	11/14/2013	11/14/2013	11/8/2013	Franklin High	FHS Career Fair	Academic Field Trip	Career/Technical - C	4	Ag -Expo Center
Notes/Fees <i>No Bus Needed</i>									
1891	11/14/2013	11/14/2013	11/8/2013	Franklin High	FHS CAD Career Fair	Academic Field Trip	Career/Technical - C	4	Ag -Expo Center
Notes/Fees <i>CAD Class to Career fair. NO BUS NEEDED</i>									
1762	12/12/2013	12/12/2013	11/14/2013	Franklin High	Student Council Angel Tree	Academic Field Trip		10	Salvation Army Headquarters
Notes/Fees <i>Cost to students \$0</i>									
1904	12/14/2013	12/14/2013	11/14/2013	Franklin High	JROTC Rifle Match	Academic Field Trip	JROTC	8	Creek Wood High School
Notes/Fees <i>No county vehicles needed. No cost to students.</i>									
2137	1/13/2014	1/13/2014	1/7/2014	Franklin High	Ladder Of Hope AGAME	Academic Field Trip	9th - 12th grade	120	AGAME Sportsplex
Notes/Fees <i>AGAME</i>									
1935	1/16/2014	1/16/2014	11/20/2013	Franklin High	Thespians Final Rehearsal	Academic Field Trip	Drama	20	Middle Tennessee State University
Notes/Fees <i>cost to students \$0</i>									
2049	1/22/2014	1/22/2014	12/16/2013	Franklin High	AP/IB English IV	Academic Field Trip	Drama	81	Belmont University's Troutt Theater
Notes/Fees <i>Admission to play \$8.00 per student</i>									
2026	3/14/2014	3/14/2014	12/16/2013	Franklin High	Music Theory Symphony	Academic Field Trip	9th - 12th grade	12	Schermerhorn Symphony Center
Notes/Fees <i>Student Cost = \$0</i>									
1576	11/14/2013	11/14/2013	11/12/2013	Grassland Middle	Career Day	Academic Field Trip	8th grade	320	Ag -Expo Center
Notes/Fees <i>Paid for by CTE</i>									
1796	12/19/2013	12/19/2013	11/8/2013	Hillsboro Elementary/Middle	Matter matters	Academic Field Trip	2nd grade	23	Hillsboro Elementary/Middle
Notes/Fees <i>NO DRIVER/BUS NEEDED!! In-house field trip @ HEMSS Students pay \$9.00/each which covers cost of presentation.</i>									
2051	2/28/2014	2/28/2014	12/19/2013	Hunter's Bend Elementary	hot shots jump team	Academic Field Trip	5th grade	48	Rock springs elementary
Notes/Fees <i>Total cost to student/ \$3.50 This is part of my PE scope and sequence. We represent the American Heart association promoting jump rope for heart and encourage students to stay active after school thru rope skipping which is a lifetime skill</i>									
1937	3/3/2014	3/3/2014	12/3/2013	Hunter's Bend Elementary	skate time	Academic Field Trip	School Wide	550	Hunter's Bend Elementary
Notes/Fees <i>Total cost to student/ \$8.00 This is our yearly skatet time skating unit for all grades . An in house event. Students skate 4 to 6 times during PE</i>									
2058	3/7/2014	3/7/2014	12/19/2013	Hunter's Bend Elementary	Tennessee State Museum	Academic Field Trip	4th grade	100	TN State Museum
Notes/Fees <i>Total cost to students/ \$3.00 / bus charge only</i>									
1881	11/14/2013	11/14/2013	11/8/2013	Independence High	IHS Career Fair	Academic Field Trip	Career/Technical - C	3	Ag -Expo Center
Notes/Fees <i>No Bus Needed.</i>									
2138	1/13/2014	1/13/2014	1/7/2014	Independence High	Ladder Of Hope AGAME	Academic Field Trip	9th - 12th grade	120	AGAME Sportsplex

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
Notes/Fees <i>AGAME</i>									
1714	1/17/2014	1/19/2014	11/7/2013	Independence High	Thesopian Conference	Academic Field Trip	Drama	50	Middle Tennessee State University
Notes/Fees <i>COST/STUDENT = \$0.00We are attending the annual theatre conference which has recently been moved to Middle Tennessee. We will be staying overnight (2 nights) but will not need a driver to stay with us the entire time - especially for Friday afternoon (I know they'll need to finish the bus routes). We are still finalizing our hotel arrangements. Please contact me with any questions. THANKS!</i>									
1778	5/9/2014	5/10/2014	11/8/2013	Independence High	Choir Competition	Academic Field Trip	Chorus/Choir	25	Kings Island
Notes/Fees <i>No cost for students. We will be renting a charter bus so won't be needing school transportation. We will actually leave at 2:32PM.</i>									
2113	2/25/2014	2/25/2014	1/2/2014	Kenrose Elementary	KES 4th Nashville Walking Tour	Academic Field Trip	4th grade	124	Nashville Walking Tour
Notes/Fees <i>Total Cost/Student - \$7.00Busses need to be at school at 8:45am to load students - busses will depart KES at 9:00am</i>									
2023	12/3/2013	12/3/2013	12/9/2013	Lipscomb Elementary	TITANS VISIT	Academic Field Trip	School Wide	857	Lipscomb Elementary
Notes/Fees <i>PUTTING IN SYSTEM FOR PAYING DRIVER ONLY - NO BUS NEEDED TO BE SCHEDULED</i>									
1741	5/13/2014	5/13/2014	12/9/2013	Lipscomb Elementary	4th Grade	Academic Field Trip	4th grade	143	Nashville Walking Tour
Notes/Fees <i>Cost per student=\$0(PTO Sponsored)</i>									
1966	2/13/2014	2/13/2014	12/5/2013	Longview Elementary	Discovery Science Center	Academic Field Trip	2nd grade	138	Discovery Center
Notes/Fees <i>\$10.00 per a child for buses and admission.IDENTIFIES SIX SIMPLE MACHINES. KNOWLDEGE OF SIMPLE MACHINES,LEVER, INCLINED PLANE, WEDGE, PULLEY, SCREW, WHEEL AND AXLE. DEMONSTRATE THE USE AND REAL WORLD APPLICATION OF SIX DIFFERENT SIMPLE MACHINES. MATCH A PICTURE TO A SIMPLE MACHINE OR DRAW A SIMPLE MACHINE, MOTIONS INVESTIGATE HOW VIBRATING OBJECTS PRODUCE SOUND WHAT CAUSES OBJECTS TO MOVE DIFFERENTLY UNDER DIFFERENT CIRCUMSTANCES CLASSIFY SOUNDS ACCORDING TO THEIR LOUDNESS AND PITCH</i>									
2052	2/13/2014	2/13/2014	12/19/2013	Longview Elementary	FIRST GRADE ADVENTURE SC	Academic Field Trip		109	Adventure Science Center
Notes/Fees <i>11.50 IS THE TOTAL COST PER STUDENT. THIS TRIP REQUIRES ONE SPECIAL ED BUS FOR A STUDENT.</i>									
2028	3/25/2014	3/25/2014	12/19/2013	Longview Elementary	Nashville Walking Tour	Academic Field Trip	4th grade	115	Bicentennial Mall
Notes/Fees <i>The total cost of the trip is 8.00 1. The busses will be stopping at the Farmers' Market first to pick up the chaperones.2. The busses will then head to Fort Nashborough where they will drop everyone off.3. The busses will pick us up at Bicentennial Mall at 12:30pm to return to Longview.\$8.00 is the total amount requested for each student to pay</i>									
2028	3/25/2014	3/25/2014	12/19/2013	Longview Elementary	Nashville Walking Tour	Academic Field Trip	4th grade	115	Fort Nashborough
Notes/Fees <i>The total cost of the trip is 8.00 1. The busses will be stopping at the Farmers' Market first to pick up the chaperones.2. The busses will then head to Fort Nashborough where they will drop everyone off.3. The busses will pick us up at Bicentennial Mall at 12:30pm to return to Longview.\$8.00 is the total amount requested for each student to pay</i>									
2028	3/25/2014	3/25/2014	12/19/2013	Longview Elementary	Nashville Walking Tour	Academic Field Trip	4th grade	115	Nashville Farmers' Market
Notes/Fees <i>The total cost of the trip is 8.00 1. The busses will be stopping at the Farmers' Market first to pick up the chaperones.2. The busses will then head to Fort Nashborough where they will drop everyone off.3. The busses will pick us up at Bicentennial Mall at 12:30pm to return to Longview.\$8.00 is the total amount requested for each student to pay</i>									
1967	4/30/2014	4/30/2014	12/5/2013	Longview Elementary	Traveler's Rest	Academic Field Trip	2nd grade	138	Traveler's Rest
Notes/Fees <i>\$10.00 per student for buses and admission. Culture encompasses similarities and difference among people, including their beliefs, knowlege, changes, values and traditions. Understand the diversity of human cultures. Recognize most cultures preserve important personal and public items from the past. recognize the contrubutions of individuals and peole pf various ethnic, racila, religious and socioeconomic groups to the development of civilizations. Recognize communities have customs and cultures that differ.</i>									
1939	11/21/2013	11/21/2013	11/20/2013	Middle College High	MCHS TO OASIS CENTER	Academic Field Trip	9th - 12th grade	12	OASIS CENTER
Notes/Fees <i>NO COST/STUDENT. STAFF WILL ACCOMPANY SELECTED STUDENT LEADERS TO THE OASIS CENTER, THE RECIPIENT OF THE PROCEEDS OF OUR PROJECT - BASED LEARNING FUNDRAISER.</i>									
2178	1/10/2014	1/10/2014	1/8/2014	Middle College High	MCHS Design	Academic Field Trip	9th - 12th grade	30	O'More College of Design
Notes/Fees <i>MCHS Students mentoring at O'More Design College.</i>									
1951	2/11/2014	2/11/2014	12/5/2013	Nolensville Elementary	FOURTH GRADE 1	Academic Field Trip	4th grade	149	Nolensville Elementary
Notes/Fees <i>IN-HOUSE FIELD TRIP - \$4 PER STUDENT</i>									
1952	3/28/2014	3/28/2014	12/5/2013	Nolensville Elementary	FOURTH GRADE 2	Academic Field Trip	4th grade	149	TN State Museum
Notes/Fees <i>COST/STUDENT - \$3ADMISSION IS FREEWE REQUIRE 3 REGULAR BUSES AND ONE SPECIAL NEEDS BUS FOR A WHEELCHAIR BOUND STUDENT</i>									
1952	3/28/2014	3/28/2014	12/5/2013	Nolensville Elementary	FOURTH GRADE 2	Academic Field Trip	4th grade	149	TN State Museum
Notes/Fees <i>COST/STUDENT - \$3ADMISSION IS FREEWE REQUIRE 3 REGULAR BUSES AND ONE SPECIAL NEEDS BUS FOR A WHEELCHAIR BOUND STUDENT</i>									
1887	11/14/2013	11/14/2013	11/8/2013	Page High	PHS Career Fair	Academic Field Trip	Career/Technical - C	4	Ag-Expo Center
Notes/Fees <i>Career Fair No Bus Needed.</i>									
2047	12/16/2013	12/18/2013	1/2/2014	Page High	PHS BAND MTSBOA	Band Trip	Concert	35	Blackman High School
Notes/Fees <i>NO BUS NEEDED.</i>									


Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
2125	1/13/2014	1/13/2014	1/7/2014	Page High	A-GAME Outing-Ladders to Hope	Academic Field Trip	9th - 12th grade	50	A-Game
Notes/Fees Trip ends at 2:00 PM per central office. Entered as 1:00 PM due to system requirements. Contact kevin.dockery@wcs.edu at Page High									
2011	1/31/2014	1/31/2014	12/9/2013	Page High	Othello NSF Performance	Academic Field Trip	9th - 12th grade	170	Belmont University's Troutt Theater
Notes/Fees Price per student: \$11.00Overall Rationale for Othello field trip:Vertical Teaming – increasing the abilities of our honors/AP students to comprehend, appreciate, and analyze complex texts such as Shakespeare’s by engaging them throughout their years at PHS with the quality performances of the Nashville Shakespeare Festival’s productions. Students will also participate in a seminar following the performance, in which the freshmen, sophomores, and seniors will engage in a discussion of their learning as a result of the performance. This will provide freshmen and sophomores an opportunity to learn from the more advanced perspectives of the seniors. Rationale for Honors English I:Honors English I students will study Shakespeare for the first time in depth. Students are taught about the life of Shakespeare, Elizabethan England, and the importance of the theater during this time period. Students will gain a greater understanding of the works of Shakespeare and the elements of drama by participating in the experience of the theater. The Nashville Shakespeare Festival seeks to bring Shakespeare’s works alive for all learners through the art of performance. In addition to studying Shakespeare in the classroom, exploring Shakespeare through the voice and body allows students to discover the power and relevance in their own lives.Rationale for AP Language: Othello supports and expresses the agenda of AP English Language & Composition as the play’s narrative explores the interplay of imagination and words, the power of persuasion, and the ethical implications of rhetoric.Rationale for AP Literature and Composition:Students will study Othello prior to the performance with a focus on foil characters such as Othello/Iago and Desdemona/Emilia and how Shakespeare uses them to develop themes in the play.									
2070	4/21/2014	4/21/2014	1/9/2014	Page High	FCCLA State Competition	Academic Field Trip	Career/Technical FCC	5	Renaissance Hotel
Notes/Fees No Bus required. Charge to student will be approximately \$200. CTE will arrange transportation. Actual trip days will be April 21-24, 2014. Actual departure time: 4/21 - 6:30 AM, return 4/24 - 3:00 PM									
2098	7/6/2014	7/6/2014	1/9/2014	Page High	FCCLA National Competition	Academic Field Trip	Career/Technical FCC	4	San Antonio Convention Center
Notes/Fees No Bus Required. Charge to students will be approximately \$1200-1600. Actual departure time is 7/6/14 to 7/11/14 depending on flight times available.									
1879	11/14/2013	11/14/2013	11/8/2013	Ravenwood High	RWHS CTE	Academic Field Trip	Career/Technical - C	4	Ag -Expo Center
Notes/Fees Career Fair No Bus Needed									
1869	1/9/2014	1/9/2014	11/14/2013	Ravenwood High	TNTSA Regional Conference	Academic Field Trip	High School to Career	10	Middle Tennessee State University
Notes/Fees no cost to students. We do not need buses. Student's parents will provide transportation. The conference is really from 8:00 am - 4:30 PM but system would not accept those times.									
2005	1/9/2014	1/11/2014	12/18/2013	Ravenwood High	MTSBOA Midstate Band	Band Trip	Concert	24	Middle Tennessee State University
Notes/Fees No bus or transportation needed									
2014	1/11/2014	1/11/2014	12/18/2013	Ravenwood High	SciOly Invitational Tournament	Academic Field Trip	9th - 12th grade	30	Pope John Paul II High School
Notes/Fees Students must provide their own transportation to and from the tournament. No instruction time will be missed and students are not charged a fee. Science Olympiad is a multi-tiered competition that RHS has competed in for 5 years now.									
2126	1/13/2014	1/13/2014	1/3/2014	Ravenwood High	AGAME outing	Academic Field Trip		50	A-Game
Notes/Fees									
1705	1/17/2014	1/19/2014	11/8/2013	Ravenwood High	Tennessee State Thespian Con.	Academic Field Trip	Drama	40	Comfort Inn & Suites Murfreesboro
Notes/Fees no cost to studentsAlthough this is an overnight trip. The bus driver does not need to stay overnight. They can drop us off & return to their regular route for the school day, then they can come pick up/drop off at the hotel. Return to their home base & pick us up again in the morning.									
1705	1/17/2014	1/19/2014	11/8/2013	Ravenwood High	Tennessee State Thespian Con.	Academic Field Trip	Drama	40	MTSU
Notes/Fees no cost to studentsAlthough this is an overnight trip. The bus driver does not need to stay overnight. They can drop us off & return to their regular route for the school day, then they can come pick up/drop off at the hotel. Return to their home base & pick us up again in the morning.									
1872	3/16/2014	3/21/2014	12/3/2013	Ravenwood High	RHS BASEBALL SPRING BREA	Athletic Trip	Varsity Baseball	18	PROVIDENCE HIGH SCHOOL
Notes/Fees THE BOOSTER CLUB IS CHARTERING A BUS. no cost to students									
2006	4/9/2014	4/12/2014	12/18/2013	Ravenwood High	All State Band, Choi, and Orch	Band Trip	Concert	24	Cannon Center for the Performing Arts
Notes/Fees No bus or transportation needed									
917	12/13/2013	12/13/2013	12/13/2013	Scales Elementary	Warner Elementary	Academic Field Trip	Kindergarten	100	Warner Enhanced Option Elementary
Notes/Fees Total Cost per Student \$1.25 for bus onlyWe visit Warner Elementary to enhance our community outreach partnership with the Kindergarte at this school. We exchange pictures and letters, and visit twice a year to participate in music, literature and art activities. The standards incorporated are: derives meaning from text, incorporate suggestions from teachers and peers, and comparing family traditions and customs among cultures.									
1984	2/18/2014	2/18/2014	12/5/2013	Scales Elementary	SES-4TH GRADE	Academic Field Trip	4th grade	108	TN State Museum
Notes/Fees Cost per student - \$2.00 for bus - no admission feeStudents will get a hands on look at the history of Tennessee from the Ice Age through the present time									
1985	3/24/2014	3/24/2014	12/5/2013	Scales Elementary	SES - 4th Grade	Academic Field Trip	4th grade	54	Country Music Hall of Fame
Notes/Fees Total Cost for student \$8.00 - \$2.00 bus and Admission Cost - \$6 per student; students' poetry is put to music by Nashville musicians.									
1986	3/25/2014	3/25/2014	12/5/2013	Scales Elementary	SES -4TH	Academic Field Trip	4th grade	54	Country Music Hall of Fame
Notes/Fees Total Cost per student \$8 - bus \$2.00 andCost - \$6 per student; correlates with poetry unit - student poetry put to music by Nashville musicians									

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
2069	4/25/2014	4/25/2014	1/2/2014	Scales Elementary	SES-2nd	Academic Field Trip		20	Boiling Springs Academy
Notes/Fees Total Cost - \$6.00 - Bus only. There is no cost of admission. We will visit the Boiling Springs Academy to help students understand how communities change over time. The academy is also a community landmark and has influenced local history.									
2146	4/28/2014	4/28/2014	1/9/2014	Scales Elementary	SES-2nd	Academic Field Trip		20	Boiling Springs Academy
Notes/Fees Total Cost for Student - \$6.00 - Bus only									
2029	12/17/2013	12/17/2013	12/11/2013	Summit High	SHS SPED Class	Academic Field Trip	9th - 12th grade	10	Thoroughbred Cinima
Notes/Fees SPED trip no cost to students.									
2046	12/20/2013	12/21/2013	12/12/2013	Summit High	SHS Wrestling	Athletic Trip	Varsity Wrestling	24	Chattanooga Convention Center
Notes/Fees Tournament									
2046	12/20/2013	12/21/2013	12/12/2013	Summit High	SHS Wrestling	Athletic Trip	Varsity Wrestling	24	Chattanooga Convention Center
Notes/Fees Tournament									
2114	1/13/2014	1/13/2014	1/3/2014	Summit High	AGAME Outing	Academic Field Trip	School Wide	50	A-Game
Notes/Fees Cost/Student = 0Latarchal Morton directed school to enter in trip request for 2 buses.									
2043	1/9/2014	1/11/2014	12/11/2013	Sunset Middle	Midstate Band	Band Trip	Concert	5	MTSU
Notes/Fees No bus is needed									
1866	2/21/2014	2/21/2014	11/14/2013	Sunset Middle	National History Day	Academic Field Trip	8th grade	9	Middle Tennessee State University
Notes/Fees NO BUS TRANSPORTATION REQUIREDPARENTS TO PROVIDE OWN TRANSPORTATIONNO FEE REQUIRED FOR PARTICIPATION									
1898	3/4/2014	3/4/2014	11/13/2013	Walnut Grove Elementary	Nashville Children's Theater	Academic Field Trip	5th grade	109	Nashville Children's Theater
Notes/Fees Student cost is \$10.00 each.									
1594	2/20/2014	2/20/2014	11/7/2013	Westwood Elementary	MTVA Elem. Mass Choir Festival	Academic Field Trip	Chorus/Choir	43	Christ Church
Notes/Fees Total Cost of trip per student = \$9.00. \$5.00 admission, \$4.00 bus.									
1790	11/14/2013	11/14/2013	11/8/2013	Woodland Middle	WMS Career Fair	Academic Field Trip	Career/Technical - C	295	Ag -Expo Center
Notes/Fees Cost/student = \$2.00. Career Fair									

1770 2/20/2014 11/5/2013 Edmondson ES Chorus/Choir Academic School Wide 60 MTVA Elementary Mass Choir Festival
Notes: \$7.00 per student



MEMORANDUM

DATE: January 6, 2014
TO: School Board Members
FROM: Kevin Fortney 
Director of Facilities & Construction
CC: Mike Looney, Ed.D., Superintendent
Jason Golden, Deputy Superintendent
RE: Columbia Presbytery Church at Pearre Creek Elementary

Columbia Presbytery of the Cumberland Presbyterian Church has requested use of Pearre Creek Elementary School for worship services for an extended period of time. This request is governed under WCS School Board Policy 3.206 and related administrative guidelines. The lease request is for the following:

- Cafeteria
- Use period – Weekly on Sunday for worship services
- Term of lease – February 1, 2014 to February 1, 2015, with renewal each year thereafter to a maximum of 6 years total (February 1, 2020).
- The tenant will be required to reimburse WCS for all use fees and building supervision not waived.


Staff recommends approval.



M E M O R A N D U M

DATE: January 6, 2014

TO: School Board Members

FROM: Kevin Fortney 
Director of Facilities & Construction

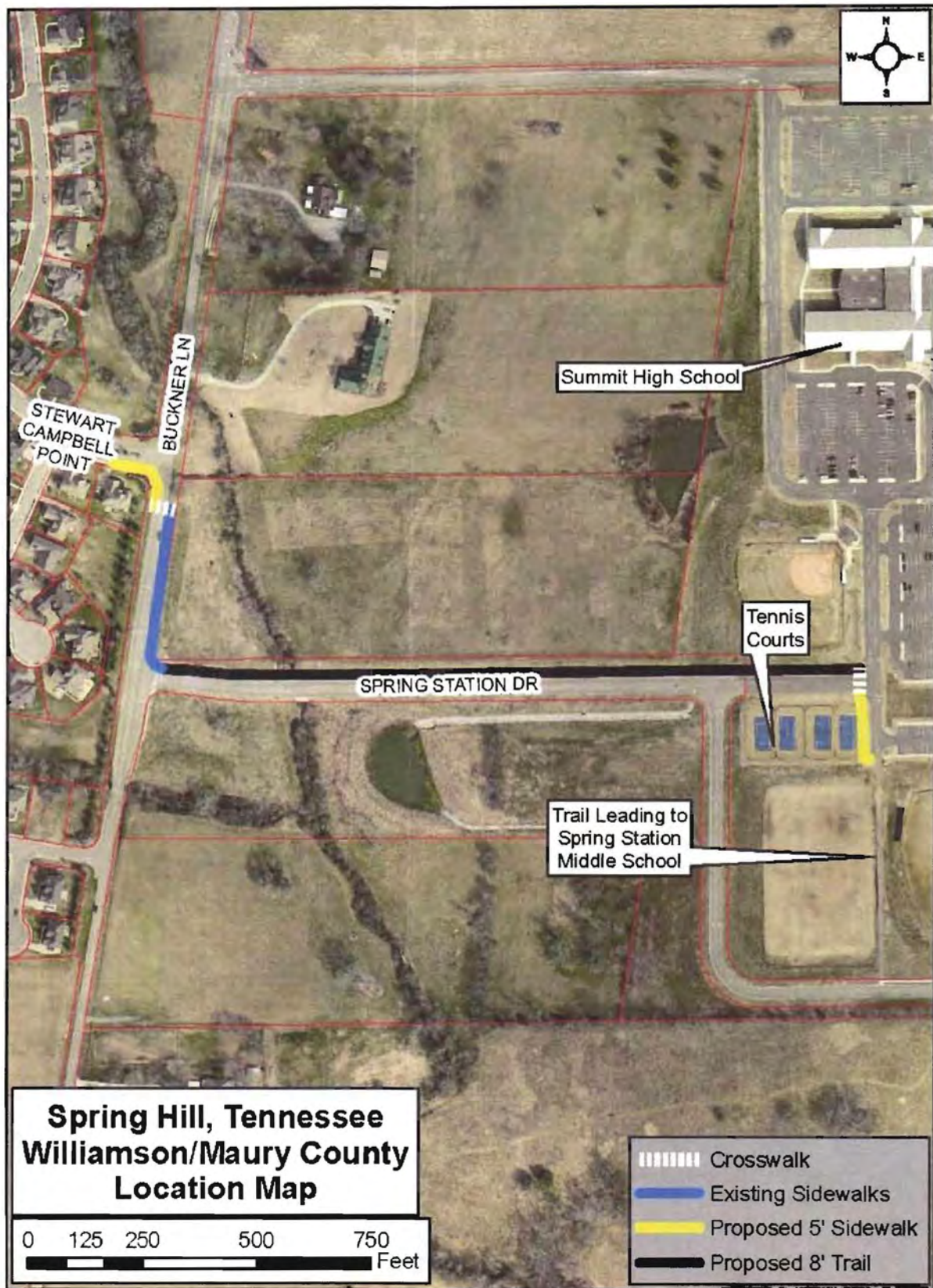
CC: Mike Looney, Ed.D., Superintendent
Jason Golden, Deputy Superintendent

RE: **City of Spring Hill / Request for Construction Easement**

The City of Spring Hill has received a grant from the Tennessee Department of Transportation to construct a pedestrian/bicycle trail along Spring Station Drive connecting to the Summit/Spring Station school campus. This project will allow for individuals to walk or ride bicycles to the school campus from the adjoining subdivisions west of Buckner Lane.

The city has requested a construction easement for the purpose of constructing the new sidewalk/trail. The easement will be along the east side of the Summit High School tennis courts and connect to the existing trail that leads to Spring Station Middle School. Attached are plans depicting the proposed location of the sidewalk/trail. All documents will be prepared by the City of Spring Hill. Maintenance of the sidewalk will be performed by WCS. Staff recommends approval.







MEMORANDUM

DATE: January 8, 2014

TO: Williamson County Board of Education

FROM: William E. Squires, Attorney for WCS

CC: Mike Looney, Superintendent
Jason Golden, Deputy Superintendent

RE: Annual Review of Board Policies

T.C.A. § 49-2-207 requires that Board policies be updated every two years. This review is on the annual agenda to remind the Board of this requirement. With a standing Policy Committee placing updated policies on the Board agenda much more frequently than every two years, the Williamson County Board of Education is in compliance with this legal requirement.



MEMORANDUM

DATE: 1.7.2014

TO: School Board Members

FROM: Belinda Moss *BAM*
Instructional Technology

CC: Mike Looney, Ed.D., Superintendent
Jason Golden, Chief Operating Officer
Tim Gaddis, Assistant Superintendent, Teaching, Learning, and Assessment

RE: Change to WCS Student Information System

WCS plans to implement Skyward Student Management Suite to support students, parents, and staff. Skyward will replace three existing Pearson products: Chancery SMS, GradeSpeed and Parent Portal. The product will be ready for user consumption beginning with the 2014-15 school year.

The district's move from the current Chancery SMS platform is a result of the TDOE October announcement of a new SIS and platform strategy. The state's newly announced plan has been finalized with a contractual agreement between the state and 5 preferred vendors for data collection and reporting. Skyward is one of the five identified preferred vendors.

Skyward implementation services (PD, data conversation and setup) will result in an initial increase to the 2014-15 district budget. A cost analysis conducted by the district indicates the move to Skyward will result in cost reduction for student management over time beginning with the 2015-16 budget.

To: Williamson County Schools School Board

From: Ladders to Hope Project Team

Purpose: Program Implementation Update

Ladders to Hope is a student driven program affecting the district's senior class and their collective ability to gain access to a college education. The program officially runs from October 1, 2013 through May 1, 2014. All 9 high schools are involved in the program. Each school has appointed an Assistant Principal to manage the site based portion of the program. Latarchal Morton, with TLA secretarial support as required, manages the overall implementation of the program including equipment and software acquisition, participant engagement, and ACT outcome results for the students yet to qualify for the HOPE scholarship.

In total, 802 members of the district's senior class are participants in the LTH program. These numbers continue to fluctuate in terms of retention of participants and new enrollment. Participants are assigned to either the tutor group (those scoring at 21 or above who have already qualified for the HOPE scholarship) or the tutee group (those yet to reach the qualifying ACT score). To date, the program has 447 tutors and 355 tutees out of a possible 800 students who have not qualified for the scholarship. We have found this abundance of tutors to enhance the program by offering to tutees, in some cases, a team of tutors whose individual academic strengths, when combined, afford the tutee a more complete learning experience. We have also found that cross district assignments of learning pairs has alleviated the imbalance of tutors to tutees in some schools. Finally, some school sites engage tutors in their established after school ACT prep courses.

Financially, LTH combined district money and private money to furnish an adequate supply of Chromebooks for the participants to begin the program. In total, \$189,270 was raised for the program. Dr. Looney raised \$100,220 and the newly formed Education Foundation raised \$89,050. Those monies secured 900 Chromebooks for the program.

Tutees can earn their Chromebook if by May 1st; they have either scored a 21 on the composite ACT or improve their score three points closer to the 21 threshold. Tutors can earn their Chromebook after working within the program for 40 hours. These hours are tracked manually through the learning teams. One tutor from Summit High School has already met the 40 hour challenge. LTH participants who do not meet the requirements of the program by May 1st will return their Chromebooks to the district.

Each LTH learning pair creates the tutoring experience that best serves the tutee. To aid the learning pairs, WCS purchased software to support the LTH program. Compass Learning responds to each individual learner in real time through a variety of tutorials and assessments to prepare them for the ACT. To date, less than 50% of participants are using the software. \$55,000 from federal funds was used to purchase the software for the LTH program and to provide additional instructional support throughout the district.

As we begin to evaluate the program, it is important to view LTH as a 7 month intervention program. There are 355 tutees participating in the program who hope to secure funding to go to college. This report captures the implementation of the program and the beginning of the work accomplished by our students. Of the 37 LTH tutees who took the September ACT, 11 students scored a 21 or above. In October, of the 86 LTH tutees who took the test, 29 scored a 21 or above and 7 increased their score three points closer to a 21. The results from the December ACT, available to us in January, will provide even more data for program evaluation as we end the first third of the program.

With May 1st as the program deadline for students to complete their preparation and take the final ACT offered, we expect to see a continued rise of tutees qualifying for the HOPE Scholarship. We also know that the work of our tutors has afforded them the opportunity to improve their ACT scores increasing their prospects of receiving additional scholarship awards.

Our Action Steps:

DECEMBER REPORT 2013

No.	Goal Description	Action Step	Description	Staff Person Responsible	Target Date of Completion			Evidence of Action Step Completion
8	To eliminate morning and afternoon bus routes in excess of 60 minutes	4	Evaluate the impact of eliminating 1.5 mile transportation services	COO		December	2013	Executive summary
4	To evaluate and monitor school programs to assure efficient use of/need for resources	1b	Obtain inventories of critical replacements items (desks, chairs, teacher desks, computers, vehicles (buses and trucks)	COO CAO		December	2013	Inventory

ONGOING

<i>Goal</i>	<i>No.</i>	<i>Goal Description</i>	<i>Action Step</i>	<i>Description</i>	<i>Staff Person Responsible</i>	<i>Target Date of Completion</i>			<i>Evidence of Action Step Completion</i>
Finance	5	To implement parameters for developing responsible budgets that support educational measures which advance student learning	1	Continue providing reporting system that advises the board of budgetary operations	CFO				Monthly financial report in board packet

ONGOING AS NEEDED

Growth Planning and Zoning	3	To plan for rezoning on multi-year cycles	2	Provide recommendations to the School Board regarding zoning decisions prior to school overcrowding based on established fill rates	Superintendent				Annual enrollment projections and school capacities
Growth Planning and Zoning	3	To plan for rezoning on multi-year cycles	3	Establish school/transportation zones before school is under construction	Superintendent				Board minutes
Growth Planning and Zoning	3	To plan for rezoning on multi-year cycles	4	Regularly evaluate district growth trends to plan for potential zoning changes two years in advance	COO				County-wide mapping of developments
Finance	5	To implement parameters for developing responsible budgets that support educational measures which advance student learning	2	Develop a process for researching and evaluating the adoption or the implementation of a new program or system	Superintendent				Shared decision-making protocol log Policy

Williamson County Board of Education

**Adopted Date:**

2/16/04
Rev. 2/21/05; 6/19/06;
11/20/06; 8/18/08;
3/16/09; 7/18/11

1.703

SCHOOL ATTENDANCE AREAS, ZONING AND
NONRESIDENT STUDENTS
(Page 1 of 4)

1st Reading
1/21/14

GENERAL

All out-of-zone requests must be submitted for approval by May 15th. Except as provided in this policy, no out-of-district student will be eligible to attend Williamson County Schools.

The Williamson County Board of Education will provide transportation to all students attending the assigned school within an attendance transportation zone. Transportation to any school outside the attendance transportation zone will be the responsibility of the parent or guardian. Transportation exceptions may be made for groups of students as needed for the best interests of the district when approved in advance by the Board.

Out-of-zone approvals are granted to continue through the highest grade level of the school unless rescinded by the principal for failure to follow school procedures. A student may continue in the next level of the feeder pattern unless the transfer would result in overcrowding of the school and/or oversized classes or unless denied by the principal for failure to follow school procedures. A sibling of a student currently enrolled in an out-of-zone school and who will be enrolled in that school the upcoming school year may enroll in that same school, even if the school zone has closed. A sibling request must be submitted for approval by May 15th.

ESTABLISHING TRANSPORTATION ZONES

Prior to any vote concerning transportation zone changes, the Board shall establish parameters as direction for WCS staff rezoning proposals.

OUT OF ZONE PROCESS

General: Students residing in Williamson County, including Franklin Special School District, may be approved to attend a school outside their attendance transportation zone provided that school is an open zoned school, the zoned school principal has signed and acknowledged notice of the request, and the student has been recommended by the out-of-zone principal and the ~~Director of Schools~~ Superintendent. Other approvals for out-of-zone requests may be made and approved under other guidelines within this policy. The reason for the request shall be stated on the application.

Curricular: A student may apply for an out of zone school placement for specific curricular needs, or a particular course of study. A course of study is defined as the International Baccalaureate (I.B.) program or a series of courses in the career/technical area. Failure to register for the approved course of study or approved curriculum will cause the student to be returned to the zoned school immediately. Further, the student shall continue to enroll in the approved course of study or curriculum needs until requirements are met to graduate. With the exception of the I.B. program, students requesting to attend an out of zone school shall be denied if the school's base building capacity is exceeded or will be exceeded in the coming school year, and/or if oversized classes in the approved course of study or approved curriculum will result.

OPEN ZONED SCHOOLS

Upon recommendation of the Superintendent, Each year the Board will approve which schools will be available for open zoning. That decision will be based on current and future available space for students, principal recommendation, and any other appropriate consideration needed at that time.

Williamson County Board of Education

**Adopted Date:**

2/16/04
Rev. 2/21/05;6/19/06;
11/20/06;8/18/08;
3/16/09; 7/18/11

1.703

SCHOOL ATTENDANCE AREAS, ZONING AND
NONRESIDENT STUDENTS
(Page 2 of 4)

1st Reading
1/21/14

All other schools are closed for enrollment to any student not residing in that specific school transportation zone or not approved under the guidelines specified in this policy. Students requesting to attend an open zoned school may be denied if it would result in overcrowding or oversized classes.

MOVING TO ZONE

A student residing in Williamson County may enroll in another Williamson County School District school if the parents provide to the principal prior to enrollment a copy of a bona fide contract and other supporting documentation of their intent to move into that transportation school zone within the current school year. An approved out-of-zone application must be filed with the out-of-zone school (no signature required from the zoned school principal of the temporary residence).

A non-resident student may enroll in Williamson County school if the parents provide to the principal prior to enrollment a notarized statement of intent to reside in the Williamson County School District during the forthcoming semester, with supporting documentation submitted to validate intent to reside. Approval may be granted on a semester basis only. A family tuition rate applicable to families who have shown this documentation shall be established by the School Board. This rate shall be established by the school board each year and shall be based on the previous year's financial expenditures.

EXCEPTIONS

WCS AND WILLIAMSON COUNTY EMPLOYEES (RESIDENT)

Children of Williamson County Board of Education or Williamson County employees who are residents of Williamson County and who work full time in a work assignment located in a WCS school, office, or facility will be eligible to attend out-of-zone any school within the high school feeder zone in which the employee's work assignment is located. If there is more than one feeder school, the out-of-zone approval is at the discretion of the principals of the feeder schools involved.

WCS AND WILLIAMSON COUNTY EMPLOYEES (NON-RESIDENT)

Children of Williamson County Board of Education or Williamson County employees who reside outside Williamson County and who work full time in a work assignment located in a WCS school, office, or facility will be eligible, at the Board established tuition rate, to attend any school within the high school feeder zone in which the employee's work assignment is located. If there is more than one feeder school, the out-of-zone approval is at the discretion of the principals of the feeder schools involved.

If employment is terminated and the employee is not a resident of Williamson County, the child may complete the school year in the Williamson County School.

A high school student classified as a second semester junior or as a senior may complete the senior year, totally or in part, with the payment of tuition required on a semester basis.

Williamson County Board of Education

**Adopted Date:**

2/16/04
Rev. 2/21/05;6/19/06;
11/20/06;8/18/08;
3/16/09; 7/18/11

1.703

SCHOOL ATTENDANCE AREAS, ZONING AND
NONRESIDENT STUDENTS
(Page 3 of 4)

1st Reading
1/21/14

High school age children of Franklin Special School District professional staff who reside outside the county will be eligible to attend Centennial High School. The established family tuition rate shall be charged.

GRANDFATHER PROVISION:

1. REZONING FOR EXISTING and OPENING NEW SCHOOLS

Students re-zoned due to the opening of a new school or the rezoning of an existing school may request and be grandfathered to continue in former zoned school as follows:

Elementary School:	rising 5 th grade students
Middle School:	rising 8 th grade students
High School:	rising 11 th and 12 th grade students

Requests should be submitted by May 15th of the preceding year. Parents are responsible for transportation to the out-of-zone school.

2. RELOCATION WITHIN WILLIAMSON COUNTY SCHOOLS

Rising 5th grade, 8th grade, 11th grade and 12th grade students currently attending a school and who move out of their transportation zone and maintain residence within Williamson County may request out-of-zone approval through the out-of-zone principal to continue attendance in that school as long as they have lived in that zone for at least twelve consecutive months, and they provide their transportation. Only the out of zone principal's approval signature is required.

Requests should be submitted by May 15th. Rising 5th grade, 8th grade, 11th grade and 12th grade students who relocate within Williamson County during a school year but have not lived in the said transportation zone for more than twelve consecutive months may complete only that school year at the original school.

SIBLINGS

When a student is attending an out-of-zone school, that student and his siblings may attend through the highest grade level of that school, provided that each newly enrolling sibling must submit an out of zone request for approval by May 15th. Any such attendance may be denied or rescinded by the principal for failure to follow school procedures. A sibling may only apply to attend an out-of-zone school if there is a sibling currently attending that school who will be enrolled in that school the upcoming school year.

TRANSFERS

No transfers from one county school to another will be permitted during the school year unless approved through the I.E.P.-Team process as defined by the Individuals with Disabilities Education Act or through the Middle College High School application process. An approved out-of-zone application verifying the student's I.E.P.-Team out-of-zone placement shall be filed with the out-of-zone school. Only the out-of-zone principal's approval signature is required.

RETURN TO ZONED SCHOOL

Requests for students to return to their transportation zoned school will be reviewed by a staff committee appointed by the ~~Director of Schools~~ Superintendent for determination to be made at the semester end.

Williamson County Board of Education

**Adopted Date:**

2/16/04
Rev. 2/21/05;6/19/06;
11/20/06;8/18/08;
3/16/09; 7/18/11

1.703

SCHOOL ATTENDANCE AREAS, ZONING AND
NONRESIDENT STUDENTS
(Page 4 of 4)

1st Reading
1/21/14

Any student as determined by the principal as violating school rules may be returned to the zoned school at the end of any semester.

PRIMARY RESIDENCE OUTSIDE COUNTY BUT SUBJECT TO WILLIAMSON COUNTY PROPERTY TAX

Children of custodial parents who are registered to vote in Williamson County pursuant to the out-of-county voting provisions of T.C.A. § 2-2-122(d) may attend Williamson County Schools with no payment of tuition. Said children shall be zoned to the school whose zone includes the Williamson County property nearest that parent's residence.

APPEALS

Any appeal for exception to this policy or determination of the proper application of the policy shall be reviewed by a special committee, including at least one Board member, appointed by the ~~Director of Schools~~ Superintendent. The committee shall consider appeals based on a student's specific curricular and/or documented needs. Principals shall review all specific curricular exceptions annually; when the conditions upon which the exception was granted are not adhered to, the out-of-zone approval shall be revoked. The decision of the special committee regarding appeals is final.

MIDDLE COLLEGE HIGH SCHOOL APPLICATIONS

Middle College High School applications may be made from time to time during the school year, and admission shall be based on criteria established by the Middle College High School Principal.

REPORT TO THE BOARD

A report shall be made to the Board annually of all students attending schools outside their transportation areas.

TUITION

Tuition will be paid in full by approved out-of-county students on a semester basis prior to enrollment in any semester (e.g. 50% of the annual tuition rate). Tuition will be refunded in full for the semester when the student establishes documented permanent residence within Williamson County at any time during the semester. No refund will be made if residence has not been established by the end of the semester.

Any student (K-12) who moves out of Williamson County during the school year may complete that school year in the Williamson County School System. No tuition will be charged for a current semester in progress; however, tuition must be paid for any new semester enrolled (e.g. student moves October 3 or November 10, no tuition would be paid for first semester; tuition would be paid for the second semester).

Any high school student classified as a second semester junior or as a senior who moves out of the county may complete the senior year, totally or in part, with the payment of tuition required on a semester basis.

Legal References:

TCA 49-6-2101
TCA 49-6-3003
TCA 2-2-122(d)

Cross References:

6.203 Resident Students

Williamson County Board of Education



Adopted Date:

2/16/04

Rev. 8/21/06

3.211

PROJECT PLANNING

1st Reading
1/21/14

OPTIMAL SCHOOL SIZES / OPTIMAL STUDENT CAPACITIES

~~As a general policy, the Board accepts~~ establishes the following for schools and school sites:

1. Elementary Schools 650 600-800 students
2. Middle Schools 800-1200 students
3. High Schools 1500-1800 students

Alternate grade configurations and school sizes may be recommended by the Superintendent and approved by the Board. The primary guiding principle in school design must be the educational program to be served.

The ~~Director of Schools~~ Superintendent and the staff is are delegated the responsibility to approve building plans which best reflect the above considerations.

SITE SPECIFICATIONS

~~As a general policy, the Board accepts~~ establishes the following regarding the location of school sites:

1. School sites should be located as near as is practical to the center of the attendance area they are expected to serve.
2. School sites should not be located adjacent to major transportation facilities.

COST ESTIMATES

The Board recognizes that it is essential to establish a firm budget for each construction project. Budget setting is important as it assures the best and wisest expenditure of public funds to fulfill commitments made to the general public.

Williamson County Board of Education

**Adopted Date:**

1/20/04

Rev. 1/18/05;10/17/05;

11/30/09

4.7001

SEMESTER AND FINAL EXAMINATIONS

1st Reading
1/21/14

Appropriate written examinations shall be developed, and administered to students. Examination results shall be recorded by the professional staff.

The professional staff shall continuously endeavor to ensure that all examinations are consistent with course goals and relevant in content and ensure that grades are consistent with content standards.

The principal shall be responsible for storing copies of all student semester and final examinations for at least six months after the examination is administered.

All high school students will take state or district-developed common comprehensive final exams in Language Arts, Math, Science, Social Studies and World Language core courses. State mandated End of Course Examinations (English I, English II, Algebra I, Biology, and U.S. History) will serve as the final exam. District-developed Common Comprehensive Examinations will be implemented in courses in these core curriculum areas not covered by state exams. All of these exams will be calculated as ~~20% of that semester's grade through the 2010-2011 school year and calculated as 25% of that semester's grade thereafter.~~

Semester and final exams in a subject shall not be required for those high school seniors who have maintained a 94 an A average in that subject, have been absent no more than 6 days prior to the exam period (including college visitation days approved in advance by the Principal) during the semester, and have not been suspended during the semester. Unless mandated by the State of Tennessee, seniors who meet the criteria for exemption are not required to take the final exam. Teachers will report the number of exempt students for each course to their principal.

No exam may be administered **before** the scheduled exam day. An exam may be administered after the scheduled exam day with the Principal's approval.

Williamson County Board of Education

**Adopted Date:**

4/19/04

REV. 1/18/05;3/24/08

5.310

VACATIONS and HOLIDAYS

(Page 1 of 2)

1st Reading
1/21/14**VACATIONS**

Regular, 12 month, employees earn and accrue vacation as follows:

Full-Time Classified and [*management team as defined by the Professional Educators Collaborative Conferencing Act \("PECCA"\)*](#):

1. 1 day per month worked for the first 5 years of service
2. 1.25 days per month worked during the 6th year through the 10th year of service
3. 1.5 days per month worked during the 11th through the 15th year of service
4. 1.75 days per month worked during the 16th through the 20th year of service
5. 2 days per month worked with more than 20 years service

[*Other*](#) Full-time Professional:

(In accordance with [*the WCEA contract MOU*](#))

A maximum of 24 days may be carried forward from one fiscal year to the next. Annual leave accrued in excess of the applicable maximum shall be transferred to sick leave on June 30 each year. All leave requests must be approved by the employee's immediate supervisor.

Upon termination of employment, any accrued vacation in excess of the appropriate carry forward amount shall be credited to the sick leave balance of the terminating employee. Payment for accrued vacation shall be paid at employee's current rate of pay.

The increased accrual rates are based on the length of service and become effective on the anniversary of the employee's date of hire, provided they have been in continuous service.

Retirees may request lump sum payments of vacation. However, the amount of payment cannot be reported or used as part of the average final compensation. Should a retiree elect not to receive the lump sum payment for vacation, the retiree will be extended on the payroll until all vacation has been used. In such a case, the school system will make retirement contributions on behalf of the employee and creditable service for retirement will be granted.

Temporary and part-time employees are not entitled to vacation.

Vacation for employees is calculated on a daily basis and maintained on a fiscal year basis. Vacation may be taken in hourly increments for non-exempt employees.

An employee must work a minimum of twenty (20) days per month in order to accrue one (1) vacation day.

Principals / immediate supervisors must consider school / district business needs prior to approving an employee's vacation request. Normally, vacation requests should be made at least two weeks in advance.

All vacation time shall be paid at the employee's current rate of pay. Vacation may not be taken until earned [*without approval from the Superintendent*](#).

Williamson County Board of Education



Adopted Date:
4/19/04
REV. 1/18/05;3/24/08

5.310

VACATIONS and HOLIDAYS (Page 2 of 2)

1st Reading
1/21/14

HOLIDAYS

Paid holidays for full-time twelve (12) month personnel covered in this section shall be New Year's Day, Martin Luther King, Jr. Day, Thursday and Friday of Spring Break, Memorial Day, Independence Day, Labor Day, one day during the fall semester which has been designated by the Board as closed system-wide, Thanksgiving and the day following, Christmas Day, and 4 other days during the Christmas-New Year's Season.

Paid holidays for full-time school year secretaries, teacher assistants, and food service employees shall be, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King, Jr. Day, and either Friday during Spring Break or Memorial Day as determined by the Director of Schools from time to time.

When a recognized holiday falls on Saturday, it shall be observed on the preceding Friday. When a recognized holiday falls on Sunday, it shall be observed on the following Monday.

To qualify for each above paid holiday, each employee must be in a paid work status or paid leave status on the day immediately preceding and the day immediately following that holiday.

* "Management team" includes professional employees whose principal responsibilities are administration rather than teaching, including but not limited to supervisors and Principals.

Legal References:

TCA 5-23-101

TCA 5-23-104

[TCA 49-5-601 et seq.](#)

Williamson County Board of Education



Adopted Date:

7/23/90

Reviewed 3/19/01

6.3051

HEARING PROCEDURE

Delete
1/21/14

All hearings before the Board shall comply with the requirements of due process.

When the Board grants a hearing, that hearing should be conducted in a manner in which the school authorities would present their evidence first, to show what the conduct was and what rule(s) was/were violated. The student and/or his/her representative should be allowed to present their case after the school personnel present theirs. This includes the student's testimony and calling any and all witnesses that are reasonably necessary to prove the student's case, and then allowing any rebuttal on the part of the school officials since they essentially have the burden of proving any wrong conduct.

Board members, of course, always have the right to inquire of both the school personnel and the student and/or his or her representatives by asking appropriate questions.

DELETE POLICY

1/21/14

To: Board of Education
From: Leslie C. Holman, CFO *LCH*
RE: Budget amendments
Date: January 6, 2014



Resolutions for School Board approval only:

Central Cafeteria Fund

01.14 Food service

Food service has evaluated some of the equipment at the schools and has determined that some is in need of replacement. There are sufficient funds within this self-sufficient fund to meet this need.

Extended School Program Fund

01.14. World language

The district currently offers a world language program after school. We offer both Chinese and Spanish. The Board approved a fee for this program and intends for this program to be self-sufficient. We have had good success with the program. We did not incorporate a budget for this program during the normal budget process for 2013-2014. With the first semester ending we are now able to forecast our needs for the entire year for this program.

Education Capital Projects Fund

01.14. Tech need –

There has been some overload issues that we have experienced both in our instructional and support needs with the internet due to the mass volume of use of the internet. Technology has determined that adding additional devices to the network will help resolve the problem and balance the use between instructional, support and student use. We have interest earnings that accrue to the capital fund from our bonds issued for our needs. We will use these earnings to pay for this request.

01.14. Cheek –

The Williamson County Parks and Recreation Department needs to replace/improve the lights at Cheek Park. We partner with the Rec Department when both entities derive a benefit for the use of a facility. They have asked us to help fund this project. There is \$50,000 in leftover funds from other general obligation projects that can be used for this purpose.

Resolutions for School Board and County Commission Approval:

General Purpose School Fund

02.14. Buses

There is a need to replace 2 SPED buses and add 3 for growth for the 2014-2015 school year, and there is a need to replace 5 regular education buses and add 6 for growth. It is estimated that the buses will cost approximately \$95,000 for a total of \$1,520,000. Staff recommends using General Purpose School fund balance for this request.

Staff recommends approval of these requests as presented.

If you have any questions you would like me to research, please let me know. 472-4022

**RESOLUTION APPROPRIATING \$180,000 FROM CENTRAL CAFETERIA FUND
BALANCE FOR REPLACEMENT, RENOVATION AND NEW EQUIPMENT**

WHEREAS, the Central Cafeteria Fund is a self sufficient operating fund within the school district that collects fees for services at the various schools within the county; and

WHEREAS, the food service department would like to purchase new cooking equipment to replace old and worn out located at several schools; and

WHEREAS, there is sufficient funds in fund balance to meet this request;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on January 21, 2014 approve the above noted use of funds and amend the 2013-2014 Central Cafeteria Fund budget as follows:

Revenue		
143.39000	Unappropriated Fund Balance	\$180,000
Expenditure		
143.73100.571000	Capital Outlay-Equipment	\$157,000
143.73100.549900	Materials and Supplies - Smallware	23,000

Action Taken
School Board **Yes**____**NO**____

01.14 food service.docx

RESOLUTION NO. _____

**RESOLUTION APPROPRIATING \$222,300 IN THE 2013-2014 EXTENDED SCHOOL
PROGRAM FUND OPERATING BUDGET FOR WORLD LANGUAGE PROGRAM**

WHEREAS, the district is currently offering a world language program after school at the elementary schools; and

WHEREAS, the board charges a fee for this program so that it is self-sufficient; and

WHEREAS, this program was started after the beginning of the fiscal year and we are now able to forecast the needs for this program for the rest of the year based on the first semester activity;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on January 21, 2014 approve and amend the 2013-2014 Extended School Program Fund operating budget in the following manner:

Revenue		
146.4358120.P2735	Community Service –	\$222,300
	Fee/World Language	
Expenditure		
146.73300.511900.P2735	Bookkeeper	4,000
146.73300.516400 P2735	Attendants	84,500
146.73300.519600 P2735	In-service training	10,200
141.73300.520100 P2735	FICA	6,200
141.73300.520400 P2735	Ret	1,000
141.73300.521200 P2735	Medicare	1,500
141.73300.530600 P2735	Bank Charges	7,000
141.73300.530800 P2735	Consultant	2,500
141.73300.539900 P2735	Contracted services	2,400
141.73300.549900 P2735	Materials and Supplies	99,500
141.73300.552400 P2735	Travel-Conferences	1,500
141.73300.550900 P2735	Refunds	2,000
	Total	\$222,300

**Action Taken
School Board**

Yes __ No__

**RESOLUTION APPROPRIATING \$50,500 FOR EQUIPMENT NEEDS FOR
TECHNOLOGY TO RESOLVE INTERNET PROBLEM**

WHEREAS, Every internet capable device on our network must go through a filtering device before viewing each and every website requested. This includes all WCS owned and privately owned devices which students and guests bring into our buildings (BYOD or BYOT). Between these two groups there are as many as 30,000 connections at any time which are being filtered; and

WHEREAS, The current system just can't handle this type of load. This problem is causing internet browsers to freeze and is affecting instruction in the classrooms. Our analysis and testing has proved that the proposed solution will work for this type of volume. This solution utilizes 4 devices which all work together to balance the load between all internet connections; and

WHEREAS, there is an immediate need to resolve this problem, and there is sufficient funds within the contingency account of the Education Capital Project fund from interest earnings that can be used for this purpose;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on January 21, 2014 approve the above expense and amend the 2013-2014 Education Capital Project budget as follows:

Expenditure Decrease		
177.441100	Interest Earnings on GO Bonds	\$50,500
Expenditure		50,500
177.91300.570900.129	Equipment	
.C4920		

Action Taken:
School Board

Yes__

No__

**RESOLUTION APPROPRIATING \$50,000 TO THE WILLIAMSON COUNTY
PARKS AND RECREATION DEPARTMENT FOR A PORTION OF THE
COST OF LIGHT INSTALLATION AT CHEEK PARK**

WHEREAS, the Board of Education partners with the Williamson County Parks and Recreation on projects that both entities benefit from; and

WHEREAS, the lights at Cheek Park are needing to be updated and replaced and the Parks and Recreation department has asked us to participate in funding of this project; and

WHEREAS, there is sufficient funds within the contingency account of the Education Capital Project fund from leftover general bond projects that can be used for this purpose;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on January 21, 2014 approve the above expense and amend the 2013-2014 Education Capital Project budget as follows:

Expenditure Decrease	
177.91300.579910. Contingency – GO Bonds	\$50,000
510.C4920	
Expenditure	50,000
177.91300.579000.510. Other Capital Outlay	
C4920	

Action Taken:
School Board

Yes____ **No**____

RESOLUTION NO. _____

Requested by: Board of Education

RESOLUTION REQUESTING THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS' APPROVAL OF \$1,520,000 FOR THE PURCHASE OF BUSES FOR THE 2013-2014 SCHOOL YEAR FROM UNAPPROPRIATED FUND BALANCE

WHEREAS, it has been determined that there is a need to purchase 2 replacement and 3 growth SPED buses and 5 replacement and 6 growth regular education buses at \$95,000 each, for a total of \$1,520,000; and

WHEREAS, buses must be here by the time school starts in mid-August, and a 4-6 month turnaround is necessary to receive buses after ordering; and

WHEREAS, fund balance will be used to fund this expense;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on February 10, 2014 approves \$1,520,000 for the above request and amends the General Purpose School Fund as follows:

Revenue		
141.39000	Unappropriated	\$1,520,000
	Fund Balance	
Expenditure		
141.72710.572900	Equipment-Transportation	\$1,520,000

Commissioner Bob Barnwell

Committees and Action Taken

School Board	Yes___	No___
Education	Yes___	No___
Budget	Yes___	No___
Commission	Yes___	No___

Elaine Anderson-County Clerk

Jack Walton.- Commission Chairman

Date

Rogers Anderson-County Mayor

02.14.buses.docx



November 29, 2013

To: Members, Williamson County Board of Education
From: Human Resources Department
Re: Pamela Hoar

The following educator attained tenure status in Williamson County and later resigned. The educator was rehired and served a two-year probationary period. Upon completion of the two-year probationary period, the educator is eligible for tenure status with the Williamson County Board of Education as provided in TCA 49-5-504.

Systemwide
Pamela Hoar

CONTRACT OF EMPLOYMENT

between

Michael Looney

and the

Williamson County Board of Education

This Employment Contract is entered into this 21st day of September, 2009, by and between the Williamson County Board of Education, hereinafter called the "BOARD", and Michael Looney, hereinafter called the "DIRECTOR".

WITNESSETH:

That for and in consideration of the provisions herein contained and specified, the BOARD and the DIRECTOR agree as follows:

1. **EMPLOYMENT.** In accordance with its action as found in minutes of its meeting held on September 2, 2009 the BOARD hereby elects and employs Michael Looney and he does accept such employment, both in accordance with the terms and provisions herein contained.
2. **TERM OF AGREEMENT.** The term of this contract shall be three (3) years, (7) seven months beginning December 1, 2009 and ending on June 30, 2013. On or before January 1st of each year of this contract, the BOARD may, at its option, either extend this contract for a specified term not exceeding four (4) years' total duration or non-renew this contract upon the expiration date inclusive of any extensions heretofore granted. If no action is taken by the BOARD to either extend or non-renew this contract by January 1, 2013, the contract shall thereafter expire on the date consistent with the terms herein. Any approved extensions of this contract shall be reflected in the minutes of the BOARD and shall be reduced to writing and appended to this contract.
3. **PROFESSIONAL CERTIFICATION.** The DIRECTOR shall maintain and furnish to the BOARD evidence of possession of valid and appropriate credentials or other qualifications to act as Director of Schools of this county consistent with the law of the State of Tennessee and the Rules, Regulations and Minimum Standards of the State Board of Education.

4. **DUTIES.** The DIRECTOR shall have full charge of the administration of the schools under the direction of the BOARD. He shall perform the duties specified in Tennessee Code Annotated as well as those listed in the job description for the DIRECTOR as adopted by the BOARD, or as it may be amended from time to time during the term of this contract. Such job description and any amendments made thereto are hereby incorporated in this contract by reference as if fully stated herein. The DIRECTOR shall adhere to the policies promulgated by the BOARD and shall have full authority to enforce such policies. Additionally, the DIRECTOR shall have authority to organize the Central office as is deemed necessary, consistent with applicable law and school board policy.
5. **COMPENSATION.** The BOARD shall pay the DIRECTOR a beginning annual salary in the amount of one hundred sixty eight thousand dollars (\$168,000.00). The board may from time to time further adjust the salary and, in doing so, shall adhere to the requirements of Article 23 herein. In no case shall the salary be reduced unless such reduction is authorized and mandated by law. During the term of this agreement and any approved extensions hereto, the annual salary increases for the DIRECTOR shall, at a minimum, be equal to that of the annual local salary increase applicable to county employees.
6. **BENEFITS.** The DIRECTOR shall be eligible to participate in, on the same terms and conditions as other officers and employees, all benefits, including retirement benefits, established for the employees of the BOARD and the BOARD agrees to provide the following benefits to the DIRECTOR:
 - A. An individual health care plan that provides comprehensive medical expense benefits comparable to that offered to other system employees. Family coverage may be obtained at the DIRECTOR'S expense.
 - B. Membership in the Tennessee Consolidated Retirement System in the same manner as all other employees of the BOARD. The school district contribution toward the DIRECTOR'S membership in the retirement shall be the same as for all other full-time employees.
 - C. A BOARD funded dental and optional vision insurance plan equivalent to that offered to other system employees.
 - D. A term life insurance policy in the amount of one hundred thousand dollars (\$100,000).

7. **PROFESSIONAL GROWTH.** In the interest of continuous growth, promotion, development, and advancement of the Williamson County School System, the BOARD encourages the continuing professional growth of DIRECTOR through his participation in:
- A. The operations, programs and other activities conducted or sponsored by local, state and national school administration and school board associations;
 - B. seminars and courses offered by public or private educational institutions;
 - C. informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of DIRECTOR to perform his professional responsibilities for the BOARD; and
 - D. visits to other institutions.
8. **PROFESSIONAL LIABILITY.** The BOARD shall maintain liability insurance or coverage for alleged wrongful acts and omissions of the DIRECTOR when acting in the normal course and scope of his employment. The BOARD agrees that it shall, to the extent permitted by law, defend, hold harmless, and indemnify the DIRECTOR from any and all demands, claims, suits, actions and legal proceedings brought against the DIRECTOR in his official capacity as agent and employee of the BOARD. This indemnification obligation shall not exist with respect to violations of criminal law, improper personal gain, or willful misconduct. In no event shall individual BOARD members be considered liable for indemnifying the DIRECTOR against such demands, claims, suits, or legal proceedings. This indemnification also excludes any litigation for which this employment contract is an issue.
9. **AUTOMOBILE EXPENSE.** The BOARD shall provide an automobile to the DIRECTOR for his use and shall pay all expenses related to the official use of said automobile. In the event thereafter that the DIRECTOR chooses to use his personal automobile for official duties, he shall be reimbursed for expenses related thereto at the rate established by the State of Tennessee for governmental service. An itemization of expenses shall be required and shall precede any expense reimbursement.
10. **EMPLOYMENT RELATED EXPENSES.** The annual budget appropriation ordinance of the BOARD is intended to include provisions for employment-related expenses required in the performance of the official duties of the DIRECTOR including, but not limited to, the reasonable and necessary actual cost of appropriate and relevant meals, membership dues and the cost of attending

17. **LOYALTY.** The DIRECTOR shall devote full time, attention, knowledge and skills solely and exclusively to the business and interests of the BOARD and the Williamson County Schools. The DIRECTOR may, from time to time, undertake consulting work, speaking engagements, writing, lecturing or other activities that do not interfere with the discharge of the DIRECTOR'S duties and responsibilities. If the DIRECTOR receives any form of compensation or remuneration for such activities, then his expenses for participation therein shall be without reimbursement and vacation or personal leave must be taken. Any outside activity as defined herein that requires more than one (1) day's absence from the central office shall be approved in advance by the Chairman of the BOARD.
18. **TERMINATION OF AGREEMENT AND SEVERANCE TERMS.** This appointment may be terminated by:
- (a) Mutual agreement of the parties;
 - (b) Retirement of the DIRECTOR;
 - (c) Disability of the DIRECTOR.

In the event of disability, illness or incapacity, as defined and determined by the Tennessee Consolidated Retirement System, and after the DIRECTOR'S sick leave has been exhausted, compensation shall be reinstated after the DIRECTOR has returned to employment and undertaken the full discharge of his duties.

If the DIRECTOR is permanently disabled, as defined and determined by the Tennessee Consolidated Retirement System, the BOARD shall have the option to terminate his appointment and declare his office vacant, with compensation to be continued after crediting any accrued sick leave, vacation, holidays and compensatory time in accord with the Tennessee Consolidated Retirement System and BOARD policies and Applicable State of Tennessee laws, he shall not be entitled to severance pay or any additional benefits under this Agreement. If there is a gap between accrued sick leave, vacation, holidays and compensatory time and the beginning Tennessee Consolidated Retirement System payments, the BOARD will, at its expense, compensate the DIRECTOR at the same rate at which Disability benefits begin.

If a question exists concerning the capacity of the DIRECTOR to return to his duties or for pertinent insurance purposes, the BOARD may require the DIRECTOR to submit to a medical examination to be performed by a doctor licensed to practice medicine. The examination shall be performed at BOARD expense.

(d) Discharge for cause:

Discharge for cause shall constitute conduct including, but not limited to, neglect of duty, insubordination, inefficiency, incompetence, or unprofessional conduct, in accordance with the laws of the State of Tennessee defined in Tennessee Code Annotated, 49-5-501 and 49-5-511 et seq., as enacted or hereafter amended. Notice of discharge for cause shall be given in writing and the DIRECTOR shall be entitled to appear before the BOARD to defend against such causes. If the DIRECTOR chooses to be accompanied by legal counsel at such meeting, he shall be responsible for all costs involved in such representation. The DIRECTOR shall be provided a written decision detailing the findings of fact and conclusions reached during the hearing.

If, during the proceeding described herein, the BOARD offers or chooses to terminate the appointment in accordance with Article 18(e), the requirement of the hearing before the BOARD shall be deemed waived by the DIRECTOR.

(e) Unilateral Termination by BOARD:

The BOARD may, at its option, unilaterally terminate this Agreement. In the event of such termination the BOARD shall pay to the DIRECTOR, as severance pay, the full salary and benefit package set forth within this contract from the actual date of termination established by the BOARD and extending for the term remaining on the contract not to exceed twenty four (24) months. Salary and benefits are defined in Articles 5 and 6 herein. Severance pay shall be disbursed on a regular monthly payroll basis. Should the BOARD exercise this option, the BOARD shall be entitled to a credit for salary and benefits it would have paid under the provisions of this contract if, during the term of payout, the DIRECTOR subsequently attains regular employment.

(f) Unilateral Termination by DIRECTOR (Resignation):

The DIRECTOR may, at his option, and by a minimum of ninety (90) days notification to the BOARD, unilaterally terminate this contract. In the event of such termination, the DIRECTOR shall have no right or entitlement to any severance pay and shall be entitled only to the salary and benefits accrued and unpaid as of the date of the effective date of his resignation.

(g) Death of DIRECTOR:

This Agreement shall terminate upon the death of the DIRECTOR.

Addendum #1 to Contract of Employment

Between

Michael Looney

and the

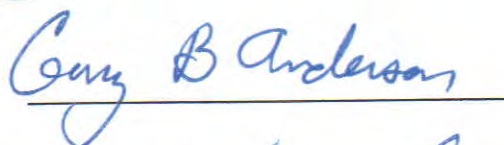
Williamson County Board of Education

Pursuant to the terms of Paragraph 2, TERM OF AGREEMENT, the contract of employment previously approved by vote of the Williamson County Board of Education at a public meeting duly held on Septemeber 21, 2009, allows for extension of the term of the said contract and is hereby amended as follows:

1. The ending date of this agreement shall be extended from June 30, 2013 to June 15, 2015.
2. All other provisions of the above contract shall remain in full force and effect.

In Witness Hereof, the Williamson County Board of Education has caused this agreement to be executed in its name by its Chairperson and attested by its Vice Chairperson, and the Director of Schools agrees to this Addendum, effective this 20th day of June, 2011.

 Chairperson

 Vice Chairperson

 Director of Schools

This agreement was approved by a vote of the Board of Education at a public meeting duly held on June 20, 2011 and has been spread upon the minutes of the BOARD for that meeting.

 Chairperson

Addendum #2 to Contract of Employment

Between

Michael Looney

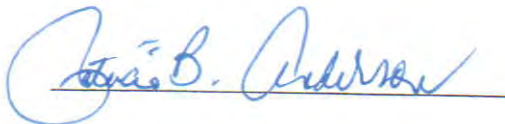
and the

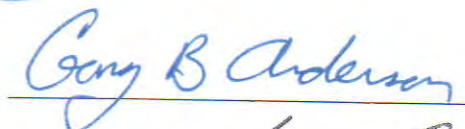
Williamson County Board of Education

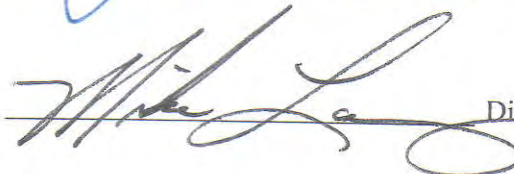
Pursuant to the terms of paragraph 2, TERM OF AGREEMENT, the contract of employment previously approved by vote of the Williamson County Board of Education at a public meeting duly held on September 21, 2009, allows for extension of the term of the of the said contract. Said contract was amended by vote of the Board on June 20, 2011, to extend the ending date of the agreement from June 30, 2013 to June 15, 2015, said extension being Addendum #1 to said contract. Now therefore, the said contract and Addendum #1 are further amended as follows:

1. The ending date of this agreement shall be extended from June 15, 2015 to June 15, 2016.
2. All other provisions of the above contract shall remain in full force and effect.

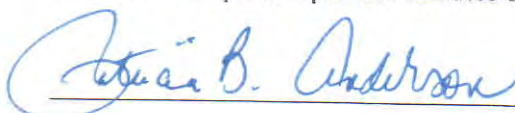
In witness hereof, the Williamson County Board of Education has caused this agreement to be executed in its name by its Chairperson and attested by its Vice Chairperson, and the Director of Schools agrees to this Addendum, effective this 18th day of June, 2012.

 Chairperson

 Vice Chairperson

 Director of Schools

This agreement was approved by a vote of the Board of Education at a public meeting duly held on June 18, 2012 and has been spread upon the minutes of the Board for that meeting.

 Chairperson

Addendum #3 to Contract of Employment

Between

Michael Looney

and the

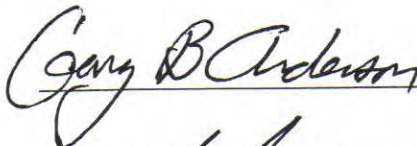
Williamson County Board of Education

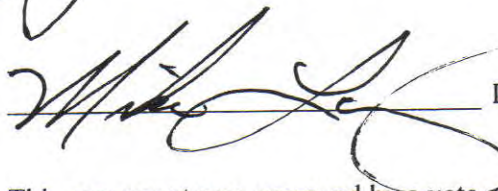
Pursuant to the terms of paragraph 2, TERM OF AGREEMENT, the contract of employment previously approved by vote of the Williamson County Board of Education at a public meeting duly held on September 21, 2009, allows for extension of the term of the of the said contract. Said contract was amended by vote of the Board on June 20, 2011, to extend the ending date of the agreement from June 30, 2013 to June 15, 2015, said extension being Addendum #1 to said contract. Said contract was again amended by vote of the Board on June 18, 2012, to extend the ending date of the agreement from June 15, 2015 to June 15, 2016, said extension being Addendum #2 to said contract. Now therefore, the said contract, Addendum #1 and Addendum #2 are further amended as follows:

1. The ending date of this agreement shall be extended from June 15, 2016 to January 15, 2017.
2. All other provisions of the above contract shall remain in full force and effect.

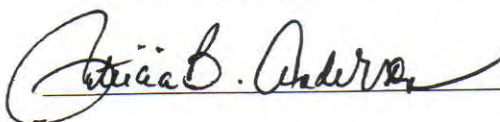
In witness hereof, the Williamson County Board of Education has caused this agreement to be executed in its name by its Chairperson and attested by its Vice Chairperson, and the Director of Schools agrees to this Addendum, effective this 22nd day of January, 2013.

 Chairperson

 Vice Chairperson

 Director of Schools

This agreement was approved by a vote of the Board of Education at a public meeting duly held on January 22, 2013 and has been spread upon the minutes of the Board for that meeting.

 Chairperson

Evaluation Instrument for: Mike Looney Evaluation Period: March 2013-January 2014

Measurable Goals:	Unacceptable Performance	Needs Improvement	Meets Expectations	Exemplary Performance
Goal # 1: The Superintendent will lead the district to an average composite ACT score of 23.3.	The Superintendent's leadership of the district resulted in negative growth on ACT composite scores for 2012-13.	The Superintendent's leadership of the district resulted in little or no discernible gains on ACT composite scores for 2012-13.	The Superintendent's leadership of the district resulted in meeting the district's ACT composite growth goal for 2012-13.	The Superintendent's leadership of the district resulted in exceeding the district's ACT composite score goal for 2012-13.
Goal # 2: The Superintendent will lead the expansion of BYOT at all school district classrooms in grades 3–12.	The Superintendent's leadership resulted in teachers rarely using BYOT strategies as evidenced by lesson plans, model lessons; and student, teacher, and parent surveys.	The Superintendent's leadership resulted in teachers using BYOT strategies inconsistently as evidenced by lesson plans, model lessons; and student, teacher, and parent surveys.	The Superintendent's leadership resulted in teachers consistently using BYOT strategies as evidenced by lesson plans, model lessons; and student, teacher, and parent surveys.	The Superintendent's leadership resulted in teachers' innovative use of BYOT strategies as evidenced by lesson plans, model lessons; and student, teacher, and parent surveys.
Goal # 3: The Superintendent will lead the district to improvement of 3% on TCAP scores as measured by the percentage of proficient and advanced students.	The Superintendent's leadership of the district resulted in negative growth on TCAP scores for 2012-13.	The Superintendent's leadership of the district resulted in little or no discernible gains on TCAP scores for 2012-13.	The Superintendent's leadership of the district resulted in meeting the district's TCAP scores growth goal for 2012-13.	The Superintendent's leadership of the district resulted in exceeding improvement on TCAP scores for 2012-13.
Goal # 4 The Superintendent will lead the organization by nurturing high expectations of students and employees, promoting collaboration with the BOE and broader community; and serve as the district's advocate.	The Superintendent does not meet expectations, thereby inhibiting the district's progress toward accomplishing shared goals.	The Superintendent inconsistently meets expectations, thereby inhibiting the district's progress toward accomplishing shared goals.	The Superintendent meets management expectations, thereby advancing the district's progress toward accomplishing shared goals.	The Superintendent exceeds management expectations, thereby accelerating the district's progress toward accomplishing shared goals.

PTO FUNDED POSITIONS 2013-2014


Last Name	First Name	School	Position	FTE	Status	Start Date	Hrs/Day	TOTAL \$
HAMMERSTROM	ASHLEY	CCES	TA	0.5000	PT	08/09/2013	3.50	
VALENTINE	M ELIZABETH	EES	TA	0.8000	PT	09/03/2013	5.60	
LARGE	HEATHER	EES	TA	0.2000	PT	09/03/2013	1.40	
LAYDEN	KATHRYN	CES	TA	1.0000	FT	11/20/2007	7.00	
RODRIGUEZ DE KLYM	ELVIA	GES	TA	1.0000	FT	08/09/2013	7.00	
CORDERO DE JESUS	DAVID	HBES	TA	0.8000	PT	02/08/2010	5.60	
SPEARS	JOYCE	HBES	SEC	0.7000	PT	07/01/2006	4.90	
IBRAHIM	SHAZIA	KES	TA	0.6000	PT	08/19/2013	4.20	
NEUMANN	ERIKA	LES	TA	0.5000	PT	08/12/2013	3.50	
RHEM	JENNIFER	PCES	TA	0.6000	PT	11/08/2013	4.20	
KOHLER	CHERYL	SES	TA	0.5000	PT	09/25/2013	3.50	
CHRISLU-WUDEL	CARLYN	SES	TA	1.0000	FT	09/05/2013	7.00	
LEE	MICHELLE	TES	TA	0.5000	PT	09/23/2013	3.50	

159,414.96

13-14 SY

PART-TIME 175.5 DAYS

FULL-TIME 180.5 DAYS

To: Board of Education
From: Leslie C. Holman, CFO 
RE: 2013-2014 Grants Received/Applied for and Donations
Date: January 10, 2014



The attached schedule represents the grants received and those for which we have applied. It also lists any donations that we may have received.

Grants can be received directly by us, received by us and forwarded to a school or received directly by a school from a grantor agency. It will depend on the requirements of the grants.

Donations are from various sources and may or may not have restrictions.

This represents the activity from October 1 through December 31, 2013. If a grant was pending award in the last quarter and we were subsequently awarded, it will then be on this report in grants received. If it was on the last report and not on this report, we either were not awarded the grant or the grant had stipulations after the award that we did not agree to.

If you have any questions, please call Deb Enright for more details (472-4027).

WCS Development Activity 10-12/31-13**Grants**

Awarded						
Grants Awarded 10-1-2013 thru 12/31/2013 (List Grantor: ie, Williamson Medical Center, TDOE)	Amount	Multi Year Y/N	Grant Administered thru Activity Fund or Board Accounts (Choose one)	Who wrote Grant	Who Admin Grant	Purpose of Grant
Energy Efficient School Council	\$139,169	N	Board Accounts	Mark Samuels	WCS/Mark Samuels	Establish and support ongoing energy management in K-12
NFL – Play 60	\$10,000	N	Activity Fund	Brenda Vroon – Lipscomb Elementary Physical Education teacher	Lipscomb Michelle Contich	To encourage active lifestyle through appearance of Titan team members and additional equipment for the school
PLT Green Works USDA Forest Service	\$3,000	N	Activity Fund	Sarah White: Science Curriculum Specialist. Juli Oyer: FVHS Principal	Fairview HS Juli Oyer	To create a Fairview Community Garden
NASA	\$5,000	N	Activity Fund	Alex Domkowski Physics Teacher: FHS	FHS Willie Dickerson	Supplies for Robotics competition
Bentley	\$500	N	Activity Fund	Erin Cates Trinity Elementary Math Coach	TES Chris Schwartz	STEM instruction
Total Awarded	\$157,669					
Applied						
Grants Applied 10-1-2013 thru 12/31/2013 (List Grantor: ie, TDOE)	Amount	Multi Year Y/N	Grant Administered Activity Fund or Board Accounts (Choose one)	Who wrote Grant	Who Admin Grant	Purpose of Grant
Destination Imagination	\$1,100	N	Activity Fund	Melissa Carter PTO FES	Fairview Elementary Joan Tidwell	Defray Destination Imagination program costs
Kiwanis Club of Spring Hill	\$400	N	Activity Fund	Stacy DeBoe	Spring Station Middle School Paula Pulliam	Inclusion project for general population and special education students
NCTM Teacher PD Support	\$1,500	N	Activity Fund	Pam Hargrove Math Coach Walnut Grove	Walnut Grove Kate Donnelly	Assist teacher attending Annual Conference who submits plans for bringing lessons learned at conference back to schools
Northrop Grumman	\$5,000	N	Activity Fund	Alex Domkowski Physics teacher: FHS	FHS Willie Dickerson	Supplies for Robotics competition
Mockingbird Foundation	1,500	N	Activity Fund	Shelley Exler Music Specialist, Nolensville		
Total Pending	\$9,500					

Donations from Community

Source	Donation Amount	Beneficiary School(s) or Organization	Brief Description
The Family Office, LLC Cal Turner	\$10,000	Ladders to Hope	Purchase of Chromebooks
Invest Now	\$300	Feed the C.O.W. program	Completion of the C.O.W. and laptops given by WCS to the elementary schools for a full classroom set
Williamson, Inc. (Williamson County Chamber of Commerce)	\$5,000	Feed the C.O.W. program	Completion of the COW and laptops given by WCS to the elementary schools for a full classroom set
WCEF	\$35,200	Ladders to Hope	Purchase of Chromebooks
Total	\$50,500		

Matlock Clements

www.matlockclements.com

Certified Public Accountants

270 Glenis Dr., Suite A
Murfreesboro, TN 37129
Phone: 615-907-1881
Fax: 615-907-0357

November 5, 2013

Members of the Board of Education and
the Director of Schools
Williamson County Schools
Franklin, Tennessee

Ladies and Gentlemen,

In planning and performing our audit of the combined and individual financial statements of the Internal School Funds of the Williamson County School System, Franklin, Tennessee as of and for the year ended June 30, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered Williamson County School's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Williamson County School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Williamson County School's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control, which are presented in the Statement of Findings and Responses located within the Williamson County Schools Internal School Funds Combined and Individual Financial Statements and Independent Auditor's Report for the Fiscal Year ended June 30, 2013, to be significant deficiencies at the following schools:

Brentwood High (SD-13-02, SD-13-03)
College Grove Elementary (SD-13-02)
Fairview High (SD-13-01, SD-13-02)
Franklin High (SD-13-02)
Longview Elementary (SD-13-03)
Page High (SD-13-02, SD-13-03)
Pearre Creek Elementary (SD-13-03)
Spring Station Middle (SD-13-02, SD-13-03)
Sunset Elementary (SD-13-03)

Centennial High (SD-13-02)
Edmondson Elementary (SD-13-02)
Fairview Middle (SD-13-02, SD-13-04)
Heritage Middle (SD-13-01, SD-13-02)
Middle College High (SD-13-01, SD-13-04)
Page Middle (SD-13-03)
Scales Elementary (SD-13-03)
Summit High (SD-13-01)
Trinity Elementary (SD-13-03)

In addition, during our audit we became aware of several instances of non-compliance in accordance with the *Tennessee Internal School Uniform Accounting Policy Manual*. These issues are identified by school in the accompanying Schedule of Findings of Non-Compliance.

This communication is intended solely for the information and use of the Williamson County Schools Board of Education, school management, Tennessee Comptroller of the Treasury, Federal and State awarding agencies, pass-through entities and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.



Matlock Clements, P.C.
Murfreesboro, Tennessee
November 5, 2013

**Williamson County Schools – Internal School Funds
For The Year Ended June 30, 2013
Schedule of Findings of Non-Compliance**

All instances of findings listed below were discovered during the fieldwork testing of a selected sample of the entire population.

System Wide

Internal Control Weaknesses

- Lack of segregation of duties within the cash receipts process.
- Lack of segregation of duties within the cash disbursements process.
- Vending commissions are not internally verified.

Brentwood High School

Disbursement Deficiencies:

- One disbursement did not have bookkeeper approval (Check #28267).
- One disbursement included a purchase order that was not approved by the principal (Check #28075).
- One disbursement did not include a completed purchase order (Check #27701).

Response:

- We will work to correct deficiencies.

Fundraising Deficiencies:

- One fundraiser was conducted without a written agreement (Cookie Dough Sale).
- Two fundraisers were conducted for a specific purpose and did not include a completed fundraiser summary report (Exotic Car Show and Cookie Dough Sale).

Response:

- We will work to correct deficiencies.

Internal Control Weaknesses:

- Bank reconciliation procedures do not include the review of the backs of cancelled checks for alterations and irregular endorsements.

Response:

- Cost of bank requests are prohibitive under current banking standards of operation.

Centennial High School

Receipt Deficiencies:

- One receipt was not remitted daily (Receipt #9745).
- One receipt included a recorded count of collections that did not have two people count and sign prior to being remitted to the bookkeeper (Receipt #9745).

Response:

- Both deficiencies have been discussed with the Coach involved.

Disbursement Deficiencies:

- Two disbursements exceeded the amount approved on the purchase order (Checks #20935 & 21214).

Response:

- Checks #20935 & #21214: Both deficiencies were very unusual situations that should never happen again. Both teachers involved have been counseled on how such situations should correctly be handled, should anything like this happen in the future.

Fairview High School

Receipt Deficiencies:

- Two receipts were not remitted daily (Receipts #5126 & 6307).
- One receipt was not deposited within three days of collection (Receipt #5126).
- Two receipts included a recorded count of collections that did not have two people count and sign prior to being remitted to the bookkeeper (Receipts # 5138 & 5936).
- Two receipts included a ticket reconciliation that did not have two people count and sign prior to being remitted to the bookkeeper (Receipts # 5860 & 5667).
- One receipt of a grant was not placed into a separate restricted account (Receipt #6248).
- One receipt was not deposited (Receipt #5258).

Response:

- School bookkeeper was release from duties. In March, new bookkeeper was hired. Procedures have been put in place to prevent these types of errors.

Disbursement Deficiencies:

- One disbursement was for inappropriate, unauthorized items (Check #16864).
- One disbursement included a purchase order that was dated after the invoice (Check #16231).
- Two disbursements did not include a completed purchase order (Checks #16710 & 16864).

Response:

- School bookkeeper was release from duties. In March, new bookkeeper was hired. Procedures have been put in place to prevent these types of errors.

Franklin High School

Disbursement Deficiencies:

- One disbursement from a club account was not accompanied by a completed student authorization form (Check #17875).

Response:

- The money in the account used was to pay for the DECA National convention. The sponsor requested the funds for this purpose and so they were used. In the future, all club accounts expenses will have supporting student authorization forms.

Independence High School

Fundraising Deficiencies:

- Two fundraisers were conducted without a written agreement (Cookie Dough Sale & Cheesecake Sale).
- One fundraiser was conducted for a specific purpose and the completed fundraiser summary report did not identify how excess profits were used (Prom).

Response:

- We will comply.

Middle College High School

Receipt Deficiencies:

- One receipt was not remitted daily (Receipt #1045).
- One receipt was not deposited within three days of collection (Receipt # 1067).
- One receipt included a recorded count of collections that did not have two people count and sign prior to being remitted to the bookkeeper (Receipt # 1067).

Middle College High School – (Continued)

Response:

- Receipts will be remitted & deposited within the 3 days of collection. Because there is one person here many times, she is pulled away for other duties, even when scheduled to make a deposit.
- When receipting counts, there will be 2 people assigned to count, collect, and verify collections.

Disbursement Deficiencies:

- Entire sample of disbursements reviewed included purchase orders that were not properly cancelled upon payment.
- One disbursement included an invoice that was not properly cancelled (Check #2026).
- Two disbursements included a purchase order that was dated after the invoice (Checks #2045 & 2095).
- Two disbursements included purchase orders that did not list the account (Check # 1959 & 2067).

Response:

- Purchase orders & invoices will be cancelled with stamp.
- Purchase orders are issued to staff prior to purchase.
- Bookkeeper and Principal will ensure accounts are designated on P.O. before approvals.

Fundraising Deficiencies:

- One fundraiser was conducted without a written agreement (Cookie Dough Sale).

Response:

- Staff has been informed to have a written agreement with vendors.

Page High School

Receipt Deficiencies:

- One receipt included a ticket reconciliation that was not signed by two individuals prior to being remitted tot the bookkeeper (Receipt #5404).
- One receipt included support that was not signed by the initial collector (Receipt # 5406).

Response:

- Form was changed and now has two lines for signature
- Staff has been instructed to manually initial, no typed initials

Disbursement Deficiencies:

- One disbursement included a purchase order that was dated after the invoice (Check #32978).

Response:

- Was a fundraiser and staff was spoken to regarding proper procedure

Ravenwood High School

Transfer Deficiencies/Recommendation:

- It was noted during fieldwork that funds had been transferred out of the general fund into the Class of 2016 account in the amount of \$6,707. This arose due to provisions being made by Class of 2012, but the funds were then inappropriately transferred into the general fund. The provisions were that the funds would be used for renovations to the commons area, with the remaining funds to be transferred to the Class of 2016. The intentions were to honor the provisions made by the Class of 2012 out of the general fund. When it was decided that the renovations should not be made, the funds were transferred into the Class of 2016 from the general fund. It is our recommendation that when provisions are made the funds should remain in the restricted account until the funds are disbursed or transferred according to the provisions. Funds should not be transferred from the general fund into a restricted fund.

Ravenwood High School – (Continued)**Response:**

- We have, in the past, “parked” monies in the general fund (to zero out the class account as year-end) when class requests had not been completed due to purchase orders that had not been liquidated. This is the first time we ran into the situation where we had excess funds that the class had designated go elsewhere. In the future we will comply with the new recommendation.

Summit High School**Receipt Deficiencies:**

- Two receipts included a recorded count of collections that was not signed by two individuals prior to being remitted tot the bookkeeper (Receipts #2678 & 2745).
- One receipt was not deposited within three days of collection (Receipt #2276).

Response:

- Both 2678 & 2745 receipts were counted & verified by the teacher, principal & bookkeeper. Those two fundraisers now run through booster accounts.
- Receipt 2276 was not deposited in three days because of a holiday. We have a plan in place for this in the future.

Internal Control Weaknesses:

- Bank reconciliation procedures do not include the review of the backs of cancelled checks for irregular endorsements or alterations.

Response:

- I have spoken to First TN Bank on numerous occasions about getting the print out of the books of cancelled checks and they are still working on it.

Brentwood Middle School**Internal Control Weaknesses:**

- Bank reconciliation procedures do not include the review of backs of cancelled checks for irregular endorsements and alterations.

Response:

- Bank does not issue back of checks due to high cost but can print copies as requested from internet on individual basis.

Fairview Middle School**Receipt Deficiencies:**

- Three receipts were not remitted daily (Receipts #4228, 4685, & 5088).
- One receipt included support that was not signed by the initial collector (Receipt # 4166).
- One receipt included a recorded count of collections and was not counted and signed by two individuals prior to being remitted to the bookkeeper (Receipt #4391).

Response:

- #4228, #4685 – Both collected in the evening of one day after the close of school and submitted to the bookkeeper on the morning of the following day.

Disbursement Deficiencies:

- One disbursement included a purchase order that did not identify the items to be purchased or the account to be charged prior to being approved (Check #9871).
- Three disbursements included a purchase order that was dated after the invoice (Checks #9745, 9935, & 10094).

Fairview Middle School – (Continued)**Response:**

- #9871 – Wal Mart PO for amount not to exceed.
- #9745 – Reimbursement for previously purchased item by Golf Coach.
- #9935 – Payments for previously approved Fund Raiser and amount due was not known until receipt of invoice.
- #10094 – Payment for a previously approved Field Trip

Transfer Deficiencies:

- Entire sample of transfer reviewed did not contain adequate supporting documentation.

Response:

- All transfers were made from authorizations received by e-mail.

Fundraising Deficiencies:

- Two fundraisers were conducted without a written agreement (Cookie Dough Sale & Pictures).
- Two fundraisers were conducted for a specific purpose and did not include a completed fundraiser summary report (DI Dance & Technology Engineering Camp).

Response:

- We will comply

Grassland Middle School**Disbursement Deficiencies:**

- Two disbursements did not have adequate supporting documentation for gift cards given out (Checks #19365 & 19438).

Response:

- Will keep spreadsheets for gift cards in the future

Heritage Middle School**Receipt Deficiencies:**

- One receipt was not remitted daily (Receipt #3808).
- Two receipts were placed into restricted accounts without stipulation (Receipts # 3695 & 3699).

Response:

- Receipt #3808 – One of our teachers submitted 3 collection logs, it was receipted the day received. Teacher had whited out date & it was apparent original date was one business day prior to receipt date.
- Receipts #3695 & 3699 were donations from Fine Arts PTA for Disney trip, this is how PTA was told to handle this.

Disbursement Deficiencies:

- One disbursement included a purchase order that did not identify the account to be charged (Check #10774).
- Two disbursements included a purchase order that did not identify the amount to be expended (Checks #11256 & 10931).

Response:

- Check 10774 was issued out of Restricted Football account, but no account code was indicated on PO, we are aware this information needs to be provided on PO's.
- The amounts to be expended were overlooked are aware these amounts need to be on the Purchase Orders.

Heritage Middle School – (Continued)

Transfer Deficiencies:

- Two transfers were made to cover a deficit in a restricted fund (TR #42 & 52).

Response:

- I am aware that a restricted fund should never be negative, it was my understanding we could process a transfer if it was from a restricted fund. I am now aware this process is not acceptable.

Page Middle School

Disbursement Deficiencies:

- One disbursement included a purchase order that was not properly cancelled upon payment (Check #9375).

Response:

- I am making sure to stamp each P.O. with the paid stamp with the check number and date each time an invoice is paid on that P.O. I also stamp the original invoice that remains with the cancelled P.O. with the same stamp.

Spring Station Middle School

Receipt Deficiencies:

- Two receipts included support that did not identify the receipt number (Receipts #1154 & 1450).

Response:

- I have put a process in place to double check for these entries.

Fundraising Deficiencies:

- Four fundraisers were conducted for a specific purpose and did not include a completed fundraiser summary report (Tailgate Party, Wrestle-a-thon, Sonic Discount Cards, & Pancake Breakfast.).

Response:

- We are excited with our new program that allows us to do this in a more productive manner.

Sunset Middle School

Receipt Deficiencies:

- One receipt was not remitted daily nor was it deposited within three days of collection (Receipt #3246).
- Two receipts included recorded counts of collections that did not have two people count and sign prior to being remitted to the bookkeeper (Receipts # 3351 & 3541).

Response:

- We have reminded staff about the 3-day policy and also 2 signatures required for collections.

Allendale Elementary School

Receipt Deficiencies:

- One receipt was not remitted daily to the bookkeeper (Receipt #2829).

Response:

- Going forward, teachers have been made aware that they must turn in logs on a daily basis.

Disbursement Deficiencies:

- One disbursement exceeded the amount approved on the purchase order (Check #1658).

Response:

- Going forward, principal will initial all changes on purchase orders.

Chapman's Retreat Elementary School

Disbursement Deficiencies:

- Two disbursements included purchase orders that were not properly cancelled upon payment (Checks #2870 & 1731).

Response:

- Item was disclosed within the EPES Accounting system. Going forward will write the disbursement amount on closed purchase order.

Clovercroft Elementary School

Receipt Deficiencies:

- One receipt of a grant was not placed into a separate restricted account (Receipt #2450).
- One receipt included support that did not include the date of collection (Receipt #2632).

Response:

- We will ensure that all restricted donations are put into a restricted account & that all deposits are dated accurately.

Disbursement Deficiencies:

- Two disbursements included purchase orders that were not properly cancelled upon payment (Checks #1820 & 1783).

Response:

- We are ensuring all purchase orders are annotated correctly according to proper procedures.

College Grove Elementary School

Receipt Deficiencies:

- One receipt included support that was a record count of collections and did not have two people count and sign prior to being remitted to the bookkeeper (Receipt #1656).

Response:

- We will have two people to count other than the bookkeeper. Will watch this in future.

Heritage Elementary School

Receipt Deficiencies:

- One receipt included support that did not identify the purpose of collection (Receipt #6180).

Response:

- Will notify teachers to be sure to include purpose for all collections and will double check the logs as I receive them, and return if needed.

Hillsboro Elementary and Middle School

Disbursement Deficiencies:

- One disbursement for gift cards was not accompanied by a listing of recipients, gift card amounts and recipient signatures (Check #5754).

Response:

- In review of records left by the previous Bookkeeper, nothing was filed to answer this question. In speaking with the Assistant Principal, Alicia Justice, an email (dated 9/20/12) from Denise Goodwin was the procedure followed by HEMS for this situation. Restricted Donations used to purchase such things (gift cards for student incentives) were given to HEMS by the PTO, with an attached donation letter giving an explanation of the funds.

Westwood Elementary School

Receipt Deficiencies:

- One receipt included a recorded count of collections that did not have two people count and sign prior to being remitted to the bookkeeper (Receipt #5734).

Response:

- In the future, extra care will be taken to ensure all bookfair collections have two signatures indicating two employees have counted the money.

November 5, 2013

Members of the Board of Education and
the Director of Schools
Williamson County Schools
Franklin, Tennessee

Ladies and Gentlemen,

We have audited the combined and individual financial statements of the Internal School Funds of the Williamson County Schools, Franklin, Tennessee as of and for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 5, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Williamson County Schools Internal School Funds are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the 2012-2013 school year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 5, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Williamson County Schools Board of Education, school management, Tennessee Comptroller of the Treasury, Federal and State awarding agencies, pass-through entities, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "Matlock Clements, P.C." The signature is written in a cursive, flowing style.

Matlock Clements, P.C.
November 5, 2013

INTEROFFICE MEMORANDUM

TO: WILLIAMSON COUNTY BOARD OF EDUCATION
FROM: LESLIE HOLMAN, CFO
SUBJECT: TRAVEL AND CONSULTANT REPORTS
DATE: JANUARY 2, 2014

Please find attached the travel and consultants reports for the month of November and December 2013. The travel report is sorted first by conference, then by payee.

The report represents the amounts paid during the month. If you have any questions, please call me 472-4022.

Out-of-State Travel Report for November 2013

							Related Travel Payments to Vendors				
Account Code			Date of Travel	Traveler	Destination	Purpose of Travel	Payee	Purpose	Amount	Reimburse Traveler	Trip Total
GENERAL PURPOSE FUND 141											
141	71400	552400	Jan. 17-20	Lauren Ramey	New York NY	The Complete Conductor: Orchestral Conducting for the Choral Director Mentoring Program	Distinguished Concerts International New York	Registration	\$1,000.00		\$1,000.00
141	71400	552400	Oct. 27-30	Eric Lifsey Lynsey Tinnel Suzanne Daughtrey Elaine Capella Carol Cajka Jackie Coughlin Allison King Dana Perkins Tom Walling Michael McKibben	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Tennessee Car and Van Rental	Van Rental	\$439.80		\$439.80
141	71400	552400	Oct. 27-30	Eric Lifsey	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Eric Lifsey	Meals, Gas, Parking		\$318.85	\$318.85
141	71400	552400	Oct. 27-30	Lynsey Tinnel	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Lynsey Tinnel	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Suzanne Daughtrey	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Suzanne Daughtrey	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Elaine Capella	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Elaine Capella	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Carol Cajka	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Carol Cajka	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Jackie Coughlin	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Jackie Coughlin	Meals		\$142.00	\$142.00

Out-of-State Travel Report for November 2013

							Related Travel Payments to Vendors				
Account Code			Date of Travel	Traveler	Destination	Purpose of Travel	Payee	Purpose	Amount	Reimburse Traveler	Trip Total
141	71400	552400	Oct. 27-30	Allison King	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Allison King	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Dana Perkins	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Dana Perkins	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Tom Walling	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Tom Walling	Meals		\$142.00	\$142.00
141	71400	552400	Oct. 27-30	Michael McKibben	Indianapolis IN	Solution Tree Professional Learning Communities at Work Conference	Michael McKibben	Meals		\$142.00	\$142.00
141	72320	552455	Oct. 23-25	Jason Golden	Chicago IL	Benchmarking Consortium	Jason Golden	Mileage, Meals, Parking		\$157.80	\$157.80
141	72320	552455	Oct. 23-25	Leslie Holman Denise Goodwin Donna Wright Lee Anne Bruce Boone Jason Golden Mike Looney Tim Gaddis	Chicago IL	Benchmarking Consortium	Naperville Community Unit School District 203	Registration	\$525.00		\$525.00
141	72210	552455	Apr. 9-12 2014	Tracey Edwards	New Orleans LA	National Council of Teachers of Math (NCTM) Conference	NCTM Conference Registration	Registration	\$385.00		\$385.00
141	72210	552455	Apr. 9-12	Tracey Edwards	New Orleans LA	National Council of Teachers of Math (NCTM) Conference	Southwest Airlines/American Express	Air Fare	\$216.30		\$216.30
141	72210	552490	Dec. 4-7	Sue Jordan	St. Petersburg FL	International Baccalaureate Training - Mathematics	Sue Jordan	Air Fare		\$736.30	\$736.30
141	72210	552455	Nov. 8-10	Daniel Quesenberry	Atlanta GA	Crossfit Kids Training Course	Daniel Quesenberry	Mileage, Lodging, Meals		\$600.68	\$600.68

Out-of-State Travel Report for November 2013

					Related Travel Payments to Vendors				
Account Code	Date of Travel	Traveler	Destination	Purpose of Travel	Payee	Purpose	Amount	Reimburse Traveler	Trip Total
FEDERAL PROJECTS FUND 142									
142 72210 552400	Nov. 13-17	Karen Wight	Denver CO	Love and Logic Conference	Doubletree Denver	Lodging	\$454.41		\$454.41
142 72210 552400	Nov. 13-17	Karen Wight	Denver CO	Love and Logic Conference	Love and Logic Institute/American Express	Registration	\$395.00		\$395.00
142 72210 552400	Nov. 13-17	Karen Wight	Denver CO	Love and Logic Conference	Karen Wight	Air Fare, Meals		\$410.80	\$410.80
142 72230 552400	Dec. 4-8	Rhonda Booker Long	Las Vegas NV	Association of Career & Technical Education Conference	Las Vegas Hotel & Casino	Lodging	\$398.72		\$398.72
142 72230 552400	Dec. 4-8	Kevin Sizemore	Las Vegas NV	Association of Career & Technical Education Conference	Renaissance Las Vegas Hotel	Lodging	\$488.32		\$488.32
Total Out-Of-State Travel Paid in November									\$7,804.98

Consultants Report for November 2013

Account Code			Consultant	From	Title of Course	Amount Paid	Dates of Workshop	School/ Department	Staff / Students Involved
GENERAL PURPOSE FUND 141									
141	71400	552400	Marrie Lasater	MC ²	Math Consulting	\$1,000.00	Nov. 11	Lipscomb Elementary	K-5 Teachers, Special Education Teachers, Administrators
141	72110	552400	Jeri L. Lee	Licensed Pyschologist, Professional School Counselor, Attorney and Teacher	Professional School Counseling Legal Issues 2013 Updates	\$300.00	Nov. 11	District	Guidance Counselors
FEDERAL PROJECTS FUND 142									
142	72210	552400	Carol Jago	Houghton Mifflin Harcourt Publishing Company	Language Arts Services Literature Initial, Beyond the Basics, Advanced Improvement Workshop (Included Materials)	\$3,500.00	Nov. 11	District	Grades 6-12 ELA Teachers
142	72210	552400	Lucy Hardison	Scholastic	READ 180 Training Next Generation and System 44 Next Generation	\$2,899.00	Nov. 11	District	English Teachers
				Total Consultants Paid in November:		\$7,699.00			

Out-of-State Travel Report for December 2013

							Related Travel Payments to Vendors				
Account Code			Date of Travel	Traveler	Destination	Purpose of Travel	Payee	Purpose	Amount	Reimburse Traveler	Trip Total
GENERAL PURPOSE FUND 141											
141	72210	552455	Nov. 20-24	David Rector	St. Louis MO	National Counsel for Social Studies (NCSS) Conference	David Rector	Mileage, Meals, Parking		\$649.50	\$649.50
141	73300	552400	July 13-16 2014	Carol Birdsong Cory Mason	Baltimore MD	National School Public Relations Association (NSPRA) Conference	NSPRA	Registration	\$1,185.00		\$1,185.00
141	72210	552490	Dec. 4-7	Sue Jordan	St. Pete Beach FL	International Baccalaureate Training (Math)	Sue Jordan	Shuttle, Meals		\$130.50	\$130.50
141	71400	552400	Feb. 6-8	Todd Campbell	Dallas TX	National Association of Secondary School Principals (NASSP) Conference	NASSP Conference	Difference in fee for Non Member Registration (originally paid in October)	\$250.00		\$250.00
FEDERAL PROJECTS FUND 142											
142	72210	552400	Jan. 12-14	Juli Oyer Ellen Browne	Atlanta GA	Southern Regional Education Board (SREB) High Schools That Work Principals Institute	Juli Oyer (Paid for both)	Registration		\$600.00	\$600.00
142	72210	552400	Jan. 12-14	Juli Oyer Ellen Browne	Atlanta GA	Southern Regional Education Board (SREB) High Schools That Work Principals Institute	Hilton Atlanta Airport	Lodging	\$225.72		\$225.72
						Total Out-Of-State Travel Paid in December					\$3,040.72

Consultants Report for December 2013

Account Code			Consultant	From	Title of Course	Amount Paid	Dates of Workshop	School/ Department	Staff / Students Involved
GENERAL PURPOSE FUND 141									
141	72210	552434	Dr. Kelly Kidder	Lipscomb University	Helping teachers examine and practice strategies related to improving the oral proficiency of their students	\$200.00	Nov. 11	District	Administrative and Classified World Language Teachers
FEDERAL PROJECTS FUND 142									
142	72210	552400	Dr. Tracy Inman	Center for Gifted Studies at Western Kentucky University	Training on Differentiation Strategies and Teacher Coaching	\$1,500.00	Nov. 13	District	Gifted Education Teachers
142	72210	552400	Dr. Julia Link Roberts	Center for Gifted Studies at Western Kentucky University	Training on Differentiation Strategies and Teacher Coaching	\$6,000.00	Sept. 18 Oct. 30 Nov. 13 Nov. 20	District	Gifted Education Teachers
				Total Consultants Paid in December:		\$7,700.00			

INTEROFFICE MEMORANDUM

TO: WILLIAMSON COUNTY BOARD OF EDUCATION
FROM: LESLIE HOLMAN, CFO
SUBJECT: END OF MONTH FINANCIALS
DATE: 1/2/2013

Please find attached the activity statement of our funds as of October and November 2013. This report will always be a month or so behind depending on when we receive information from the Trustee. We did not have a meeting so that you could receive Octobers.

The trustee by law does not have to submit his report until the 10th of each month to the various county departments. In heavy tax collection months, he may use that entire time before he submits his report to us so that we can finalize the reconciliation process.

If you have any questions concerning this report, please call me at 472-4022.



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013

01/02/2014
11:16AM

		2013/2014 BUDGET AND AMENDMENTS	2013/2014 YTD RECEIVED/ PAID	2013/2014 YTD COMMITTED (UNPAID)	2013/2014 UNCOLLECTED/ UNPAID	2013/2014 % COLLECTED/ PAID
141 GENERAL PURPOSE SCHOOL REVENUES						
40110	CURRENT PROPERTY TAX	92,001,123	12,711,920	-	79,289,203	13.82 %
40120	TRUSTEE'S COLLECTIONS-PRIOR YR	1,300,000	597,958	-	702,042	46.00 %
40130	CLERK & MASTER COLLECTIONS-PY	600,000	152,830	-	447,170	25.47 %
40140	INTEREST AND PENALTY	300,000	62,086	-	237,914	20.70 %
40161	IN-LIEU OF TAXES-TVA	2,500	2,585	-	(85)	103.41 %
40162	IN-LIEU OF TAXES-LOCAL	130,000	-	-	130,000	- %
40163	IN-LIEU OF TAXES-OTHER	0	-	-	-	- %
40210	LOCAL OPTION SALES TAX	41,340,000	13,030,093	-	28,309,907	31.52 %
40275	MIXED DRINK TAX	650,000	245,713	-	404,287	37.80 %
40350	INTERSTATE TELECOMM TAX	12,000	5,235	-	6,765	43.63 %
41110	MARRIAGE LICENSES	9,000	3,773	-	5,227	41.93 %
42310	GEN'L SESSIONS-FINES	0	-	-	-	- %
43511	TUITION-REGULAR DAY STUDENTS	190,000	111,290	-	78,711	58.57 %
43513	TUITION-SUMMER SCHOOL	10,000	-	-	10,000	- %
43542	CONT FOR INSTR SERV W/OTH LEA	75,000	-	-	75,000	- %
43570	RECEIPTS FROM INDIVIDUAL SCHOO	80,000	1,200	-	78,800	1.50 %
43581	COMMUNITY SERVICE FEES-CHILDR	499,644	105,990	-	393,654	21.21 %
43990	OTH CHGS FOR SERV-TUTORING	0	-	-	-	- %
43990	OTH CHGS FOR SERV	0	-	-	-	- %
43994	OTH CHG FOR SERV-FIELD TRIPS	250,000	82,049	-	167,951	32.82 %
43994	OTH CHG FOR SERV-SUPPLEMENT	0	-	-	-	- %
43999	OTH CHG FOR SERV-SUBS	25,000	1,511	-	23,489	6.04 %
44110	INVESTMENT INCOME	200,000	20,278	-	179,722	10.14 %
44111	INVEST INCOME-VIRON ENERGY	0	-	-	-	- %
44120	LEASE/RENTALS CHARGES-YMCA	135,000	6,000	-	129,000	4.44 %
44121	LEASE/RENTALS CHARGES-FSSD	0	-	-	-	- %
44121	LEASE/RENTALS-COMMUNITY USAGE	175,000	85,008	-	89,992	48.58 %
44127	LEASE/RENTALS-CALCULATORS	10,000	6,925	-	3,075	69.25 %
44146	E-RATE FUNDING	35,000	-	-	35,000	- %
44165	COMMODITY REBATES	60,000	-	-	60,000	- %
44170	MISCELLANEOUS REFUNDS	20,000	8,615	-	11,385	43.07 %
44170	MISC REFUNDS-COGENT	0	-	-	-	- %
44520	INSURANCE RECOVERY	0	-	-	-	- %
44530	SALE OF EQUIPMENT	50,000	48,791	-	1,209	97.58 %
44540	SALE OF PROPERTY	0	-	-	-	- %
44560	DAMAGES RECOVERED FROM INDIV	25,000	12,651	-	12,349	50.61 %
44570	CONTRIBUTIONS AND GIFTS	110,745	193,884	-	(83,139)	175.07 %
44570	CONT & GIFTS-ROTARY READING RO	0	-	-	-	- %
44990	OTHER LOCAL REVENUES	150,865	81,651	-	69,214	54.12 %



**WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013**

01/02/2014
11:16AM

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
141 GENERAL PURPOSE SCHOOL REVENUES						
44991	OTH LOCAL REV-VERIZON GRANT	0	-	-	-	-
44991	OTH LOCAL REVENUES-GED WRKFRC	0	-	-	-	-
44991	OTH LOCAL REVENUES-HLPING SCH	1,500	537	-	963	35.81 %
44992	OTH LOCAL REVENUES-UNITED WAY	20,000	-	-	20,000	-
46511	BASIC EDUCATION PROGRAM	109,182,000	42,975,200	-	66,206,800	39.36 %
46512	BASIC EDUCATION PROGRAM-ARRA	0	-	-	-	-
46515	EARLY CHILDHOOD EDUCATION	483,000	32,180	-	450,820	6.66 %
46515	OTH ST REV-TOUCHING LIVES	0	-	-	-	-
46530	ENERGY EFFICIENT SCHOOL INITIA	139,169	-	-	139,169	-
46530	ENERGY EFFICIENT SCHOOL INITIA	0	-	-	-	-
46550	DRIVER EDUCATION	19,000	4,290	-	14,710	22.58 %
46590	OTHER STATE EDUCATION FUNDS	1,396,197	1,208,918	-	187,279	86.59 %
46590	OTH ST ED-INTERNET CONNECT	0	-	-	-	-
46591	COOR SCHOOL HEALTH-ARRA	0	-	-	-	-
46592	INTERNET CONNECTIVITY-ARRA	0	-	-	-	-
46594	FAMILY RESOURCE CENTERS-ARRA	0	-	-	-	-
46599	OTH ST ED-ACT/EXPLORE PLAN	40,550	-	-	40,550	-
46610	CAREER LADDER PROGRAM	723,068	-	-	723,068	-
46612	CAREER LADDER PRG-EXTD CONTRAC	124,000	49,600	-	74,400	40.00 %
46615	EXTENDED CONTRACT-ARRA	0	-	-	-	-
46790	OTHER VOCATIONAL	14,000	-	-	14,000	-
46851	STATE REVENUE SHARING-TVA	1,776,427	431,473	-	1,344,954	24.29 %
46980	OTHER STATE GRANTS	0	-	-	-	-
46981	SAFE SCHOOLS-ARRA	0	-	-	-	-
46990	OTHER STATE REVENUES	0	-	-	-	-
47120	ADULT EDUCATION ST GRANT PROGR	0	-	-	-	-
47139	OTHER VOCATIONAL	0	-	-	-	-
47143	SPECIAL EDUCATION-GRANTS TO ST	1,045,690	1,040,080	-	5,610	99.46 %
47145	SPECIAL EDUCATION PRESCH GRANT	36,000	-	-	36,000	-
47189	NCLB TEACHER TRAINING	0	-	-	-	-
47590	OTHER FEDERAL THROUGH STATE	0	-	-	-	-
47640	ROTC REIMBURSEMENT	390,000	100,881	-	289,119	25.87 %
47990	OTHER DIRECT FEDERAL REVENUE	0	-	-	-	-
48130	OTHER GOVERNMENTS-CONTRIBUTION	0	-	-	-	-
49800	TRANSFERS IN	0	-	-	-	-
49805	TRANSFERS IN-INDIRECT COST	350,000	29,061	-	320,939	8.30 %
TOTAL REVENUES		254,186,478	73,450,256	-	180,736,222	28.90 %

EXPENDITURES



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013

01/02/2014
11:16AM

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
141 GENERAL PURPOSE SCHOOL EXPENDITURES						
71100	REGULAR INSTRUCTION	133,451,454	41,782,977	592,841	91,075,637	31.75 %
71150	ALTERNATIVE INSTRUCTION	448,865	139,631	1,002	308,233	31.33 %
71200	SPECIAL EDUCATION INSTRUCTION	31,633,120	10,037,731	553,183	21,042,206	33.48 %
71300	VOCATIONAL EDUCATION INSTR	5,882,196	2,029,720	63,072	3,789,404	35.58 %
71400	STUDENT BODY EDUC PRGM	1,600,000	531,175	195,915	872,909	45.44 %
71600	ADULT EDUCATION INSTRUCTION	0	-	-	0	- %
72110	ATTENDANCE	375,679	118,736	-	256,943	31.61 %
72120	HEALTH SERVICES	3,332,046	1,146,065	5,232	2,180,749	34.55 %
72130	OTHER STUDENT SUPPORT	7,787,731	2,553,192	685,475	4,549,064	41.59 %
72210	INSTRUCTION SUPPORT	8,295,966	2,772,358	31,925	5,491,683	33.80 %
72220	SPECIAL EDUCATION SUPPORT	3,500,899	1,187,756	200,251	2,112,892	39.65 %
72230	VOCATIONAL SUPPORT	265,812	94,377	1,169	170,266	35.95 %
72260	ADULT EDUCATION SUPPORT	0	-	-	0	- %
72310	BOARD OF EDUCATION	4,349,492	1,262,667	55,880	3,030,945	30.31 %
72320	OFFICE OF SUPERINTENDENT	1,613,327	493,777	6,671	1,112,879	31.02 %
72410	OFFICE OF PRINCIPAL	16,784,858	6,456,558	-	10,328,300	38.47 %
72510	FISCAL SERVICES	1,252,596	535,588	11,482	705,527	43.67 %
72520	HUMAN SERVICES/PERSONNEL	790,897	328,240	972	461,686	41.63 %
72610	OPERATION OF PLANT	14,558,938	5,244,243	3,313,535	6,001,160	58.78 %
72620	MAINTENANCE OF PLANT	6,488,038	2,092,368	432,854	3,962,816	38.92 %
72710	TRANSPORTATION	13,805,579	5,060,676	206,045	8,538,858	38.15 %
72810	CENTRAL AND OTHER	5,189,676	2,868,188	124,832	2,196,657	57.67 %
73100	FOOD SERVICE	0	-	-	0	- %
73300	COMMUNITY SERVICES	594,231	202,235	75,621	316,375	46.76 %
73400	EARLY CHILDHOOD/PRE K	813,509	264,809	5,338	543,363	33.21 %
76100	REGULAR CAPITAL OUTLAY	0	-	-	0	- %
99100	TRANSFERS OUT	0	-	-	0	- %
TOTAL EXPENDITURES		262,814,909	87,203,065	6,563,294	169,048,550	35.68 %



**WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013**

01/02/2014
11:16AM

142 SCHOOL FEDERAL PROJECTS

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
REVENUES						
47131	CARL PERKINS VOC ED	265,139	40,326	-	224,813	15.21 %
47139	OTHER VOCATIONAL	0	-	-	-	- %
47141	NCLB TITLE I	1,463,838	271,214	-	1,192,624	18.53 %
47142	NCLB TITLE V	0	-	-	-	- %
47143	SPECIAL EDUCATION-GRANTS TO ST	6,961,960	2,126,851	-	4,835,109	30.55 %
47145	SPECIAL EDUCATION PRESCH GRANT	63,395	16,276	-	47,119	25.67 %
47146	ENGLISH LANGUAGE ACQUISITION	97,291	11,287	-	86,004	11.60 %
47147	SAFE & DRUG-FREE SCHLS-ST GRT	0	-	-	-	- %
47149	ED FOR HOMELESS CHLD & YOUTH	14,000	-	-	14,000	- %
47189	NCLB TEACHER TRAINING	638,823	198,536	-	440,287	31.08 %
47311	RACE TO THE TOP - ARRA	246,972	23,624	-	223,348	9.57 %
47590	OTHER FEDERAL THROUGH STATE	0	-	-	-	- %
49800	TRANSFERS IN	0	-	-	-	- %
TOTAL REVENUES		9,751,418	2,688,115	-	7,063,303	27.57 %
EXPENDITURES						
71100	REGULAR INSTRUCTION	1,654,746	331,394	-	1,323,352	20.03 %
71200	SPECIAL EDUCATION INSTRUCTION	5,652,034	1,766,588	44,586	3,840,860	32.04 %
71300	VOCATIONAL EDUCATION INSTR	184,241	27,293	19,790	137,158	25.55 %
72120	HEALTH SERVICES	787,349	228,532	-	558,817	29.03 %
72130	OTHER STUDENT SUPPORT	80,188	11,842	310	68,036	15.15 %
72210	INSTRUCTION SUPPORT	766,684	214,298	6,415	545,971	28.79 %
72220	SPECIAL EDUCATION SUPPORT	449,637	176,385	6,250	267,001	40.62 %
72230	VOCATIONAL SUPPORT	8,667	3,065	-	5,602	35.37 %
72410	OFFICE OF PRINCIPAL	0	-	-	0	- %
72710	TRANSPORTATION	0	-	-	0	- %
72810	CENTRAL AND OTHER	0	-	-	0	- %
99100	TRANSFERS OUT	222,991	29,061	-	193,930	13.03 %
TOTAL EXPENDITURES		9,806,537	2,788,458	77,351	6,940,727	29.22 %



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013

01/02/2014
11:16AM

		2013/2014 BUDGET AND AMENDMENTS	2013/2014 YTD RECEIVED/ PAID	2013/2014 YTD COMMITTED (UNPAID)	2013/2014 UNCOLLECTED/ UNPAID	2013/2014 % COLLECTED/ PAID
143 CENTRAL CAFETERIA						
REVENUES						
43521	LUNCH PAYMENTS-CHILDREN	4,800,000	3,578,176	-	1,221,824	74.55 %
43522	LUNCH PAYMENTS-ADULTS	300,000	110,508	-	189,492	36.84 %
43523	INCOME FROM BREAKFAST	130,000	3,802	-	126,198	2.92 %
43525	A LA CARTE SALES	3,100,000	147,937	-	2,952,063	4.77 %
43525	A LA CARTE SALES-CATER	30,000	18,232	-	11,768	60.77 %
44110	INVESTMENT INCOME	4,200	1,580	-	2,620	37.62 %
44170	MISCELLANEOUS REFUNDS	6,000	958	-	5,042	15.96 %
46520	SCHOOL FOOD SERVICE	100,000	-	-	100,000	- %
46590	OTHER STATE EDUCATION FUNDS	0	-	-	-	- %
46990	OTHER STATE REVENUES	0	-	-	-	- %
47110	USDA COMMODITIES	500,000	-	-	500,000	- %
47111	USDA SCHOOL LUNCH PROGRAM	2,100,000	840,727	-	1,259,273	40.03 %
47113	USDA SCHOOL BREAKFAST PROGRAM	270,000	122,499	-	147,501	45.37 %
TOTAL REVENUES		11,340,200	4,824,419	-	6,515,781	42.54 %
EXPENDITURES						
73100	FOOD SERVICE	11,287,427	3,979,258	1,276,264	6,031,905	46.56 %
TOTAL EXPENDITURES		11,287,427	3,979,258	1,276,264	6,031,905	46.56 %



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013

01/02/2014
11:16AM

146 EXTENDED SCHOOL PROGRAM

REVENUES

	<u>2013/ 2014 BUDGET AND AMENDMENTS</u>	<u>2013/ 2014 YTD RECEIVED/ PAID</u>	<u>2013/ 2014 YTD COMMITTED (UNPAID)</u>	<u>2013 / 2014 UNCOLLECTED/ UNPAID</u>	<u>2013/ 2014 % COLLECTED/ PAID</u>
43581 COMMUNITY SERVICE FEES-CHILDR	2,034,593	969,121	-	1,065,472	47.63 %
43581 COMM SVC FEE-CHILDCARE CCD FEE	0	4,093	-	(4,093)	- %
43581 COMM SVC FEES ELEM WORLD LANGU	0	122,580	-	(122,580)	- %
43991 OTH CHG FOR SERV-PARENT PD FEE	0	-	-	-	- %
44110 INVESTMENT INCOME	1,500	373	-	1,127	24.87 %
44170 MISCELLANEOUS REFUNDS	0	-	-	-	- %
TOTAL REVENUES	2,036,093	1,096,168	-	939,925	53.84 %

EXPENDITURES

73100 FOOD SERVICE	0	-	-	0	- %
73300 COMMUNITY SERVICES	1,986,717	912,766	69,837	1,004,114	49.46 %
TOTAL EXPENDITURES	1,986,717	912,766	69,837	1,004,114	49.46 %



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 11/30/2013

01/02/2014
11:16AM

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
177 EDUCATION CAPITAL PROJECTS						
REVENUES						
44110	INVESTMENT INCOME-GO BONDS2010	0	77	-	(77)	- %
44110	INVESTMENT INCOME-CO SCH BOND	0	260	-	(260)	- %
44110	INVEST INCOME-GO BOND 2009B	0	23	-	(23)	- %
44110	INVEST INCOME-CO SCH BOND 2009	0	4	-	(4)	- %
44110	INVEST INCOME-GO ANT NOT 2012a	0	486	-	(486)	- %
44110	INVEST INCOME-CO ANT NOTE 2012	0	397	-	(397)	- %
44110	INVEST INCOME-CO BAN2013B	0	1,953	-	(1,953)	- %
44110	INVEST INCOME-GO BAN2013A	0	7,510	-	(7,510)	- %
44170	MISCELLANEOUS REFUNDS	0	-	-	-	- %
48130	OTHER GOVERNMENTS-CONTRIBUTION	0	-	-	-	- %
48131	OTH GOV-CONTRIBUTIONS GENERAL	0	17,424,318	-	(17,424,318)	- %
48132	OTH GOV-CONTRIBUTIONS RURAL	0	12,935,682	-	(12,935,682)	- %
49800	TRANSFERS IN	0	-	-	-	- %
49801	TRANSFERS IN - GENERAL DEBT	0	-	-	-	- %
49802	TRANSFERS IN - RURAL DEBT	0	-	-	-	- %
TOTAL REVENUES		0	30,370,709	-	(30,370,709)	- %
EXPENDITURES						
91300	EDUCATION CAPITAL OUTLAY	0	6,602,119	9,664,386	(16,266,505)	- %
TOTAL EXPENDITURES		0	6,602,119	9,664,386	(16,266,505)	- %



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013

01/02/2014
11:16AM

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
141 GENERAL PURPOSE SCHOOL REVENUES						
40110	CURRENT PROPERTY TAX	92,001,123	5,242,822	-	86,758,301	5.70 %
40120	TRUSTEE'S COLLECTIONS-PRIOR YR	1,300,000	523,639	-	776,361	40.28 %
40130	CLERK & MASTER COLLECTIONS-PY	600,000	131,717	-	468,283	21.95 %
40140	INTEREST AND PENALTY	300,000	51,723	-	248,278	17.24 %
40161	IN-LIEU OF TAXES-TVA	2,500	-	-	2,500	- %
40162	IN-LIEU OF TAXES-LOCAL	130,000	-	-	130,000	- %
40163	IN-LIEU OF TAXES-OTHER	0	-	-	-	- %
40210	LOCAL OPTION SALES TAX	41,340,000	9,696,750	-	31,643,250	23.46 %
40275	MIXED DRINK TAX	650,000	239,228	-	410,772	36.80 %
40350	INTERSTATE TELECOMM TAX	12,000	3,954	-	8,046	32.95 %
41110	MARRIAGE LICENSES	9,000	2,633	-	6,367	29.25 %
42310	GEN'L SESSIONS-FINES	0	-	-	-	- %
43511	TUITION-REGULAR DAY STUDENTS	190,000	115,765	-	74,235	60.93 %
43513	TUITION-SUMMER SCHOOL	10,000	-	-	10,000	- %
43542	CONT FOR INSTR SERV W/OTH LEA	75,000	-	-	75,000	- %
43570	RECEIPTS FROM INDIVIDUAL SCHOO	80,000	1,200	-	78,800	1.50 %
43581	COMMUNITY SERVICE FEES-CHILDR	499,644	75,985	-	423,659	15.21 %
43990	OTH CHGS FOR SERV-TUTORING	0	-	-	-	- %
43990	OTH CHGS FOR SERV	0	-	-	-	- %
43994	OTH CHG FOR SERV-FIELD TRIPS	250,000	40,663	-	209,337	16.27 %
43994	OTH CHG FOR SERV-SUPPLEMENT	0	-	-	-	- %
43999	OTH CHG FOR SERV-SUBS	25,000	620	-	24,380	2.48 %
44110	INVESTMENT INCOME	200,000	20,278	-	179,722	10.14 %
44111	INVEST INCOME-VIRON ENERGY	0	-	-	-	- %
44120	LEASE/RENTALS CHARGES-YMCA	135,000	6,000	-	129,000	4.44 %
44121	LEASE/RENTALS CHARGES-FSSD	0	-	-	-	- %
44121	LEASE/RENTALS-COMMUNITY USAGE	175,000	71,486	-	103,514	40.85 %
44127	LEASE/RENTALS-CALCULATORS	10,000	6,925	-	3,075	69.25 %
44146	E-RATE FUNDING	35,000	-	-	35,000	- %
44165	COMMODITY REBATES	60,000	-	-	60,000	- %
44170	MISCELLANEOUS REFUNDS	20,000	6,043	-	13,957	30.22 %
44170	MISC REFUNDS-COSENT	0	-	-	-	- %
44520	INSURANCE RECOVERY	0	-	-	-	- %
44530	SALE OF EQUIPMENT	50,000	48,791	-	1,209	97.58 %
44540	SALE OF PROPERTY	0	-	-	-	- %
44560	DAMAGES RECOVERED FROM INDIV	25,000	12,451	-	12,549	49.81 %
44570	CONTRIBUTIONS AND GIFTS	110,745	171,384	-	(60,639)	154.76 %
44570	CONT & GIFTS-ROTARY READING RO	0	-	-	-	- %
44990	OTHER LOCAL REVENUES	150,865	75,836	-	75,029	50.27 %



**WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013**

01/02/2014
11:16AM

**141 GENERAL PURPOSE SCHOOL
REVENUES**

		<u>2013/ 2014 BUDGET AND AMENDMENTS</u>	<u>2013/ 2014 YTD RECEIVED/ PAID</u>	<u>2013/ 2014 YTD COMMITTED (UNPAID)</u>	<u>2013 / 2014 UNCOLLECTED/ UNPAID</u>	<u>2013/ 2014 % COLLECTED/ PAID</u>
44991	OTH LOCAL REV-VERIZON GRANT	0	-	-	-	- %
44991	OTH LOCAL REVENUES-GED WRKFRC	0	-	-	-	- %
44991	OTH LOCAL REVENUES-HLPING SCH	1,500	442	-	1,058	29.49 %
44992	OTH LOCAL REVENUES-UNITED WAY	20,000	-	-	20,000	- %
46511	BASIC EDUCATION PROGRAM	109,182,000	32,231,400	-	76,950,600	29.52 %
46512	BASIC EDUCATION PROGRAM-ARRA	0	-	-	-	- %
46515	EARLY CHILDHOOD EDUCATION	483,000	-	-	483,000	- %
46515	OTH ST REV-TOUCHING LIVES	0	-	-	-	- %
46530	ENERGY EFFICIENT SCHOOL INITIA	139,169	-	-	139,169	- %
46530	ENERGY EFFICIENT SCHOOL INITIA	0	-	-	-	- %
46550	DRIVER EDUCATION	19,000	4,290	-	14,710	22.58 %
46590	OTHER STATE EDUCATION FUNDS	1,396,197	1,138,341	-	257,856	81.53 %
46590	OTH ST ED-INTERNET CONNECT	0	-	-	-	- %
46591	COOR SCHOOL HEALTH-ARRA	0	-	-	-	- %
46592	INTERNET CONNECTIVITY-ARRA	0	-	-	-	- %
46594	FAMILY RESOURCE CENTERS-ARRA	0	-	-	-	- %
46599	OTH ST ED-ACT/EXPLORE PLAN	40,550	-	-	40,550	- %
46610	CAREER LADDER PROGRAM	723,068	-	-	723,068	- %
46612	CAREER LADDER PRG-EXTD CONTRAC	124,000	-	-	124,000	- %
46615	EXTENDED CONTRACT-ARRA	0	-	-	-	- %
46790	OTHER VOCATIONAL	14,000	-	-	14,000	- %
46851	STATE REVENUE SHARING-TVA	1,776,427	-	-	1,776,427	- %
46980	OTHER STATE GRANTS	0	-	-	-	- %
46981	SAFE SCHOOLS-ARRA	0	-	-	-	- %
46990	OTHER STATE REVENUES	0	-	-	-	- %
47120	ADULT EDUCATION ST GRANT PROGR	0	-	-	-	- %
47139	OTHER VOCATIONAL	0	-	-	-	- %
47143	SPECIAL EDUCATION-GRANTS TO ST	1,045,690	1,040,080	-	5,610	99.46 %
47145	SPECIAL EDUCATION PRESCH GRANT	36,000	-	-	36,000	- %
47189	NCLB TEACHER TRAINING	0	-	-	-	- %
47590	OTHER FEDERAL THROUGH STATE	0	-	-	-	- %
47640	ROTC REIMBURSEMENT	390,000	67,812	-	322,188	17.39 %
47990	OTHER DIRECT FEDERAL REVENUE	0	-	-	-	- %
48130	OTHER GOVERNMENTS-CONTRIBUTION	0	-	-	-	- %
49800	TRANSFERS IN	0	-	-	-	- %
49805	TRANSFERS IN-INDIRECT COST	350,000	29,061	-	320,939	8.30 %
TOTAL REVENUES		254,186,478	51,057,318	-	203,129,160	20.09 %

EXPENDITURES



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013

01/02/2014
11:16AM

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
141 GENERAL PURPOSE SCHOOL EXPENDITURES						
71100	REGULAR INSTRUCTION	133,451,454	29,458,721	519,555	103,473,178	22.46 %
71150	ALTERNATIVE INSTRUCTION	448,865	98,644	-	350,221	21.98 %
71200	SPECIAL EDUCATION INSTRUCTION	31,633,120	6,859,352	581,565	24,192,203	23.52 %
71300	VOCATIONAL EDUCATION INSTR	5,882,196	1,436,247	167,221	4,278,728	27.26 %
71400	STUDENT BODY EDUC PRGM	1,600,000	401,792	216,593	981,615	38.65 %
71600	ADULT EDUCATION INSTRUCTION	0	-	-	0	- %
72110	ATTENDANCE	375,679	88,061	300	287,318	23.52 %
72120	HEALTH SERVICES	3,332,046	780,623	5,176	2,546,248	23.58 %
72130	OTHER STUDENT SUPPORT	7,787,731	1,746,711	850,605	5,190,416	33.35 %
72210	INSTRUCTION SUPPORT	8,295,966	2,001,730	38,730	6,255,506	24.60 %
72220	SPECIAL EDUCATION SUPPORT	3,500,899	840,294	154,184	2,506,421	28.41 %
72230	VOCATIONAL SUPPORT	265,812	72,439	1,854	191,519	27.95 %
72260	ADULT EDUCATION SUPPORT	0	-	-	0	- %
72310	BOARD OF EDUCATION	4,349,492	1,050,074	56,436	3,242,982	25.44 %
72320	OFFICE OF SUPERINTENDENT	1,613,327	392,090	3,019	1,218,218	24.49 %
72410	OFFICE OF PRINCIPAL	16,784,858	4,837,267	-	11,947,591	28.82 %
72510	FISCAL SERVICES	1,252,596	413,090	11,561	827,945	33.90 %
72520	HUMAN SERVICES/PERSONNEL	790,897	260,590	2,735	527,572	33.29 %
72610	OPERATION OF PLANT	14,558,938	4,362,359	3,495,659	6,700,920	53.97 %
72620	MAINTENANCE OF PLANT	6,488,038	1,600,450	426,733	4,460,855	31.24 %
72710	TRANSPORTATION	13,805,579	3,344,362	218,256	10,242,961	25.81 %
72810	CENTRAL AND OTHER	5,189,676	2,077,941	612,412	2,499,324	51.84 %
73100	FOOD SERVICE	0	-	-	0	- %
73300	COMMUNITY SERVICES	594,231	157,107	3,828	433,296	27.08 %
73400	EARLY CHILDHOOD/PRE K	813,509	191,639	3,063	618,806	23.93 %
76100	REGULAR CAPITAL OUTLAY	0	-	-	0	- %
99100	TRANSFERS OUT	0	-	-	0	- %
TOTAL EXPENDITURES		262,814,909	62,471,582	7,369,483	192,973,844	26.57 %



**WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013**

01/02/2014
11:16AM

		<u>2013/ 2014</u>	<u>2013/ 2014</u>	<u>2013/ 2014</u>	<u>2013 / 2014</u>	<u>2013/ 2014</u>
		<u>BUDGET AND</u>	<u>YTD RECEIVED/</u>	<u>YTD COMMITTED</u>	<u>UNCOLLECTED/</u>	<u>% COLLECTED/</u>
		<u>AMENDMENTS</u>	<u>PAID</u>	<u>(UNPAID)</u>	<u>UNPAID</u>	<u>PAID</u>
142 SCHOOL FEDERAL PROJECTS						
REVENUES						
47131	CARL PERKINS VOC ED	265,139	25,078	-	240,061	9.46 %
47139	OTHER VOCATIONAL	0	-	-	-	- %
47141	NCLB TITLE I	1,463,838	203,533	-	1,260,305	13.90 %
47142	NCLB TITLE V	0	-	-	-	- %
47143	SPECIAL EDUCATION-GRANTS TO ST	6,961,960	1,474,405	-	5,487,555	21.18 %
47145	SPECIAL EDUCATION PRESCH GRANT	63,395	12,655	-	50,741	19.96 %
47146	ENGLISH LANGUAGE ACQUISITION	97,291	10,663	-	86,628	10.96 %
47147	SAFE & DRUG-FREE SCHLS-ST GRT	0	-	-	-	- %
47149	ED FOR HOMELESS CHLD & YOUTH	14,000	-	-	14,000	- %
47189	NCLB TEACHER TRAINING	638,823	164,931	-	473,891	25.82 %
47311	RACE TO THE TOP - ARRA	246,972	11,336	-	235,636	4.59 %
47590	OTHER FEDERAL THROUGH STATE	0	-	-	-	- %
49800	TRANSFERS IN	0	-	-	-	- %
TOTAL REVENUES		9,751,418	1,902,601	-	7,848,817	19.51 %
EXPENDITURES						
71100	REGULAR INSTRUCTION	1,654,746	248,995	-	1,405,751	15.05 %
71200	SPECIAL EDUCATION INSTRUCTION	5,652,034	1,251,168	54,580	4,346,286	23.10 %
71300	VOCATIONAL EDUCATION INSTR	184,241	15,702	25,537	143,002	22.38 %
72120	HEALTH SERVICES	787,349	163,947	-	623,402	20.82 %
72130	OTHER STUDENT SUPPORT	80,188	9,340	715	70,133	12.54 %
72210	INSTRUCTION SUPPORT	766,684	169,053	7,867	589,765	23.08 %
72220	SPECIAL EDUCATION SUPPORT	449,637	139,308	8,250	302,078	32.82 %
72230	VOCATIONAL SUPPORT	8,667	2,666	-	6,000	30.76 %
72410	OFFICE OF PRINCIPAL	0	-	-	0	- %
72710	TRANSPORTATION	0	-	-	0	- %
72810	CENTRAL AND OTHER	0	-	-	0	- %
99100	TRANSFERS OUT	222,991	29,061	-	193,930	13.03 %
TOTAL EXPENDITURES		9,806,537	2,029,240	96,949	7,680,348	21.68 %



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013

01/02/2014
11:16AM

		2013/2014 BUDGET AND AMENDMENTS	2013/2014 YTD RECEIVED/ PAID	2013/2014 YTD COMMITTED (UNPAID)	2013/2014 UNCOLLECTED/ UNPAID	2013/2014 % COLLECTED/ PAID
143 CENTRAL CAFETERIA						
REVENUES						
43521	LUNCH PAYMENTS-CHILDREN	4,800,000	2,834,256	-	1,965,744	59.05 %
43522	LUNCH PAYMENTS-ADULTS	300,000	85,997	-	214,003	28.67 %
43523	INCOME FROM BREAKFAST	130,000	2,940	-	127,060	2.26 %
43525	A LA CARTE SALES	3,100,000	107,441	-	2,992,559	3.47 %
43525	A LA CARTE SALES-CATER	30,000	17,249	-	12,751	57.50 %
44110	INVESTMENT INCOME	4,200	1,091	-	3,109	25.99 %
44170	MISCELLANEOUS REFUNDS	6,000	958	-	5,042	15.96 %
46520	SCHOOL FOOD SERVICE	100,000	-	-	100,000	- %
46590	OTHER STATE EDUCATION FUNDS	0	-	-	-	- %
46990	OTHER STATE REVENUES	0	-	-	-	- %
47110	USDA COMMODITIES	500,000	-	-	500,000	- %
47111	USDA SCHOOL LUNCH PROGRAM	2,100,000	169,063	-	1,930,937	8.05 %
47113	USDA SCHOOL BREAKFAST PROGRAM	270,000	21,334	-	248,666	7.90 %
TOTAL REVENUES		11,340,200	3,240,330	-	8,099,870	28.57 %
EXPENDITURES						
73100	FOOD SERVICE	11,287,427	2,822,972	1,528,292	6,936,163	38.55 %
TOTAL EXPENDITURES		11,287,427	2,822,972	1,528,292	6,936,163	38.55 %



**WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013**

01/02/2014
11:16AM

146 EXTENDED SCHOOL PROGRAM

REVENUES

		<u>2013/ 2014 BUDGET AND AMENDMENTS</u>	<u>2013/ 2014 YTD RECEIVED/ PAID</u>	<u>2013/ 2014 YTD COMMITTED (UNPAID)</u>	<u>2013 / 2014 UNCOLLECTED/ UNPAID</u>	<u>2013/ 2014 % COLLECTED/ PAID</u>
43581	COMMUNITY SERVICE FEES-CHILDR	2,034,593	811,440	-	1,223,154	39.88 %
43581	COMM SVC FEE-CHILDCARE CCD FEE	0	3,300	-	(3,300)	- %
43581	COMM SVC FEES ELEM WORLD LANGU	0	122,480	-	(122,480)	- %
43991	OTH CHG FOR SERV-PARENT PD FEE	0	-	-	-	- %
44110	INVESTMENT INCOME	1,500	304	-	1,196	20.26 %
44170	MISCELLANEOUS REFUNDS	0	-	-	-	- %
TOTAL REVENUES		2,036,093	937,524	-	1,098,569	46.05 %

EXPENDITURES

73100	FOOD SERVICE	0	-	-	0	- %
73300	COMMUNITY SERVICES	1,986,717	746,813	71,514	1,168,390	41.19 %
TOTAL EXPENDITURES		1,986,717	746,813	71,514	1,168,390	41.19 %



WILLIAMSON COUNTY BOARD OF EDUCATION
MONTHLY / QUARTERLY BUDGET REPORT
MONTH ENDING 10/31/2013

01/02/2014
11:16AM

		2013/ 2014 BUDGET AND AMENDMENTS	2013/ 2014 YTD RECEIVED/ PAID	2013/ 2014 YTD COMMITTED (UNPAID)	2013 / 2014 UNCOLLECTED/ UNPAID	2013/ 2014 % COLLECTED/ PAID
177 EDUCATION CAPITAL PROJECTS						
REVENUES						
44110	INVESTMENT INCOME-GO BONDS2010	0	63	-	(63)	- %
44110	INVESTMENT INCOME-CO SCH BOND	0	212	-	(212)	- %
44110	INVEST INCOME-GO BOND 2009B	0	19	-	(19)	- %
44110	INVEST INCOME-CO SCH BOND 2009	0	3	-	(3)	- %
44110	INVEST INCOME-GO ANT NOT 2012a	0	397	-	(397)	- %
44110	INVEST INCOME-CO ANT NOTE 2012	0	324	-	(324)	- %
44110	INVEST INCOME-CO BAN2013B	0	1,480	-	(1,480)	- %
44110	INVEST INCOME-GO BAN2013A	0	5,691	-	(5,691)	- %
44170	MISCELLANEOUS REFUNDS	0	-	-	-	- %
48130	OTHER GOVERNMENTS-CONTRIBUTION	0	-	-	-	- %
48131	OTH GOV-CONTRIBUTIONS GENERAL	0	-	-	-	- %
48132	OTH GOV-CONTRIBUTIONS RURAL	0	-	-	-	- %
49800	TRANSFERS IN	0	-	-	-	- %
49801	TRANSFERS IN - GENERAL DEBT	0	-	-	-	- %
49802	TRANSFERS IN - RURAL DEBT	0	-	-	-	- %
TOTAL REVENUES		0	8,188	-	(8,188)	- %
EXPENDITURES						
91300	EDUCATION CAPITAL OUTLAY	0	6,134,711	9,853,134	(15,987,845)	- %
TOTAL EXPENDITURES		0	6,134,711	9,853,134	(15,987,845)	- %

To: Leslie Holman
From: Kirk Elliott
Date: December 3, 2013
Purchasing Report

1320 West Main Street, Suite 202
 Franklin, TN 37064-3700
 (615) 472-4000
 fax (615) 472-4190



Contains bid projects for the month of November 2013

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next meeting. The summary is in order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy this summary reports recent RFB's (Request for Bids) and / or RFP's (Request for Proposals) that were administered by the WCS Purchasing Department. As always any purchasing - bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require any Board action at the present time and are listed here for your information. If further details are needed please contact the Purchasing Department to review any of the related bid - project files. In addition to the projects listed in this monthly report the WCS Purchasing Department continues to review, approve and process numerous daily purchase orders that encompass day to day operations as well as negotiate renewals of previously bid contracts.

RFB # 915	Dugout Renovations at Centennial High and Fairview High	
Project	Project consists of making various renovations to the softball dugouts at both high schools.	
Engineer	Johnson & Bailey Architects, Lyle Lynch	
Department/Director	Maintenance, Mark Samuels	
Advertised	Tuesday, October 22, 2013 in the Tennessean.	
RFB Opening	Thursday, November 7, 2013 at 2:30 pm.	
Bidders solicited for this RFB project	Name of Company	Base Bid
	Baron Construction	\$123,155.00
	Bell & Associates	
	Biscan Construction	
	Fellowship Construction	\$115,000.00
	Garver Builders	\$154,075.13
	Masonry Specialty	
	Phillips Masonry	
	R. G. Anderson	
	Rock City Construction	
	Romach Construction	\$135,000.00
	Wasco	
Awarded	Fellowship Construction	

RFB # 916	Fairview Middle School Auditorium	
Project	This project consisted of procuring bids from General Contractors to construct a new auditorium at FVMS.	
Department, Director	Facilities & Construction, Kevin Fortney	
Advertised	Monday, October 7, 2013 in the Tennessean	
RFB Opening	Thursday, November 7, 2013 at 2:00 pm	
Bidders solicited for this RFB project	Name of Company	Base Bid
	Baron Construction	
	Edwards Construction	\$2,079,000.00
	Fellowship Construction	\$1,998,440.00
	Invision Construction	
	Kerry G. Campbell	\$1,951,300.00
	R. G. Anderson	\$1,992,500.00
	Romach Inc.	\$1,994,500.00
	Sain Construction	\$1,959,400.00
Awarded	Kerry G. Campbell	

RFP # 919	IT Surplus Equipment / Parts and Recycling	
Project	WCS desires to contract with a technology recycling company to dispose of all IT departments used, surplus broken, obsolete, damaged technology surplus. The awarded company will also provide WCS with (proper) destruction logs and records providing documentation of proper and secure disposal of any / all WCS equipment.	
Department, Director	Technology, Tim McNeese	
Advertised	Thursday, November 14, 2013 in the Tennessean	
RFB Opening	Tuesday, Novemeber26, 2013 at 2:30 pm	
Bidders solicited for this RFP project	Name of Company	Submitted a Proposal
	All Green Recycling	
	Bubba Miller Recycling	
	Diversified Recycling of Georgia	
	Dynamic Recycling	Yes
	E.G. Metals	
	Intercon Solutions	
	IT Assets	Yes
	Motor City Computer	Yes
	OKAMG	
	P C Disposal	
	Sims Recycling Solutions	Yes
	TBF Computer Recycling	Yes
Awarded	The WCS Purchasing Department compiled all the information from the five submitted proposals into a matrix spread sheet for evaluation. An evaluation team comprised of both Technology and Purchasing staff members performed its due diligence on the submittals. After a thorough evaluation the team has determined that the most responsive and comprehensive proposal should be awarded to Dynamic Recycling.	

To: Board of Education

From: Leslie C. Holman, CFO *lets*

RE: Claims against Williamson County Board of Education end of Quarter

Date: January 8, 2014



Williamson County Risk Management department handles all the county's claims for property, worker compensation issues, vehicle and liability claims. A summary of our potential obligations for these claims is attached. Details of each claim are on file in the office of Risk Management. This report reflects the number of outstanding cases for the applicable year with their estimate of the total amount of potential claim that may be paid out. We are self insured through the county but actually pay the claims through line items in our budget. This is December's Quarterly report.

Risk management has also indicated that lawyers used on all claims are usually the county's attorneys (Buerger, Moseley and Carson, Attorney at Law).

If you would like further information about these cases, please call Risk Management at 790-5466.

Williamson County Schools
Summary of Cases Open with Potential for Claim
12/31/2013

**Worker's
Comp**

Reserve

13-14	Claim Year	126 cases pending	\$	175,685.00
12-13	Claim Year	33 cases pending	\$	84,500.00
11-12	Claim Year	16 cases pending	\$	10,000.00
10-11	Claim Year	20 cases pending	\$	41,750.00
09-10	Claim Year	13 cases pending	\$	13,750.00
08-09	Claim Year	9 cases pending	\$	5,500.00
07-08	Claim Year	14 cases pending	\$	6,250.00
06-07	Claim Year	14 cases pending	\$	7,500.00
05-06	Claim Year	5 cases pending	\$	6,500.00
04-05	Claim Year	5 cases pending	\$	8,000.00
03-04	Claim Year	0 cases pending	\$	-
02-03	Claim Year	0 cases pending	\$	-
01-02	Claim Year	1 cases pending	\$	15,000.00
00-01	Claim Year	0 cases pending	\$	-
99-00	Claim Year	3 cases pending	\$	12,000.00
98-99	Claim Year	0 cases pending	\$	-
97-98	Claim Year	2 cases pending	\$	2,500.00

Total

\$ 388,935.00

**Automobile
Liability**

Reserve

13-14	Claim Year	9 cases pending	\$	28,740.00
-------	------------	-----------------	----	-----------

Total

\$ 28,740.00

**General
Liability**

Reserve

13-14	Claim Year	1 case pending	\$	22,810.00
12-13	Claim Year	2 cases pending	\$	60,000.00
11-12	Claim Year	2 cases pending	\$	30,000.00
10-11	Claim Year	0 cases pending	\$	-
09-10	Claim Year	1 case pending	\$	30,000.00

Total

\$ 142,810.00

Property

Reserve

13-14	Claim Year	1 case pending	\$	1,075.00
-------	------------	----------------	----	----------

Total

\$ 1,075.00

Total Reserve for Claims

\$ 561,560.00